

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: NJ-501 - Bergen County CoC

1A-2. Collaborative Applicant Name: Bergen County

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Bergen County

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
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- Frequently Asked Questions

| | | |
|--------------|--|--|
| 1B-1. | Inclusive Structure and Participation–Participation in Coordinated Entry. | |
| | NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p. | |
| | In the chart below for the period from May 1, 2022 to April 30, 2023: | |
| | 1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or | |
| | 2. select Nonexistent if the organization does not exist in your CoC’s geographic area: | |

| | Organization/Person | Participated in CoC Meetings | Voted, Including Electing CoC Board Members | Participated in CoC’s Coordinated Entry System |
|-----|---|------------------------------|---|--|
| 1. | Affordable Housing Developer(s) | Yes | Yes | Yes |
| 2. | CDBG/HOME/ESG Entitlement Jurisdiction | Yes | Yes | Yes |
| 3. | Disability Advocates | Yes | Yes | Yes |
| 4. | Disability Service Organizations | Yes | Yes | Yes |
| 5. | EMS/Crisis Response Team(s) | Yes | No | Yes |
| 6. | Homeless or Formerly Homeless Persons | Yes | Yes | Yes |
| 7. | Hospital(s) | Yes | Yes | Yes |
| 8. | Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations) | No | No | No |
| 9. | Law Enforcement | Yes | Yes | Yes |
| 10. | Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates | Yes | Yes | Yes |
| 11. | LGBTQ+ Service Organizations | Yes | Yes | Yes |
| 12. | Local Government Staff/Officials | Yes | Yes | Yes |
| 13. | Local Jail(s) | No | No | Yes |
| 14. | Mental Health Service Organizations | Yes | Yes | Yes |
| 15. | Mental Illness Advocates | Yes | Yes | Yes |

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|-----|---|-----|-----|-----|
| 16. | Organizations led by and serving Black, Brown, Indigenous and other People of Color | Yes | Yes | Yes |
| 17. | Organizations led by and serving LGBTQ+ persons | Yes | Yes | Yes |
| 18. | Organizations led by and serving people with disabilities | Yes | Yes | Yes |
| 19. | Other homeless subpopulation advocates | Yes | Yes | Yes |
| 20. | Public Housing Authorities | Yes | Yes | Yes |
| 21. | School Administrators/Homeless Liaisons | Yes | Yes | Yes |
| 22. | Street Outreach Team(s) | Yes | Yes | Yes |
| 23. | Substance Abuse Advocates | Yes | Yes | Yes |
| 24. | Substance Abuse Service Organizations | Yes | Yes | Yes |
| 25. | Agencies Serving Survivors of Human Trafficking | Yes | Yes | Yes |
| 26. | Victim Service Providers | Yes | Yes | Yes |
| 27. | Domestic Violence Advocates | Yes | Yes | Yes |
| 28. | Other Victim Service Organizations | Yes | Yes | Yes |
| 29. | State Domestic Violence Coalition | Yes | Yes | Yes |
| 30. | State Sexual Assault Coalition | Yes | Yes | Yes |
| 31. | Youth Advocates | Yes | Yes | Yes |
| 32. | Youth Homeless Organizations | Yes | Yes | Yes |
| 33. | Youth Service Providers | Yes | Yes | Yes |
| | Other: (limit 50 characters) | | | |
| 34. | | | | |
| 35. | | | | |

By selecting "other" you must identify what "other" is.

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| 1B-2. | Open Invitation for New Members. | |
| | NOFO Section V.B.1.a.(2) | |
| | Describe in the field below how your CoC: | |
| | 1. communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC; | |
| | 2. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and | |
| | 3. invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities). | |

(limit 2,500 characters)

1. The CoC by-laws, posted online, include the membership & invitation process; the CoC’s contact information is also easily found on the CoC website so interested parties can reach out for more information. The CoC announces the process for membership throughout the year at CoC & non-CoC meetings. In addition to 1-on-1 invitations, monthly public & mailing list notices ensure that CoC meetings are publicized as open to any agency or person with knowledge of, or interest in, assisting homeless persons. We constantly invite the partners that we deal with in our everyday work, including affordable housing developers, to join our CoC. 2 examples of this are the Center for Alcohol & Drug Resources, which works for the safety & dignity of people who actively use drugs & CSPNJ, an agency that works with homeless persons throughout New Jersey – both agencies were invited to join the CoC in 2023.

2. The CoC has the membership process posted online which is an accessible format for those with disabilities so interested parties can initiate the process at any time; anyone that shows an interest in serving those who are homeless can join meetings. The CoC holds meetings via Zoom to ensure meetings continued through the pandemic & make any adjustments as needed for new or potential members. Info & materials for all meetings are shared in advance in accessible & digital formats to ensure compatibility with text to speech. The CoC also regularly checks the accessibility of the website & posted documents to ensure effective communication to persons with disabilities.

3. The CoC has been identifying & inviting organizations serving culturally specifically communities experiencing homelessness to join the CoC to address equity. For example, HMIS/PIT data has consistently shown that Black & Latino families, especially those fleeing domestic violence, are overrepresented in the population experiencing homelessness in Bergen - the CoC identified this as a concerning trend & has identified Never Alone Again, an agency that works with this population, to partner with the CoC to address this gap & find solutions. The CoC has also partnered with Hudson Pride Center (HPC) to address equity within the CoC. HPC conducts trainings for the CoC & also conducts in-depth reviews of CoC-level & agency-level policies & procedures to ensure LGBTQ+ persons throughout the CoC are treated equitably & with respect & dignity.

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| 1B-3. | CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. | |
| | NOFO Section V.B.1.a.(3) | |

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| Describe in the field below how your CoC: | |
| 1. | solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness; |
| 2. | communicated information during public meetings or other forums your CoC uses to solicit public information; |
| 3. | ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and |
| 4. | took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness. |

(limit 2,500 characters)

(1) The CoC targets various stakeholders for participation in ad-hoc & subcommittee work & engages elected officials & other stakeholders in strategy development as needed. For example, the CoC’s Advisory Board of Persons with Lived Experience (AB of PWLE), a standing committee of the CoC, is a key stakeholder that offers insights, gleanings, & policy recommendations. The CoC also partnered with CSPNJ, a statewide agency that offers expertise in street outreach, as this was identified as a need by the community & AB of PWLE. The CoC has also connected with Never Alone Again, a community agency, to discuss & find solutions for racial disparities in family homelessness. These connections with community organizations provided information & discussion for new approaches for preventing & ending homelessness. Additionally, several members of the CoC have attended workshops & trainings put on by national partners such as NAEH & CSH.

(2&3) The CoC has the membership process posted online which is an accessible format for those with disabilities so interested parties can initiate the process at any time. Information & materials for all meetings are shared in advance in accessible digital formats to ensure compatibility with text to speech programs & conversion to large text for individuals with disabilities. CoC meetings focus discussions on primary system barriers & strategies to address them. Additionally, meeting agendas include committee updates & time for partners to raise issues not included in the agenda but relevant to community needs. CoC meetings feature various training opportunities. CoC Lead, Bergen County, is also a Consolidated Plan Jurisdiction & regularly posts information for public comment pertaining to ESG, CDBG & HOME, including solicitation of comments & public meetings to make improvements in serving homeless persons.

(4) At a CoC meeting, the AB of PWLE identified that persons who are unsheltered were experiencing difficulties accessing housing opportunities through the CoC. The CoC/AB of PWLE took this as an opportunity to connect with persons who are unsheltered & identify their needs & how the CoC was not meeting them. The CoC & AB of PWLE then outreached new agencies outside of the CoC to conduct in-depth street outreach that offers housing readiness & navigation services. The concern was brought up in June by the Advisory Board, & the new street outreach project was on the ground, fully funded & partially staffed, by August.

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| 1B-4. | Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding. | |
| NOFO Section V.B.1.a.(4) | | |
| Describe in the field below how your CoC notified the public: | | |
| 1. | that your CoC will consider project applications from organizations that have not previously received CoC Program funding; | |
| 2. | about how project applicants must submit their project applications—the process; | |
| 3. | about how your CoC would determine which project applications it would submit to HUD for funding; and | |
| 4. | ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats. | |

(limit 2,500 characters)

1. On 7/19/23 the CoC released the local RFP for projects interested in applying for CoC funds. On the same date, the local application was opened on the portal, an email announcement was sent via several county mailing lists, & the announcement was posted on the County Website. The funding specifications that were emailed & posted with the announcement stated that “Any nonprofit, state or local government & instrumentalities of local government may apply for new CoC funding, even if they haven’t received funding in the past. Any agency with TA questions should reach out, in writing to CoC lead staff”, with email provided. For FY23, Bergen CoC received & included an application for funding from an agency that had not received funding in Bergen in the past. TA was provided to the entity to ensure they were competitive despite lack of community-specific experience.

2. The funding specifications & email notification indicated that all project applications needed to be submitted via the CoC’s online application portal. Agencies were provided information on requesting a waiver if an online submission was not possible. Additionally, on 07/25/23 the CoC Lead held a TA session so all interested parties & agencies with no CoC experience can attend to ask questions & learn about the process.

3. New & Renewal Project scorecards were included in the email announcement & website posting & were available on the application platform to be referenced by all agencies interested in applying for funding. The CoC lead was also available to explain the process to anyone who had questions. The CoC announcement included the scoring tool which would be utilized to score all new & renewal projects. During the TA session these materials were provided & the criteria for eligible projects as well as the CoC’s funding priorities were explained to all applicants. For those that could not attend the TA session it was recorded & sent out & questions were directed to the review committee & the CoC lead from any applicants.

4. The funding announcement notes that any agency or individual that needs TA can reach out to the CoC Lead. The lead will provide a waiver, if needed, to submit an application outside of the portal, or to further explain the CoC & process. The CoC works to ensure all materials including website, emails & electronic documents are formatted to improve access for persons with disabilities & can accommodate additional formatting requests if needed.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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- Frequently Asked Questions

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| 1C-1. | Coordination with Federal, State, Local, Private, and Other Organizations. | |
| | NOFO Section V.B.1.b. | |
| | In the chart below: | |
| | 1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or | |
| | 2. select Nonexistent if the organization does not exist within your CoC's geographic area. | |

| | Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects | Coordinates with the Planning or Operations of Projects? |
|-----|---|--|
| 1. | Funding Collaboratives | Nonexistent |
| 2. | Head Start Program | Yes |
| 3. | Housing and services programs funded through Local Government | Yes |
| 4. | Housing and services programs funded through other Federal Resources (non-CoC) | Yes |
| 5. | Housing and services programs funded through private entities, including Foundations | Yes |
| 6. | Housing and services programs funded through State Government | Yes |
| 7. | Housing and services programs funded through U.S. Department of Health and Human Services (HHS) | Yes |
| 8. | Housing and services programs funded through U.S. Department of Justice (DOJ) | Yes |
| 9. | Housing Opportunities for Persons with AIDS (HOPWA) | Yes |
| 10. | Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations) | No |
| 11. | Organizations led by and serving Black, Brown, Indigenous and other People of Color | Yes |
| 12. | Organizations led by and serving LGBTQ+ persons | Yes |
| 13. | Organizations led by and serving people with disabilities | Yes |
| 14. | Private Foundations | Yes |
| 15. | Public Housing Authorities | Yes |
| 16. | Runaway and Homeless Youth (RHY) | Yes |
| 17. | Temporary Assistance for Needy Families (TANF) | Yes |
| | Other:(limit 50 characters) | |

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| 18. | | |
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| 1C-2. | CoC Consultation with ESG Program Recipients. | |
| | NOFO Section V.B.1.b. | |

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| Describe in the field below how your CoC: | |
| 1. | consulted with ESG Program recipients in planning and allocating ESG Program funds; |
| 2. | participated in evaluating and reporting performance of ESG Program recipients and subrecipients; |
| 3. | provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and |
| 4. | provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update. |

(limit 2,500 characters)

(1) The Bergen County Division of Community Development is the only ESG and ESG-CV recipient & consolidated plan jurisdiction in the CoC, & it serves as the CoC Lead Agency. This structure allows full integration & coordination between the ESG & CoC planning processes. Both CoC & ESG committees that determine funding are composed of agencies that participate in the full CoC or CoC Exec Committee. Thus all funding decisions for the Con Plan, ESG, ESG-CV and CoC consider the full scope of need in the community & how each resource can complement each other to minimize gaps in the system & reduce overlap between the ESG, ESG-CV & CoC funding as well as outside sources. ESG-CV funding was allocated to RRH & the CoC Lead has been coordinating with stakeholders to ensure that the homeless are connected to vouchers.

(2) The CoC performance standards are applied to both CoC & ESG funded projects & performance outcomes are factored into the funding/project selection process for both CoC & ESG applicants. The CoC leadership committee reviews system performance annually & evaluates outcomes from ESG & CoC funded projects.

(3) The Bergen County Division of Community Development, responsible for putting together the Consolidated Plan, currently serves as the CoC Lead Agency & coordinates CoC planning efforts as well as community development planning efforts. In this way, all CoC strategic plans, gaps and needs, as well as PIT & HIC information, are included in the Consolidated Plan as applicable and shared with the Consolidated Plan Jurisdictions for inclusion in their plan.

(4) As part of the integrated process, all portions of the consolidated plan regarding homeless planning are completed/reviewed by the Consolidated Plan jurisdictions prior to finalizing the info in the Consolidated plan. Information regarding the level of need is generated from HMIS, PIT & CoC case conference committees & strategies included in the Con Plan are created through the CoC planning process.

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| 1C-3. | Ensuring Families are not Separated. | |
| | NOFO Section V.B.1.c. | |

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

| | | |
|----|---|-----|
| 1. | Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated. | Yes |
| 2. | Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated. | No |
| 3. | Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients. | Yes |
| 4. | Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance. | Yes |
| 5. | Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers. | No |

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| 1C-4. | CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts. | |
| | NOFO Section V.B.1.d. | |

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

| | | |
|----|------------------------------|-----|
| 1. | Youth Education Provider | Yes |
| 2. | State Education Agency (SEA) | Yes |
| 3. | Local Education Agency (LEA) | Yes |
| 4. | School Districts | Yes |

| | | |
|---------------|--|--|
| 1C-4a. | Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts. | |
| | NOFO Section V.B.1.d. | |

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

CoC provider agencies serving homeless families are members and active participants in the Children's Interagency Coordinating Council (CIACC). CIACC provides an opportunity for local government, services providers, local schools, state officials and families to meet monthly, to identify barriers in servicing the needs of children requiring specialized supports, including children experiencing homelessness. The McKinney-Vento Local Education Agency (LEA) liaison is a member of the CoC full membership committee and the CoC Leadership Committee. As a member, the LEA actively participates in all planning activities of the CoC and provides expertise on issues related to homeless youth needs and education services in the region.

The LEA provides trainings to the CoC full membership on the McKinney Vento regulations covering educational institutions and the services available to families with school aged children experiencing homelessness. They also provide assistance if needed when coordinating with local liaisons for clients. The LEA will also refer families in need of housing to the Bergen County CoC and ongoing information/resources sharing is conducted regularly. School services, tutoring, emotional and social workshops, and school supply distributions resources are regularly shared with homeless providers from the LEA.

Lastly, Greater Bergen Community Action (GBCA), who is a Head Start and Early Head Start provider, is an active member of the CoC and is a CoC funded agency. GBCA makes these services available and known to the providers in the community, enabling connection for families in need.

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| 1C-4b. | Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. | |
| | NOFO Section V.B.1.d. | |

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

To ensure individuals and families who become homeless are informed of their eligibility for educational services, our CoC Policies and Procedures state that:

As it is the intent of the Bergen County Continuum of Care to assist households experiencing homelessness to access housing and maximize independence to the greatest extent possible, all projects funded through the Continuum of Care must provide case management at the level most suited to household needs. Projects serving families with children under the age of 18 must provide information to program participants regarding their rights and services available in regard to education supports. At least one program case manager must be equipped to work with households in connecting them to education services and programs as appropriate and/or connecting them to education support experts in the communities that are capable of assisting households in navigating education access during experiences with homelessness. The case manager will ensure the following when serving a family in a CoC-funded project:

- All school-aged youth remain enrolled in school during periods of homelessness and/or during the transition into permanent housing.
- The names of homeless school-aged youth are reported to the Regional Educational Services Commission.
- Inform homeless families of their children’s educational rights under the McKinney-Vento Act and connect children with community services, including early childhood programs such as Head Start.
- All homeless families are connected to their LEA McKinney-Vento Homeless Liaison or other designated staff person identified by the LEA.

CoC funded projects must periodically work with enrolled households to develop individualized service plans (ISP). The ISP must include a component of assessing household connection to employment, educational services and training as well as participant interest in connecting to employment, training and volunteer opportunities. Participants indicating a desire to connect with employment, training and/or volunteer opportunities must be connected to appropriate community supports that can provide further assistance in helping participants meet their personal goals of education, employment and volunteerism.

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| 1C-4c. | Written/Formal Agreements or Partnerships with Early Childhood Services Providers. | |
| | NOFO Section V.B.1.d. | |

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

| | | MOU/MOA | Other Formal Agreement |
|----|--|---------|------------------------|
| 1. | Birth to 3 years | No | No |
| 2. | Child Care and Development Fund | No | No |
| 3. | Early Childhood Providers | No | No |
| 4. | Early Head Start | No | Yes |
| 5. | Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV) | No | No |
| 6. | Head Start | No | No |

| | | | |
|-----|------------------------------|----|----|
| 7. | Healthy Start | No | No |
| 8. | Public Pre-K | No | No |
| 9. | Tribal Home Visiting Program | No | No |
| | Other (limit 150 characters) | | |
| 10. | | | |

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| 1C-5. | Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers. |
| | NOFO Section V.B.1.e. |

In the chart below select yes or no for the organizations your CoC collaborates with:

| | Organizations | |
|----|---|-----|
| 1. | state domestic violence coalitions | Yes |
| 2. | state sexual assault coalitions | Yes |
| 3. | other organizations that help this population | Yes |

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| 1C-5a. | Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

| | |
|----|--|
| 1. | update CoC-wide policies; and |
| 2. | ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors. |

(limit 2,500 characters)

(1) Center for Hope and Safety (CHS), the local domestic violence agency, is an active member of the CoC. On a bi-annual basis, the CoC Lead Agency in collaboration with community providers (including Center for Hope and Safety) reviews system policies to ensure they account for the needs of survivors of domestic violence. Additionally, CHS sits on the CoC Executive committee and provides input and recommendations for adjustments to CoC policies as emerging trends and needs are identified. In addition to the support in the policy review and Executive committee membership, CHS works closely with the Coordinated Entry committee to provide training and support necessary to ensure the coordinated entry system addresses the specific needs of survivors of DV.

(2) The CoC hosts an annual training for all homeless providers, including coordinated entry staff, that covers a variety of topics related to serving survivors of DV. The 2023 training will occur on November 8, 2023. The training is open to anyone participating in the CoC but targets emergency shelter, coordinated entry and housing providers. Trainings have a focus on domestic violence services provided throughout the County as well as best practices in identifying and working with clients who have experienced domestic violence. In addition to the CoC wide training provided, Center for Hope and Safety (CHS), the local DV agency, is an active member in the coordinated entry case conferencing committee; CHS staff training includes risk assessment and safety planning with a focus on trauma informed care. This training takes place annually to ensure the staff are up to date on all best practices. As part of the program monitoring process, the CoC evaluates trainings provided to program staff, policies and practices around confidentiality, client safety and trauma-informed care.

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| 1C-5b. | Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |
| | Describe in the field below how your CoC coordinates to provide training for: | |
| 1. | project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and | |
| 2. | Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually). | |

(limit 2,500 characters)

(1) The CoC hosts an annual training to covers a variety of topics related to serving survivors of DV. The 2023 training will occur on November 8, 2023. The training is mandatory for all emergency shelter and transitional housing providers as well as all CoC and ESG funded programs. Agencies are encouraged to have front-line staff participate in the trainings to ensure direct service staff are aware of the differing needs of DV survivors. The training is provided by Center for Hope and Safety (CHS), one of the designated DV agencies in the county. Topics covered through the training include recognizing DV signs, considerations in safety planning, cultural competency when serving DV survivors and trauma informed care. All CoC and ESG funded agencies must incorporate safety planning and trauma informed care practices in their intake process. Annual project monitoring includes a review of trainings completed by staff, best practices implemented in program services and a review of program procedures.

(2) The Bergen CoC coordinated entry process is administered by shelters, transitional housing programs and street outreach teams whose staff conduct the assessment survey on persons experiencing homelessness that they encounter. As part of the annual training requirements, all coordinated entry assessment staff participate in the training coordinated by the DV providers in the community.

| | | |
|--------|--|--|
| 1C-5c. | Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |
| | Describe in the field below how your CoC's coordinated entry includes: | |
| 1. | safety planning protocols; and | |
| 2. | confidentiality protocols. | |

(limit 2,500 characters)

(1) When a person identifies an experience with DV they are immediately referred to the Alternatives to Domestic Violence (ADV) or Center for Hope and Safety (CHS) hotline. These agencies are the primary victim service providers in Bergen County and are active members of the CoC. ADV and CHS assess the safety needs of the household and determine whether DV program placement at CHS facilities are the most appropriate fit. If there is not an immediate safety risk, households are referred to other homeless programs.

(2) CEP conducts all work with DV victims with their confidentiality at the forefront. Intake and assessment information is gathered using live entry and all computers are secured with passwords and set on auto-lock if the staff person is away from their workstation for a period of time. The agency does not print out documents that can be stored electronically. Any paper documents that are collected for a paper file are stored in locked cabinets in locked offices. No referrals are made without the client's written consent and agreement to share their information. Additionally, the CoC housing prioritization list includes deidentified client information submitted by all agencies including DV specific agencies. This allows households fleeing DV to have access to the full array of PH options available.

All CoC and ESG funded agencies participate in CoC sponsored trainings on serving victims of DV to ensure they incorporate the basics of safety planning, confidentiality and trauma informed care into their program structure.

| | | |
|--------|---|--|
| 1C-5d. | Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |

Describe in the field below:

| | | |
|----|--|--|
| 1. | the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and | |
| 2. | how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness. | |

(limit 2,500 characters)

(1) The CoC utilizes data from Center for Hope and Safety (CHS), the primary domestic violence service provider and only domestic violence shelter in the County, to provide de-identified aggregate data to express the needs of domestic violence victims. This information is compiled with the CoC's coordinated entry program for domestic violence victims to ensure we have a comprehensive understanding of the number of clients served, both residential and non-residential programming, their average length of stay, discharge destination, the type of non-housing services provided, including mental health and legal services, as well as basic demographic information. Additionally, the CoC collects data on DV experiences through the annual point in time count. Data from those fleeing domestic violence is analyzed to determine the characteristics of DV survivors and service needs as identified on the point in time survey.

(2) The combination of CHS and Coordinated Entry data is used by the CoC to understand the overall number of DV victims seeking services, what their needs are, where they are being referred to and how successful they are in housing placements. Outcomes evaluated through this data include length of stay in programs, connection to benefits and income and discharge destination. These outcomes are compared to the overall homeless population to ensure the DV population is being served as successfully as other populations. Aggregate data compiled this year showed a growing need for DV victims.

** **

| | | |
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| 1C-5e. | Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |
| | Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance: | |
| | 1. whether your CoC has policies and procedures that include an emergency transfer plan; | |
| | 2. the process for individuals and families to request an emergency transfer; and | |
| | 3. the process your CoC uses to respond to individuals' and families' emergency transfer requests. | |

(limit 2,500 characters)

(1) Bergen CoC's Policies and Procedures state the following:
 In accordance with the Violence Against Women Act (VAWA), the Bergen County CoC allows tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the tenant's current unit to another unit. The ability to request a transfer is available regardless of sex, gender identity, or sexual orientation. The ability of the agency to honor such request for tenants currently receiving assistance, however, may depend upon a preliminary determination that the tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, and on whether the agency has another dwelling unit that is available and is safe to offer the tenant for temporary or more permanent occupancy. Determination of safety risk will be completed through an assessment by one of the local domestic violence provider agencies.

(2) The Policies and Procedures also state: To request an emergency transfer, the tenant shall notify the CoC-funded agency's management office and submit a written request for a transfer to another location. The agency will provide reasonable accommodations to this policy for individuals with disabilities. The tenant's written request for an emergency transfer should include either:

1. A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the agency's program; OR
2. A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer.

(3) The Policies and Procedures then state: Upon submission of a transfer request, the Agency's management will connect the tenant to one of the domestic violence providers in the region to complete a third party assessment of safety risk. If the DV provider verifies the existence of a significant safety risk the Agency shall begin the process of transferring the tenant to an appropriate unit in accordance with this policy. Should the DV provider determine there is no significant safety risk, the Agency may conduct their own internal review of the case and make a determination as to whether they will honor the emergency transfer request.

| | | |
|--------|---|--|
| 1C-5f. | Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking. | |
| | NOFO Section V.B.1.e. | |
| | Describe in the field below how your CoC: | |
| | 1. ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and | |
| | 2. proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking. | |

(limit 2,500 characters)

(1)DV households are connected to the coordinated entry system through community referral, direct outreach of referral from DV providers in the region. Households identified as fleeing domestic violence through the CE prescreening process are immediately connected to Center for Hope and Safety (CHS) and Alternatives to DV (ADV), the DV providers in the region. CHS conducts a full assessment to determine if there is an immediate safety risk requiring connection to DV specific emergency shelter services. If the client does have an immediate DV need, CHS will place them in the DV emergency shelter program. If the client does not have an immediate DV need, the CE provider works to connect the household to appropriate shelter which may include generalized shelters in the region or hotel placements. All DV households, regardless of their shelter placement, are assessed by the CE agency. CE staff are trained in providing trauma informed, and client empowering supports to households. Through the assessment process, the CE committee identifies all the housing and service needs the household presents with. Upon identification of housing and service needs, the CE committee connects households to community-based services and refers to appropriate housing opportunities/vacancies for which they are eligible. As the CE process is the same for DV households as it is for the general homeless population, DV households have access to all of the same housing and service opportunities as anyone who was not experiencing DV as long as those opportunities are appropriate based on their safety plan created with CHS and CE.

(2)Because CHS and ADV are actively involved in the CoC and the CE system, the design of the CE and the DV housing programs that have been implemented have had the input from both agencies regarding barriers that may be specific to victims of domestic violence. Both providers also host focus groups and collect feedback regularly and bring new findings and concerns to the Leadership Committee at bi-monthly meetings. The input provided directly impacts how services are delivered and new programming that is implemented in attempts to break down the barriers found by victims trying to use the system. For example, it was identified that families who are black and brown are overrepresented in the DV population, and the CoC connected with an agency, Never Alone Again, to begin identifying additional barriers and make improvements.

| | | |
|--------|---|--|
| 1C-5g. | Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs. | |
| | NOFO Section V.B.1.e. | |
| | Describe in the field below how your CoC: | |
| 1. | ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and | |
| 2. | accounted for the unique and complex needs of survivors. | |

(limit 2,500 characters)

(1&2) Center for Hope and Safety (CHS) and Alternatives to DV (ADV) are the main DV providers in the region. Because CHS and ADV are actively involved in the CoC and the Coordinated Entry system, the design of the CE and housing programs that have been implemented have had the input from clients from both agencies regarding barriers that may be specific to victims of domestic violence. Additionally, both providers hosts focus groups and collect feedback regularly and bring new findings and concerns to the Leadership Committee at bi-monthly meetings. The input provided directly impacts how services are delivered and new programming that is implemented in attempts to break down the barriers found by victims trying to use the system. For example, it was identified that families who are black and brown are overrepresented in the DV population, and the CoC connected with an agency, Never Alone Again, to begin identifying additional barriers for this population and make improvements.

Additionally, Bergen CoC has an Advisory Board of persons with lived experience which regularly reviews all CoC wide policies, processes, and programs to determine improvements and ensure they account for the needs of all persons experiencing homelessness, including victims of domestic violence. Through word of mouth from its members, the Advisory Board is expanding to include persons who are fleeing domestic violence, experienced unsheltered homelessness, experienced family homelessness, etc.

| | | |
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| 1C-6. | Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Training. | |
| | NOFO Section V.B.1.f. | |

| | | |
|--|--|-----|
| | 1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination? | Yes |
| | 2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)? | Yes |
| | 3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)? | Yes |

| | | |
|--------|--|--|
| 1C-6a. | Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance. | |
| | NOFO Section V.B.1.f. | |

| | |
|------------------------------|---|
| Describe in the field below: | |
| 1. | how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families; |
| 2. | how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy; |
| 3. | your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and |
| 4. | your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies. |

(limit 2,500 characters)

(1) The CoC reviews all policies on a bi-annual basis, seeking input from all stakeholders on any necessary changes. In addition, the CoC lead contracted with Hudson Pride, an LGBTQ+ focused provider, to update the CoC-wide policies and procedures, as well as anti-discrimination policy. Input is based on best practices and feedback from consumers they are working with.

(2) The CoC lead contracted with Hudson Pride to do individual reviews of project-level anti-discrimination policies to help with updates to ensure they were consistent with the new CoC policy. They were also there to assist in training staff on the new policies and address any space updates that needed to take place to ensure all households felt safe when seeking services. These policies were then used as a guide for other providers and services to assist in policy updates.

(3) The CoC evaluates compliance with anti-discrimination policies on an annual basis through the monitoring process. The CoC is evaluating whether the agency is seeking feedback from clients who have been through the program as well as their complaint process. The CoC lead also fields any calls or complaints that are filed throughout the year for all programs in the CoC allowing issues to be addressed immediately.

(4) If a complaint is brought to the attention of the CoC lead throughout the year, the CoC lead will directly reach out to the provider for additional information and to assist in the development of an improvement plan or adjustment to ensure the anti-discrimination action is addressed. If an issue is identified through the monitoring process, the monitoring report to the agency will outline the concern and request the agency identify how they will address the issue. Whether the agency made that adjustment will be reviewed during the next monitoring, or if it is more serious, the agency will be required to follow up with the CoC lead when adjustments to the program have been made.

| | |
|-------|--|
| 1C-7. | Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy. |
|-------|--|

NOFO Section V.B.1.g.

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

| Public Housing Agency Name | Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry | Does the PHA have a General or Limited Homeless Preference? | Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On? |
|--|---|---|---|
| Housing Authority of Bergen County | 5% | Yes-HCV | Yes |
| New Jersey Department of Community Affairs | 16% | Yes-HCV | Yes |

| | | |
|---------------|--|--|
| 1C-7a. | Written Policies on Homeless Admission Preferences with PHAs. | |
| | NOFO Section V.B.1.g. | |
| | Describe in the field below: | |
| 1. | steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or | |
| 2. | state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference. | |

(limit 2,500 characters)

(1) The two largest PHAs in the region are actively involved in the CoC planning process. The Bergen County Housing Authority sits on the CoC Leadership Committee and manages the Bergen Housing Health and Human Services Center which serves as the one-stop center and sheltering location for individuals experiencing homelessness. HABC has established a limited homeless preference with 20% of vouchers set aside for use through the coordinated assessment process. Additionally HABC has established a Moving On policy and via coordinated assessment case conferencing, works with service providers to identify households with CoC vouchers that no longer need the level of service and would be appropriate to transition to HCV vouchers without services attached. The Englewood Housing Authority is the second largest housing authority in the CoC region. Englewood Housing Authority also sits on the CoC Leadership committee and has established a homeless preference.

| | | |
|---------------|--|--|
| 1C-7b. | Moving On Strategy with Affordable Housing Providers. | |
| | Not Scored—For Information Only | |

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

| | | |
|----|--|-----|
| 1. | Multifamily assisted housing owners | No |
| 2. | PHA | Yes |
| 3. | Low Income Housing Tax Credit (LIHTC) developments | Yes |
| 4. | Local low-income housing programs | Yes |
| | Other (limit 150 characters) | |
| 5. | | |

| | | |
|---------------|--|--|
| 1C-7c. | Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. | |
| | NOFO Section V.B.1.g. | |

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

| | | |
|----|--|-----|
| 1. | Emergency Housing Vouchers (EHV) | Yes |
| 2. | Family Unification Program (FUP) | No |
| 3. | Housing Choice Voucher (HCV) | Yes |
| 4. | HUD-Veterans Affairs Supportive Housing (HUD-VASH) | No |
| 5. | Mainstream Vouchers | Yes |
| 6. | Non-Elderly Disabled (NED) Vouchers | Yes |
| 7. | Public Housing | Yes |
| 8. | Other Units from PHAs: | |
| | | |

| | | |
|--------|---|--|
| 1C-7d. | Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. | |
| | NOFO Section V.B.1.g. | |

| | | |
|----|---|------------------------|
| 1. | Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)? | No |
| | | Program Funding Source |
| 2. | Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement. | |

| | | |
|--------|---|--|
| 1C-7e. | Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). | |
| | NOFO Section V.B.1.g. | |

| | | |
|--|--|-----|
| | Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan? | Yes |
|--|--|-----|

| | | |
|----------|--|--|
| 1C-7e.1. | List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program. | |
| | Not Scored–For Information Only | |

| | | |
|--|--|-----|
| | Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program? | Yes |
|--|--|-----|

If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

| |
|----------------------|
| PHA |
| Housing Authority... |
| New Jersey Depart... |

1C-7e.1. List of PHAs with MOUs

Name of PHA: Housing Authority of Bergen County

1C-7e.1. List of PHAs with MOUs

Name of PHA: New Jersey Department of Community Affairs

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|----------------------------------|--|
| 1D-1. | Discharge Planning Coordination. | |
| | NOFO Section V.B.1.h. | |

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

| | |
|----------------------------|-----|
| 1. Foster Care | Yes |
| 2. Health Care | Yes |
| 3. Mental Health Care | Yes |
| 4. Correctional Facilities | Yes |

| | | |
|-------|---|--|
| 1D-2. | Housing First—Lowering Barriers to Entry. | |
| | NOFO Section V.B.1.i. | |

| | | |
|----|--|------|
| 1. | Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition. | 19 |
| 2. | Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach. | 19 |
| 3. | This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 100% |

| | | |
|--------|--|--|
| 1D-2a. | Project Evaluation for Housing First Compliance. | |
| | NOFO Section V.B.1.i. | |

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

| | |
|----|---|
| | Describe in the field below: |
| 1. | how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach; |
| 2. | the list of factors and performance indicators your CoC uses during its evaluation; and |
| 3. | how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach. |

(limit 2,500 characters)

1. The CoC completes program evaluations on an annual basis to ensure compliance with Housing First (HF) requirements. In addition, the Coordinated Entry (CE) system evaluates referrals & acceptance rates. Agencies must provide a reason for any rejected referrals. The CE committee notifies the CoC of any problematic rejections. Upon notification, the CoC meets with the agencies to review program policies & identify ways to bring the program into compliance with HF requirements.

2. To ensure projects are implemented using a HF approach, the CoC evaluates all projects in the following ways:

Confirms that all referrals are only being accepted from the CoC’s CE program. If a referral is denied, the reason is evaluated to ensure it is not against the CoC’s housing first, low barrier policies. The CE committee prioritizes households with the highest barriers for housing opportunities.

CoC programs are asked to explain how they work with consumers in regards to landlord mediation & conflict resolution. If a tenant is at risk of eviction, confirming the tenant would not be terminated but could identify a new unit.

Programs are asked to explain how they work with service resistant clients & confirm that they are creating individualized service plans with clients.

Reason for discharge for each household is reviewed through the performance outcomes evaluation to confirm households are not discharged due to factors that are not in line with housing first.

Client leases & program rules are reviewed by CoC staff to make sure there are no stipulations regarding service participation as a precondition or requirement to maintain their housing.

The CoC reviews all Policies & Procedures for each project to ensure compliance with HF.

Agencies are scored on these practices in the local CoC process. Additionally, while not currently scored, the CoC is evaluating the time it takes programs to get households in a housing unit upon program acceptance. CoC staff & programs discuss factors that impact slow housing placement to ensure households are not being made to wait until they are “housing ready”.

3. In addition to the competition review, the CoC lead fields any complaint or concern regarding program implementation throughout the year. If something is brought up to the CoC lead that would indicate the project is not following the HF model, the lead would meet with the provider to address the concern, correct the issue & ensure HF is met.

| | | |
|-------|--|--|
| 1D-3. | Street Outreach–Scope. | |
| | NOFO Section V.B.1.j. | |
| | Describe in the field below: | |
| | 1. your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged; | |
| | 2. whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area; | |
| | 3. how often your CoC conducts street outreach; and | |
| | 4. how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. | |

(limit 2,500 characters)

(1&2). In 2023, the CoC Advisory Board of People with Lived Experience (AB of PWLE) expressed concerns that the current street outreach team was not doing an adequate job of identifying unsheltered persons and connecting them to the by-name list, shelter and other resources. The CoC lead held focus groups and listening sessions to identify barriers and hear concerns from the AB of PWLE, identified another agency, CSPNJ, outside of the county that had statewide expertise in implementing effective street outreach, and funded them to do outreach in Bergen. CSPNJ's outreach team works in conjunction with PATH to identify persons throughout Bergen who are experiencing unsheltered homelessness and covers 100% of the CoC's geographic area. Because Bergen is a mix of urban and suburban CSPNJ works out of Hackensack, an area with a large population of persons experiencing homelessness, but drives throughout the county to identify persons living in cars, encampments, under bridges, etc. Along with canvassing the county, CSPNJ created a hotline to field calls from the general public, law enforcement, agencies, etc. when they identify a person experiencing unsheltered homelessness. Additionally, the AB of PWLE works directly with CSPNJ to identify unsheltered persons they are in contact with.

(3). CSPNJ outreach occurs 6 days a week with both day and night shifts. PATH outreach occurs during the day, Monday-Friday.

(4). All outreach is coordinated & tailored to those who are the most vulnerable and service-resistant, specifically targeting encampments and locations identified with advocates, police, hospitals and public transit. Outreach teams adjust their times and locations to engage those that are transient and work to develop relationships and foster effective engagement with service-resistant clients in order to promote acceptance of shelter and services. If shelter is refused, connection will still be made to Coordinated Entry and clients will be prioritized for permanent housing opportunities. Both outreach and CEP work to meet the client where they are and do not force program engagement to continue to provide case management or connection to PH.

| | | |
|-------|---|--|
| 1D-4. | Strategies to Prevent Criminalization of Homelessness. | |
| | NOFO Section V.B.1.k. | |

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

| Your CoC's Strategies | Ensure Homelessness is not Criminalized | Reverse Existing Criminalization Policies |
|--|---|---|
| 1. Engaged/educated local policymakers | Yes | Yes |
| 2. Engaged/educated law enforcement | Yes | Yes |
| 3. Engaged/educated local business leaders | Yes | Yes |
| 4. Implemented community wide plans | Yes | Yes |
| 5. Other:(limit 500 characters) | | |

| | | |
|-------|---|--|
| 1D-5. | Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS. | |
| | NOFO Section V.B.1.j. | |

| | HIC Longitudinal HMIS Data | 2022 | 2023 |
|--|----------------------------|------|------|
| Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR. | HIC | 64 | 84 |

| | | |
|-------|---|--|
| 1D-6. | Mainstream Benefits–CoC Annual Training of Project Staff. | |
| | NOFO Section V.B.1.m. | |

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

| Mainstream Benefits | CoC Provides Annual Training? |
|---|-------------------------------|
| 1. Food Stamps | Yes |
| 2. SSI–Supplemental Security Income | Yes |
| 3. SSDI–Social Security Disability Insurance | Yes |
| 4. TANF–Temporary Assistance for Needy Families | Yes |
| 5. Substance Use Disorder Programs | Yes |
| 6. Employment Assistance Programs | Yes |
| 7. Other (limit 150 characters) | |

| | | |
|--------|---|--|
| 1D-6a. | Information and Training on Mainstream Benefits and Other Assistance. | |
| | NOFO Section V.B.1.m | |
| | Describe in the field below how your CoC: | |
| | 1. systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area; | |
| | 2. works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and | |
| | 3. works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff. | |

(limit 2,500 characters)

(1) The Bergen County Welfare agency (CWA) is an active member of the CoC & CoC Executive Board and attends CoC meetings & subcommittees, at which they provide up to date information on mainstream resources available. CoC meetings are also attended by mental health and healthcare providers that share information regarding programming, initiatives & services. The CoC will use the CoC listserv to share information regarding available mainstream resources as available from meetings or directly from providers. Additionally, during bi-monthly CoC meetings agencies can discuss directly with Social Services, program changes, eligibility questions and program access questions. In 2023, the CWA provided 3 trainings on General Assistance, SSI, TANF, and Employment Assistance Programs.

(2) Representatives from local hospitals participate in the monthly Chronic/At-Risk case conferencing meetings. During the meetings participating agencies discuss what services and benefits, including healthcare benefits, clients are connected to and how to help them quickly access any additional services for which they may be eligible. If the client does not qualify for public healthcare benefits, they will receive assistance with enrolling in private insurance. Additionally, the Bergen Housing Health and Human Service Center (BCHHH) has representatives from mainstream benefits organizations providing office hours and completing enrollment applications at BCHHH on a weekly basis. Several service-providing agencies are eligible to bill Medicaid under the community support services waiver program approved by NJ and CMS. As such, all persons connected to the system are assessed for benefit eligibility and enrollment. All persons eligible for mainstream benefits, including Medicaid, are immediately enrolled to facilitate specialized services as applicable. During COVID-19 in particular, there was more than one case in which the CoC made special connections to healthcare services and benefits.

(3) The CoC shares information regarding the SOAR program with all providers in the community. So far, 2 major providers in the community have staff who have completed the SOAR certification program.

| | | |
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| 1D-7. | Increasing Capacity for Non-Congregate Sheltering. | |
| | NOFO Section V.B.1.n. | |
| | Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering. | |

(limit 2,500 characters)

Throughout the pandemic, the CoC utilized an increased amount of hotel/motel placements as forms of non-congregate shelter, specifically targeting those that were at higher risk of severe symptoms if they contracted COVID. This allowed further spacing among beds within the traditional shelters in the community. While hotel/motel placements had been used prior to the pandemic, this form of non-congregate shelter will be used at an increased rate for persons who are particularly vulnerable and when there are not enough shelter placements to accommodate those seeking shelter.

Due to several COVID outbreaks in 2023, the county shelter was able to readjust to serve less people at the congregate site and pay for hotel/motel stays using flex funds for persons at-risk of contracting COVID or those quarantining.

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| ID-8. | Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases. | |
| | NOFO Section V.B.1.o. | |
| | Describe in the field below how your CoC effectively collaborates with state and local public health agencies to: | |
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and | |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness. | |

(limit 2,500 characters)

(1)The CoC & its local providers have made adjustments through the COVID-19 pandemic that will continue to be an ongoing practice & will improve readiness for future public health emergencies.

Ongoing practices at the shelter level that will continue include: use of PPE by staff & clients, implementation of air filtration systems & amplified cleaning procedures, additional spacing between beds at all shelter locations, implementation of a rotating or staggered meal service to avoid overcrowding in meal rooms. All programs have updated their workplace policies & disaster preparedness policies to account for these changes & additional sanitizing & cleaning procedures. Programs are also continuing to improve their process for sharing educational information regarding illnesses including not only COVID-19 but the flu, etc.

Additionally, there is increased collaboration between CoC partners & the local hospitals throughout the County. This collaboration led to increased communication & referrals for clients that did not have COVID-19, but that needed a health screening or connection to primary care. Through all of these practices the CoC has set up the infrastructure & communication, such as holding meetings virtually, allowing for virtual intakes of clients & electronic collection of documentation that may be useful in future health emergencies.

(2)To prevent future infectious disease outbreaks among people experiencing homelessness, public health officials will provide instructions on how to protect oneself. This may include information on sheltering in place, hand washing, clinic operations, personal protective equipment, or how to receive preventive medications. Instructions will be available via: Bergen County Health website, Bergen County Emergency website local boards of health, local municipal communication systems, newspapers, Radio, telephone information lines at 201-225-7000, and television stations. DHS also offers health related updates through their email listserv. Additionally, the CoC has created the infrastructure to quickly act when outbreaks are identified. For example, due to several COVID outbreaks

in 2023, the county shelter was able to readjust to serve less people at the congregate site and pay for hotel/motel stays using flex funds for persons at-risk of contracting COVID or those quarantining, preventing infectious disease outbreaks among people experiencing homelessness.

| | | |
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| ID-8a. | Collaboration With Public Health Agencies on Infectious Diseases. NOFO Section V.B.1.o. | |
| Describe in the field below how your CoC: | | |
| 1. | shared information related to public health measures and homelessness, and | |
| 2. | facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants. | |

(limit 2,500 characters)

(1)The CoC utilizes a number of methods to distribute information regarding safety measures, local restrictions and vaccine implementation as well as updates on emerging public health related issues. Updates are provided in real time regarding agency operation changes, safety measures, best practices, etc through the CoC mailing list. As needed, notices may be sent out on a daily basis to ensure information is shared in a timely manner. The CoC lead may also directly call the shelters, the coordinated entry committee chair and local welfare agency on a regular basis to evaluate needs, provide updates on programs, coordinate mobile testing and vaccine implementation.

The CoC continues to hold its regular membership meetings. Meetings are held via Zoom to ensure access and continued safety. COVID- 19 updates and programming became and still is a standing agenda item for all meetings. As needs change, other public health concerns will be included as standing agenda items on the regular meeting agenda. All agencies were encouraged to provide updates and any new programming at these meetings.

(2)Through the pandemic, the CoC has also greatly increased communication between public health agencies and service providers. These agencies have become an integral part of the CoC and continue to provide information, screening, testing and general health services on site to clients residing at emergency shelters and in programs.

| | | |
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| 1D-9. | Centralized or Coordinated Entry System–Assessment Process. | |
| | NOFO Section V.B.1.p. | |
| | Describe in the field below how your CoC's coordinated entry system: | |
| 1. | covers 100 percent of your CoC's geographic area; | |
| 2. | uses a standardized assessment process; and | |
| 3. | is updated regularly using feedback received from participating projects and households that participated in coordinated entry. | |

(limit 2,500 characters)

(1&2) ES, TH and Street Outreach (SO) programs conduct the CA tool on all households at intake & enter the info in HMIS. To maximize coverage any agency encountering homeless persons may administer the Vulnerability Assessment & enter client info in HMIS for inclusion on the housing prioritization list. Through the network of trained and affiliated service providers, the CoC has full coverage of the geographic region. The CoC has relationships with police departments & hospitals & regularly trains stakeholders to refer all homeless persons to the CoC. Police routinely transport unsheltered persons to the County shelter where the Next Step program completes assessments. Additionally, SO programs canvas throughout Bergen to identify persons experiencing unsheltered homelessness, administer the Vulnerability Assessment & enter client info in HMIS onsite for inclusion on the prioritization list.

(3) The Housing Prioritization List (HPL) is created on a weekly basis using HMIS and, because of this, is regularly updated based on feedback from participating projects. For example, the coordinated entry committee recently identified a need to resort the prioritization list based on homeless location, rather than the prioritization score. Within a few days, the HPL had been updated to meet the needs of the community. Additionally, the CoC has two methods for obtaining consumer feedback: 1) satisfaction surveys are provided to all program clients annually, and 2) the Bergen County Advisory Board, a committee of persons with lived experience, that regularly attends CE/CoC meetings and offers feedback. For example, the Bergen Advisory Board received training on the CES, looked at the deidentified HPL, and emphasized the need for oversight of the HPL to monitor how quickly people are moving into housing. The CoC leadership prioritizes incorporating this information into program policies and procedures to ensure that all services are delivered in an equitable manner and meet the needs of people who are experiencing homelessness.

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| 1D-9a. | Program Participant-Centered Approach to Centralized or Coordinated Entry. | |
| | NOFO Section V.B.1.p. | |

| | |
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| | Describe in the field below how your CoC's coordinated entry system: |
| 1. | reaches people who are least likely to apply for homeless assistance in the absence of special outreach; |
| 2. | prioritizes people most in need of assistance; |
| 3. | ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and |
| 4. | takes steps to reduce burdens on people using coordinated entry. |

(limit 2,500 characters)

(1) The CoC trains community groups to inform them of services & encourage agencies to connect persons to the CoC, shelters & County Welfare agency. Engaged stakeholders include the Advisory Board of Persons with Lived Experience (AB), police departments, hospitals, local business districts, the faith-based communities & local community organizations. Street outreach (SO) teams work with these groups & the AB to identify locations & effective engagement strategies. These partnerships help the CoC engage persons that don't usually come in for services. SO works daily to engage the most service-resistant, unsheltered clients countywide to connect them with shelter, services & coordinated entry.

(2&3) All persons are assessed using the Vulnerability Assessment at intake or upon connection to Shelter & entered into HMIS. The Housing Prioritization List (HPL) is generated weekly, & organized by homeless status, vulnerability, current location (prioritizing those on the streets) & length of time homeless. PH providers review the list when vacancies arise & pull referrals from the top of list identifying the highest prioritized person eligible for their program. The CoC hosts monthly case conferencing meetings to discuss vacancies, new additions to the list & service needs, but providers are not limited to the monthly meetings, as openings arise in their program they can fill vacancies throughout the month to ensure units are not vacant for long.

(4) The CE program is continuously getting feedback regarding the process & working to reduce barriers experienced by clients going through the program. No documentation is required to gain access to the HPL, so when SO teams find an unsheltered individual, they can access the HPL immediately. Staff provide housing navigation services, gathering documents so that when a housing opportunity is available, there are no delays due to documentation. The CoC also identified a barrier with clients obtaining their verification of disability (VOD); to mitigate the barrier, the CoC identified staff at a specific agency that can give the VOD & created a process to refer clients to said staff member. Additionally, in 2023 the CoC monitored documentation requirements for each CoC project to ensure they are low barrier & reduce the burden on people using the system.

| | | |
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| 1D-9b. | Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations. | |
| NOFO Section V.B.1.p. | | |
| Describe in the field below how your CoC through its centralized or coordinated entry: | | |
| 1. | affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness; | |
| 2. | informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and | |
| 3. | reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan. | |

(limit 2,500 characters)

1. Flyers regarding the coordinated entry program are available & distributed throughout the CoC to ensure all agencies & clients are aware of their ability to access the coordinated entry system. Regardless of where the client is in the system, they are assessed using the standard assessment tool & once housing opportunities become available that they are eligible for, staff present those opportunities to the client. The client is made aware that they do not have to accept the housing opportunity that is available, & that they will not lose their prioritization if they decide that housing opportunity is not right for them. Additionally, the Advisory Board of persons with lived experience sit on all CoC meetings, case conferencing, & Executive Committee meetings & share their recommendations on how to better advertise services to those in need.

2. To ensure clients are aware of their rights related to fair housing & civil rights law, all agencies, including the coordinated entry program have fair housing & housing discrimination information posted & accessible for all clients. Clients are notified that if at any point during the referral, housing search or housing process, they feel discriminated against, they should reach out to their case worker (or if it is a complaint about their case worker) to their supervisor who will help them determine the best course of action. Additionally, Northeast New Jersey Legal Services & The Waterfront Project are two legal service agencies that are critical CoC partners. Both agencies complete annual trainings for the CoC, attend CoC meetings, & regularly provide updates to the CoC lead which are shared to the list serv. Any agency or person within the CoC that has a fair housing or civil right violation is referred to these agencies for guidance & assistance in filing official complaints.

3. Any fair housing or civil rights complaints that the CoC lead or Executive Committee were made aware of would be immediately communicated between CoC leadership & Bergen County Division of Community Development, & would be referred to legal service agencies in the county. Managing attorneys would be consulted & their recommendations would be followed. If a person experiencing homelessness was not comfortable filing a complaint the agency providing support or the coordinated entry agency would be willing to file the complaint on the tenant or prospective tenant's behalf.

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| 1D-10. | Advancing Racial Equity in Homelessness—Conducting Assessment. | |
| | NOFO Section V.B.1.q. | |

| | | |
|----|---|------------|
| 1. | Has your CoC conducted a racial disparities assessment in the last 3 years? | Yes |
| 2. | Enter the date your CoC conducted its latest assessment for racial disparities. | 08/01/2023 |

| | | |
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| 1D-10a. | Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance. | |
| | NOFO Section V.B.1.q. | |

| | |
|----|--|
| | Describe in the field below: |
| 1. | your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and |
| 2. | what racial disparities your CoC identified in the provision or outcomes of homeless assistance. |

(limit 2,500 characters)

1. The CoC troubleshoots pressing CoC-wide issues, including addressing racial disparities, at all Leadership Committee and General Committee meetings. The committees look at the PIT, LSA, HMIS data, and Coordinated Entry (CE) data on a regular basis to assess how homeless households are overrepresented in the CoC population experiencing homelessness, tracking how households of different races are or are not moving into permanent housing destinations, how and why vulnerability scores in CE are lower or higher for some racial groups etc. For example, a report was pulled together on Racial Disparities found in the Bergen Coordinated Entry system and will be shared at the next General membership meeting for discussion and solution finding.

2. The CoC has identified that Black/African Americans and Hispanic/Latinos are severely overrepresented in the CoC's population experiencing homelessness. 2023 PIT data indicates that Black/African Americans make up 5.4% of the CoC's overall population, but make up 33.1% of the county's homeless population. Data from Coordinated Entry shows that although persons identifying as Black and persons identifying as Hispanic/Latino make up 33.1% and 17.5% of persons accessing the homeless system, they only make up 24.9% and 11.4% of persons in Coordinated Entry, respectively. Additionally, the average Vulnerability Score reported was 3.68, but for persons identifying as Black and persons identifying as Hispanic/Latino, the average was 3.0 and 3.30, respectively. Although the Vulnerability scores are low, this does not mean that both persons who are Black and persons who are Hispanic/Latino do not report disabilities, as they both make up the majority of persons with disabilities on the Coordinated Entry list. Because of these findings and advocacy from the Advisory Board of Persons with Lived Experience, the CoC will be doing further analysis in the coming months to identify what is causing the disparities seen in Coordinated Entry.

| | | |
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| 1D-10b. | Implemented Strategies that Address Racial Disparities. | |
| | NOFO Section V.B.1.q. | |

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

| | | |
|----|--|-----|
| 1. | The CoC's board and decisionmaking bodies are representative of the population served in the CoC. | Yes |
| 2. | The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC. | Yes |
| 3. | The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups. | Yes |
| 4. | The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups. | Yes |
| 5. | The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness. | Yes |
| 6. | The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector. | Yes |

| | | |
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| 7. | The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness. | Yes |
| 8. | The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity. | Yes |
| 9. | The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness. | Yes |
| 10. | The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system. | Yes |
| 11. | The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness. | Yes |
| | Other:(limit 500 characters) | |
| 12. | | |

| | | |
|---------|--|--|
| 1D-10c. | Implemented Strategies that Address Known Disparities. | |
| | NOFO Section V.B.1.q. | |

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

Starting in 2022, the annual monitoring process and local selection applications have begun asking agencies to report on the racial and ethnic demographics of their client population as compared to their direct staff, and executive-level staff; the monitoring and local selection also evaluate and score projects on their efforts to address racial disparities, including: analyzing aggregate data to better understand the pattern of program use for people of different races and ethnicities; whether populations served by the agency are reflected in decision making and planning bodies in the agency; whether the agency has a process in place to assess whether agency staff and executive boards are racially, ethnically, culturally, and experientially, reflective of population(s) served or has a recruitment and hiring plan to achieve this outcome; and if the agency reviews existing and new proposed policies to ensure they do not create or have the potential to create a disproportionate negative impact, or pose undue barriers, to any particular group. These agencies participate regularly in all CoC meetings and contribute to systems improvement conversations.

Additionally, the CoC lead is in the process of reviewing the data from the Coordinated Entry Analysis with all relevant parties to determine what factors may be leading to the disparate outcomes that are being identified and looking at the current vulnerability assessment that is causing such differences in vulnerability score and housing placement. The CoC also continues to receive guidance from the Advisory Board of Persons with Lived Experience to identify from their perspective not only the racial disparities that exist, but their ideas for how to address these issues.

| | | |
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| 1D-10d. | Tracked Progress on Preventing or Eliminating Disparities. | |
| | NOFO Section V.B.1.q. | |

Describe in the field below:

| | |
|----|--|
| 1. | the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and |
| 2. | the tools your CoC uses. |

(limit 2,500 characters)

The CoC annual monitoring processing local selection applications ask agencies how their board of directors or equivalent decision-making body includes more than one person with lived experience. The Local Selection process also asks about the percentage of direct and executive-level staff who have lived experience. The findings from the monitoring and local selection provide insight into whether further outreach is needed to engage clients in leadership roles. The CoC Lead and Executive Committees have worked to implement an Advisory Board of consultants of persons with lived experience. The members of the Advisory Board are paid for their consultation through funding provided by Bergen County. They have been asked to sit on the Funding Review Committee for the CoC and assisted in making all funding decisions for the FY2023 process.

The CoC will also run system level reports using HMIS, coordinated entry data, Stella P and Point-in-Time data on an ongoing basis to evaluate progress in the racial disparities seen at system entry and outcomes.

| | | |
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| 1D-11. | Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts. | |
| | NOFO Section V.B.1.r. | |

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

The CoC engaged with a consultant to implement the Community Led Planning Development project in 2020-2021. This contract was renewed, including funding to pay consultants with lived experience, in 2023-2024. This project was implemented to analyze racial disparities in the community, provide training on racial inequities to the CoC, and to develop an Advisory Board of persons with lived experience that represent the cultural makeup of the homeless population. To address these disparities in homelessness the CoC has developed the Advisory Board which began meeting in April of 2021 to evaluate policies and procedures of the homeless service system as a whole with the goal of making policy recommendations to the CoC exec committee by the end of the year. The Advisory Board has two seats at the Executive Committee table and meets on a regular basis to review policies and procedures, new programming and barriers identified. The CoC has also created a checks and balances system so that all new programs and policies and procedures must be approved by the Advisory Board, who is involved in planning conversations as they happen.

Outreach for participation in all of these efforts is done through shelter providers, outreach teams and drop-in centers identifying clients that might be interested in participating. Lastly, word of mouth through peer outreach is always one of the most effective outreach methods to increase program and Advisory Board participation in the CoC.

| | | |
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| 1D-11a. | Active CoC Participation of Individuals with Lived Experience of Homelessness. | |
| | NOFO Section V.B.1.r. | |

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.
 Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

| | Level of Active Participation | Number of People with Lived Experience Within the Last 7 Years or Current Program Participant | Number of People with Lived Experience Coming from Unsheltered Situations |
|----|---|---|---|
| 1. | Included in the decisionmaking processes related to addressing homelessness. | 4 | 3 |
| 2. | Participate on CoC committees, subcommittees, or workgroups. | 4 | 3 |
| 3. | Included in the development or revision of your CoC's local competition rating factors. | 2 | 1 |
| 4. | Included in the development or revision of your CoC's coordinated entry process. | 4 | 3 |

| | | |
|---------|--|--|
| 1D-11b. | Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness. | |
| | NOFO Section V.B.1.r. | |

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

Many CoC membership organizations provide professional development and employment opportunities to individuals with lived experience. Professional development activities include access to computers and assistance in applying for employment, resume writing, mock interviews, attending trainings, meeting with vocational mentors, and having access to volunteer opportunities. While these activities focus on employment outside of the organization, multiple organizations hire current or former clients to assist with program operation. Some of the positions that are held at agencies that include persons with lived experience include shelter workers, board members and outreach workers. Clients are hired in these positions with the understanding that through their lived experience they have the knowledge and expertise to work with their peers.

In addition to agency opportunities, through the CoC's Advisory Board for persons with lived experience, all participants will receive training related to the funding sources, local funding processes, program administration and strategic planning. Additionally, the CoC has connected Advisory Board members to possible employment opportunities. For example, the CoC funded a new street outreach program in 2023 and approached an active advisory board member who conducts exceptional street outreach in their personal life if they were interested in a position as an outreach worker. The advisory board member rejected the offer but is aware that the opportunity is always available.

| | | |
|------------------------------|--|--|
| 1D-11c. | Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness. NOFO Section V.B.1.r. | |
| Describe in the field below: | | |
| 1. | how your CoC routinely gathers feedback from people experiencing homelessness; | |
| 2. | how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and | |
| 3. | the steps your CoC has taken to address challenges raised by people with lived experience of homelessness. | |

(limit 2,500 characters)

1&2. The Advisory Board has two seats at the Executive Committee table and meets on a regular basis to review policies and procedures, new programming and barriers identified. The CoC has also created a checks and balances system so that all new programs, monitoring documents for the CoC, and policies and procedures must be approved by the Advisory Board. The Advisory Board is also actively involved in planning conversations as they happen to provide feedback and solutions on the spot. Additionally, all ESG and CoC-funded projects are required to collect feedback on a regular basis to ensure that clients that have received assistance have a means of sharing feedback for program improvement. As part of the ESG and CoC monitoring process, the CoC lead (who also oversees ESG funding) ensures that all projects are in compliance with this requirement. Additionally, the Advisory Board is in the process of creating a Grievance Policy so that any person who feels wronged or that their feedback is not heard can share it with an outside entity.

3. In May 2023, the Advisory Board shared a concern that persons who were unsheltered were not accessing shelter, the Coordinated Entry System and other housing resources. The CoC took this concern seriously and conducted several focus groups and feedback sessions to get more information from the Advisory Board. In June, the Advisory Board and CoC identified an out-of-county agency that had expertise in street outreach and by August, the agency was fully funded and partially staffed to do street outreach. The Advisory Board meets with the new street outreach agency on a consistent basis to share insights and feedback.

The Advisory Board has also shared a major concern about the Coordinated Entry process. In the next few months, the CoC will be working in conjunction with the Advisory Board to make improvements to the current CE system.

| | | |
|---|--|--|
| 1D-12. | Increasing Affordable Housing Supply. NOFO Section V.B.1.t. | |
| Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following: | | |
| 1. | reforming zoning and land use policies to permit more housing development; and | |
| 2. | reducing regulatory barriers to housing development. | |

(limit 2,500 characters)

The State of NJ monitors municipalities to ensure that they are providing their 'fair share' of the regions need for affordable housing for moderate to low income households. The Mount Laurel Doctrine prohibits discrimination against the poor by the state and municipalities in the exercise of their land use powers. In response to the Mount Laurel Doctrine the NJ Legislature passed the Fair Housing Act which created the Council on Affordable Housing (COAH) to assess statewide needs for affordable housing and allocate that need on a municipal fair share basis. COAH evaluates each municipality and ensures that they review and approve housing plans that meet their affordable housing obligations.

The CoC Lead is the office that oversees the County's HOME funding and works to ensure that new projects include set aside units for persons experiencing homelessness. These projects are required to obtain referrals through the CoC's coordinated entry program for the set aside units.

Additionally, the CoC reviews all Low Income Housing Tax Credit projects seeking state funds. Under the LIHTC program, projects with units set aside for people experiencing homelessness or other special needs populations receive bonus points. Projects looking to receive these bonus points must obtain a letter of support from the CoC, and will be required to accept referrals from the CoC's coordinated entry program

Lastly, the Housing Development Corporation of Bergen County, the non-profit real estate development arm of the Housing Authority of Bergen County, sits on the CoC Executive Committee and is actively developing units for the homeless population.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
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| 1E-1. | Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice. | |
| | NOFO Section V.B.2.a. and 2.g. | |
| | You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen. | |

| | | |
|----|--|------------|
| 1. | Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline. | 07/19/2023 |
| 2. | Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline. | 07/19/2023 |

| | | |
|-------|--|--|
| 1E-2. | Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below. | |
| | NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. | |
| | You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. | |
| | Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition: | |

| | | |
|----|--|-----|
| 1. | Established total points available for each project application type. | Yes |
| 2. | At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH). | Yes |
| 3. | At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness). | Yes |
| 4. | Provided points for projects that addressed specific severe barriers to housing and services. | Yes |

| | | |
|----|---|-----|
| 5. | Used data from comparable databases to score projects submitted by victim service providers. | Yes |
| 6. | Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers. | Yes |

| | | |
|--------|--|--|
| 1E-2a. | Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. | |
| | NOFO Section V.B.2.a., 2.b., 2.c., and 2.d. | |

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

| | | |
|----|---|--------|
| 1. | What were the maximum number of points available for the renewal project form(s)? | 203 |
| 2. | How many renewal projects did your CoC submit? | 19 |
| 3. | What renewal project type did most applicants use? | PH-PSH |

| | | |
|--------|---|--|
| 1E-2b. | Addressing Severe Barriers in the Local Project Review and Ranking Process. | |
| | NOFO Section V.B.2.d. | |

Describe in the field below:

| | |
|----|---|
| 1. | how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing; |
| 2. | how your CoC analyzed data regarding how long it takes to house people in permanent housing; |
| 3. | how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and |
| 4. | considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area. |

(limit 2,500 characters)

(1) Project evaluation includes: (a) program performance; agencies were awarded 5 points for having high rates of housing retention; 5 points for maintaining or increasing unearned income; 5 points for obtaining or increasing earned income; 5 points for low recidivism rates; 3 points for increasing or maintaining both earned and unearned income and 5 points for quickly filling vacancies. (b) Project evaluation also includes the local application. Projects were awarded 3 points for serving the chronically homeless, up to 5 points based on project type and 3 points for having low barrier admissions and low barriers to reduce terminations and increase project retention.

(2) The performance review includes an evaluation of recidivism from the program as well as the length of time to achieve housing. In 2023, the CoC did not score the length of time to achieve housing, but intends to score this measure in future local competitions. The CoC does score projects on having accurate dates in the admission vs PH move in dates - 4 points.

(3&4) The CoC prioritizes funding for projects serving the chronically homeless population. 3 points are awarded in the scoring process to projects dedicating their beds to the chronically homeless. Additionally, the CoC prioritizes projects implementing a housing first framework as these programs are better equipped to serve highly vulnerable populations and implement policies and services designed to support and stabilize highly vulnerable people in housing. 3 points are awarded to projects implementing a housing first model and renewal project monitoring includes points for programs that provide adequate training to staff on best practices such as housing first and motivational interviewing. For renewal projects, the program performance review takes into consideration the vulnerability of the population served when reviewing outcomes. Projects are evaluated on their ability to help participants obtain and maintain cash benefits and non-cash benefits. Connection to employment income and increases in employment income are only evaluated for program participants not connected to SSI/SSD. A total of 5 points are awarded on the performance review for connecting non-SSI/SSD clients to employment income.

| | | |
|------------------------------|---|--|
| 1E-3. | Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process. | |
| NOFO Section V.B.2.e. | | |
| Describe in the field below: | | |
| 1. | how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications; | |
| 2. | how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and | |
| 3. | how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers. | |

(limit 2,500 characters)

(1)Due to issues with conflict of interest, the Review Committee that determined rating factors used to review project applications was confined to a small group of individuals but did contain representation from diverse cultural and ethnic groups, particularly those over-represented in the local homeless population. The CoC’s Review Committee members has representation from diverse cultural and ethnic groups. The role of this committee is to review and approve all CoC policies, procedures; members of the committee also rank and review project selections and approve overall funding decisions. Two individuals with lived experience also joined the Review Committee for to provide insight into the review, selection, and ranking process.

(2)The Review Committee took into careful consideration whether projects prioritize the most vulnerable populations, including those vulnerable racial groups that are overrepresented in the CoC’s homeless population. The CoC prioritizes projects that identify barriers and creates solutions; for example, the CoC highly ranked and funded a new PSH program to accommodate the influx of unsheltered persons entering the system. The project will be operated by the newly funded street outreach program.

(3) Through the input of the committee and the work the CoC was doing around racial equity, questions were added to the local CoC application in 2023 to better understand how agencies are utilizing consumer input and addressing racial disparities. Questions included describing the diversity among the agency, including leadership staff, how the agency uses input from persons with lived experience to adjust service delivery if necessary, what strategies they are using to address racial disparities, and how they work to deliver services in a manner that is culturally and linguistically competent.

| | | |
|--------------|---|--|
| 1E-4. | Reallocation—Reviewing Performance of Existing Projects. | |
| | NOFO Section V.B.2.f. | |

Describe in the field below:

| | |
|----|---|
| 1. | your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed; |
| 2. | whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year; |
| 3. | whether your CoC reallocated any low performing or less needed projects during its local competition this year; and |
| 4. | why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable. |

(limit 2,500 characters)

(1) The CoC issues a request for new and renewal projects each cycle. Projects are evaluated on agency capacity, program fit with local priorities and project soundness. Renewal projects are also scored on compliance with HUD regs and program performance. The Performance & Evaluation committee reviews project application, performance, monitoring results, and expenditure rates. Projects returning an average of 20%+ of funding over the previous 3 years and programs with significant compliance and outcome issues will be reviewed for reallocation. The committee may request additional information including current monthly expenditure rates and proposed changes to implementation before making final determinations.

(2)The CoC identified four projects through this process during the local selection process. All four projects were returning an average of 20-50% of funding over the last three years.

(3)The CoC decided to reduce the amount of funding the four projects received for a total of \$440,000. Each agency was notified of the decision on 8/25/23 and the CoC lead included the reasoning behind the reduced amount of funding in notification letters. A new project focusing on PSH for the unsheltered was funded with the \$440,000.

(4) N/A

| | | |
|--------|---|--|
| 1E-4a. | Reallocation Between FY 2018 and FY 2023. | |
| | NOFO Section V.B.2.f. | |

| | | |
|--|--|----|
| | Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023? | No |
|--|--|----|

| | | |
|-------|---|--|
| 1E-5. | Projects Rejected/Reduced–Notification Outside of e-snaps. | |
| | NOFO Section V.B.2.g. | |
| | You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen. | |

| | | |
|----|---|------------|
| 1. | Did your CoC reject any project application(s) submitted for funding during its local competition? | No |
| 2. | Did your CoC reduce funding for any project application(s) submitted for funding during its local competition? | Yes |
| 3. | Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition? | Yes |
| 4. | If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023. | 08/25/2023 |

| | | |
|--------|---|--|
| 1E-5a. | Projects Accepted–Notification Outside of e-snaps. | |
| | NOFO Section V.B.2.g. | |
| | You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|------------|
| | Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023. | 08/25/2023 |
|--|--|------------|

| | | |
|--------|---|--|
| 1E-5b. | Local Competition Selection Results for All Projects. | |
| | NOFO Section V.B.2.g. | |
| | You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen. | |

| | | |
|--|---|-----|
| | Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds. | Yes |
|--|---|-----|

| | | |
|--------|---|--|
| 1E-5c. | Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline. | |
| | NOFO Section V.B.2.g. and 24 CFR 578.95. | |
| | You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|--|
| | Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings. | |
|--|--|--|

You must enter a date in question 1E-5c.

| | | |
|--------|---|--|
| 1E-5d. | Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website. | |
| | NOFO Section V.B.2.g. | |
| | You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen. | |

| | | |
|--|---|--|
| | Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website. | |
|--|---|--|

You must enter a date in question 1E-5d.

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|---------------------------------|--|
| 2A-1. | HMIS Vendor. | |
| | Not Scored–For Information Only | |

| | | |
|--|--|---------------------------|
| | Enter the name of the HMIS Vendor your CoC is currently using. | Foothold Technology, Inc. |
|--|--|---------------------------|

| | | |
|--------------|---|--|
| 2A-2. | HMIS Implementation Coverage Area. | |
| | Not Scored–For Information Only | |

| | | |
|--|--|------------|
| | Select from dropdown menu your CoC's HMIS coverage area. | Single CoC |
|--|--|------------|

| | | |
|--------------|------------------------------------|--|
| 2A-3. | HIC Data Submission in HDX. | |
| | NOFO Section V.B.3.a. | |

| | | |
|--|---|------------|
| | Enter the date your CoC submitted its 2023 HIC data into HDX. | 04/28/2023 |
|--|---|------------|

| | | |
|--------------|---|--|
| 2A-4. | Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers. | |
| | NOFO Section V.B.3.b. | |

| | | |
|--|---|--|
| | In the field below: | |
| | 1. describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; | |
| | 2. state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and | |

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

(1) Center for Hope and Safety (CHS), the designated DV agency in Bergen County, uses Apricot, a HMIS comparable database and is required to submit weekly de-identified data on persons served in emergency shelter and transitional housing for inclusion on the housing prioritization list. This data is combined with HMIS data from shelter and outreach providers to develop a comprehensive list of those experiencing homelessness in the community. Information on survivors of DV is pulled from both the DV specific agencies as well as the general sheltering and outreach programs in the community to better understand the scope of the population in Bergen County. Additionally, the CoC collects data on DV experiences through the annual point in time count. Data from those fleeing domestic violence is analyzed to determine the characteristics of DV survivors and service needs as identified on the point in time survey. Ultimately, CHS works in conjunction with the CoC and HMIS leads to ensure all reporting requirements are met.

(2) Center for Hope and Safety is using a HUD-compliant comparable database, Apricot, that is compliant with the FY 2022 HMIS Data Standards.

(3) The CoC's HMIS is in compliance with the 2022 HMIS Data Standards.

| | | |
|-------|---|--|
| 2A-5. | Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points. | |
| | NOFO Section V.B.3.c. and V.B.7. | |

Enter 2023 HIC and HMIS data in the chart below by project type:

| Project Type | Total Year-Round Beds in 2023 HIC | Total Year-Round Beds in HIC Operated by Victim Service Providers | Total Year-Round Beds in HMIS | HMIS Year-Round Bed Coverage Rate |
|--|-----------------------------------|---|-------------------------------|-----------------------------------|
| 1. Emergency Shelter (ES) beds | 237 | 71 | 166 | 100.00% |
| 2. Safe Haven (SH) beds | 0 | 0 | 0 | |
| 3. Transitional Housing (TH) beds | 202 | 44 | 158 | 100.00% |
| 4. Rapid Re-Housing (RRH) beds | 84 | 0 | 64 | 76.19% |
| 5. Permanent Supportive Housing (PSH) beds | 488 | 0 | 357 | 73.16% |
| 6. Other Permanent Housing (OPH) beds | 344 | 0 | 0 | 0.00% |

| | | |
|--------|--|--|
| 2A-5a. | Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5. | |
| | NOFO Section V.B.3.c. | |

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

| | |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent. |

(limit 2,500 characters)

The only project that does not enter into the CoC's HMIS system for PSH is the HUD VASH program. The only other permanent housing projects that are not in HMIS are the EHV voucher programs along with the HCV Homeless Set Asides from the Housing Authority of Bergen County. Between these two program types, the State of NJ holds 133 of the 971 units, the remaining units are held with the housing authority. The CoC has reached out to the State a number of times over the past few years to encourage participation in HMIS, explore uploading options with the HMIS lead and researching other ways to incorporate the data.

While the VA and the Housing Authority of Bergen County are active members of the CoC, and in the VAs case, the Veterans Committee, there has been no commitment as of yet to enter information into HMIS. Over the next year, the CoC will ensure that the CoC's data analyst will continue to research options for including VA, EHV and HCV data into HMIS, including using partner agencies to track the clients in HMIS. The CoC's will also continue to increase the coverage rate for PSH to create more beds to incorporate into HMIS.

For RRH, there was a typo with the HIC as the project that was selected as not participating (Soldier On's SSVF-RRH program) does in fact participate in HMIS.

| | | |
|-------|--|-----|
| 2A-6. | Longitudinal System Analysis (LSA) Submission in HDX 2.0. | |
| | NOFO Section V.B.3.d. | |
| | You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen. | |
| | Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST? | Yes |

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|------------------------|--|
| 2B-1. | PIT Count Date. | |
| | NOFO Section V.B.4.a | |

| | | |
|--|---|------------|
| | Enter the date your CoC conducted its 2023 PIT count. | 01/24/2023 |
|--|---|------------|

| | | |
|--------------|--|--|
| 2B-2. | PIT Count Data–HDX Submission Date. | |
| | NOFO Section V.B.4.a | |

| | | |
|--|---|------------|
| | Enter the date your CoC submitted its 2023 PIT count data in HDX. | 04/28/2023 |
|--|---|------------|

| | | |
|--------------|--|--|
| 2B-3. | PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count. | |
| | NOFO Section V.B.4.b. | |

| | | |
|--|--|--|
| | Describe in the field below how your CoC: | |
| | 1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process; | |
| | 2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and | |
| | 3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count. | |

(limit 2,500 characters)

The CoC worked with the Homeless Youth Taskforce which includes youth service providers and youth who have experienced homelessness to develop an outreach plan for engaging youth in the Point in Time Count. The taskforce assisted the PIT committee in identifying youth specific locations to target such as local malls and community colleges. The committee worked with the taskforce to educate providers serving youth about the survey and the importance of the count.

| | | |
|-------|---|--|
| 2B-4. | PIT Count–Methodology Change–CoC Merger Bonus Points. | |
| | NOFO Section V.B.5.a and V.B.7.c. | |
| | In the field below: | |
| | 1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; | |
| | 2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and | |
| | 3. describe how the changes affected your CoC’s PIT count results; or | |
| | 4. state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023. | |

(limit 2,500 characters)

For FY2023, the PIT survey was modified by the Statewide Advisory Board of persons with lived experience to be more person-centered, using a motivational interview approach to improve data collection and center dignity. Based on feedback from the Advisory Board, the PIT unsheltered survey was updated to identify barriers & needs of participants before responding to questions that are "required" and must be sent to HUD. Their efforts provided invaluable insight and reshaped the survey to gather required data while respecting the humanity of respondents. In conjunction with survey updates, the CoC provided enhanced trainings for volunteers & agencies completing the survey to ensure full understanding of the changes to the data collection. The Advisory Board also presented at each training to teach surveyors about motivational interviewing and the empathy required to conduct the survey.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|--|--|
| 2C-1. | Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses. | |
| | NOFO Section V.B.5.b. | |
| | In the field below: | |
| | 1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time; | |
| | 2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and | |
| | 3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time | |

(limit 2,500 characters)

(1) The CoC collects information on cause of homelessness and homeless history through the Point in Time data annually. Analysis of the PIT and HMIS data provide information about the risk factors associated with first time homelessness. The Leadership committee reviews this data on an annual basis. The Chronic/At-Risk committee also reviews data on a case-by-case basis through monthly case conferencing and identifies patterns in causes of homelessness and other associated risk factors which are reported to the Leadership committee. Additionally, the CoC is in the process of pulling together a report using GIS mapping that looks at HMIS data and identifies the last permanent address people had before entering the system to identify hot spots and target resources and programming to specific zip codes.

(2) Strategies developed to address these issues included:

- Strengthening coordination of prevention resources - Stakeholders administering prevention resources are part of a committee to review prevention resources and develop coordination protocols to better target resources and share information.
- Increase prevention/diversion resources – Bergen County has implemented a County Homeless Trust Fund which provides flexible funding to assist in efforts to end homelessness. A portion of the funding raised annually is allocated to prevention programs targeting families and individuals at 30% - 80% of AMI filling a gap for those households at risk of homelessness that do not qualify for ESG or other state and federal funds.
- Single Point of Entry – the Bergen County Housing Health and Human Service Center provides a single point of access for those at risk of homelessness to connect to prevention services. Through the center, coordination of mainstream benefits, employment services and legal services help to stabilize precariously housed persons in order to prevent unnecessary entry into the sheltering system.

(3) The CoC Leadership committee, which includes persons with lived experience, is responsible for reviewing progress and the Bergen Division of Community development is responsible for oversight and implementation.

| | | |
|--------|---|--|
| 2C-1a. | Impact of Displaced Persons on Number of First Time Homeless. | |
| | NOFO Section V.B.5.b | |

| |
|--|
| Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to: |
|--|

| | | |
|----|--|-----|
| 1. | natural disasters? | No |
| 2. | having recently arrived in your CoCs' geographic area? | Yes |

(limit 2,500 characters)

Based on information for the One Stop Shelter and data from Coordinated Entry, the CoC has seen an increase in migrants from a few locations, but specifically from Central and South America. Some are undocumented and the CoC has found it difficult to find long-term resources they are eligible for.

| | | |
|-------|--|--|
| 2C-2. | Length of Time Homeless—CoC's Strategy to Reduce. | |
| | NOFO Section V.B.5.c. | |
| | In the field below: | |
| 1. | describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless; | |
| 2. | describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless. | |

(limit 2,500 characters)

(1) Strategies to reduce the LOT homeless include:

- The coordinated assessment housing prioritization list (HPL) prioritizes households by vulnerability and length of time homeless. Additionally, the CoC funded a new PSH project to the street outreach agency as it was identified that persons in Bergen who are unsheltered have the longest length of time homeless. This project will move those who are in unsheltered locations directly to permanent housing, decreasing the length of time homeless.
- The Division of Community Development funded housing stabilization services through the Bergen Housing Health and Human Services Center (BCHHH). The program offers support to the homeless to connect them to housing resources and PH placement.
- The CoC coordinates housing opportunities through the BCHHH including HCV, HOME TBRA and state funded rental assistance which is paired with the housing search and placement services funded locally.
- The CoC targets RRH to households with minimal barriers to prevent them from becoming long-term homeless. The CoC encourages provider to apply for State funding for ESG and is looking to partner with the mainstream benefits program to expand the way those resources are utilized to model a RRH response.

(2) The Coordinated Assessment is completed by all sheltering and outreach programs. Persons connected to the BCHHH who aren't staying at the shelter complete the assessment when they access services at the center. The assessment is used to identify vulnerability and homeless history to identify households with the longest histories of homelessness. The HPL is ranked by vulnerability and length of time homeless. Housing providers work from the top of the HPL to fill vacancies. At monthly case management meetings housing, shelter, outreach and service providers talk through difficult cases and strategize solutions. Monthly case conferencing identifies people that remain on the list too long and brainstorm solutions. Through these efforts the CoC has been able to maintain functional zero of chronic and veterans homelessness.

(3) The CoC Leadership committee, which includes persons with lived experience, is responsible for reviewing progress and the Bergen Division of Community development is responsible for oversight and implementation.

| | | |
|-------|--|--|
| 2C-3. | Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC’s Strategy | |
| | NOFO Section V.B.5.d. | |
| | In the field below: | |
| 1. | describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; | |
| 2. | describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing. | |

(limit 2,500 characters)

(1) Strategies to increase the rate that households exit to PH include:
 -Housing First (HF) oriented shelter with continuous engagement by shelter staff using housing-focused/strengths-based case management to increase income, obtain rental/financial/mainstream assistance, & address other barriers.
 - Via Coordinated Entry (CE), we are prioritizing households with longest lengths of homelessness & highest service needs for CoC interventions, including PSH, CoC/ESG RRH, RRH as Bridge Housing, & OPH. Prioritizing those with higher barriers suggests more difficulty in maintaining PH once housed. The CoC has implemented a Homeless Trust Fund (HTF) which provides flex funding to assist in efforts to end homelessness. A portion of the funding raised annually is allocated to robust case management (CM) which will provide additional supportive services to promote retention of Permanent housing for those exiting from ES/TH/RRH & promote self-sufficiency through employment.
 -We utilize a By-Name List to drive case conferencing & an analysis of strategies to resolve homelessness more rapidly.
 -The CoC has also prioritized updating the current Housing Navigation program to increase housing opportunities & connect with landlords.

(2) Strategies to maintain/increase PH retention include:
 -CoC Local selection criteria & project monitoring ensure low-barrier projects are prioritized for funding & meet their commitments to implement a HF approach so high-need households are accepted & housed. Projects are also monitored to ensure that if a household in PH is discharged, they are discharged to PH. Any project with high rates of discharges to non-PH locations are flagged & the CoC works with program staff to understand program policies & identify problematic service or termination procedures impacting discharges to non-PH locations.
 -Through partnership with the local Housing Authority, the CoC is able to move persons who are no longer in need of PSH services to an HCV through a Moving On Initiative.
 -The CoC has implemented a HTF which provides flex funding to assist in efforts to end homelessness. A portion of the funding raised annually is allocated to robust CM which will provide additional services to promote retention of PH & self-sufficiency through employment.

(3) The CoC Leadership Committee, which includes persons with lived experience, is responsible for reviewing progress & the Bergen Division of CD is responsible for oversight & implementation.

| | | |
|--------------|--|--|
| 2C-4. | Returns to Homelessness–CoC’s Strategy to Reduce Rate. | |
| | NOFO Section V.B.5.e. | |
| | In the field below: | |
| 1. | describe your CoC’s strategy to identify individuals and families who return to homelessness; | |
| 2. | describe your CoC’s strategy to reduce the rate of additional returns to homelessness; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. | |

(limit 2,500 characters)

(1)At program intake shelters, transitional housing and outreach programs collect data on homeless history to determine if a participant has been homeless in the recent past. The Bergen Housing Health and Human Service Center assesses all persons seeking services and identifies persons previously housed that return to the shelter. When those individuals return, their cases are prioritized at the monthly case conferencing meetings.

(2) The CoC works to reduce returns to homelessness through prioritizing programs that operate using a Housing First Model. These programs are monitored for adherence to the model to ensure low barrier program entry and specialized client centered services to reduce terminations. The CoC also identifies projects with high rates of returns to homelessness and works with program staff to understand program policies and identify problematic service or termination procedures impacting returns to homelessness. The CoC has invested additional funding to ensure appropriate levels of support services are connected to permanent housing. All projects have sufficient levels of case management to address the needs of highly vulnerable populations. Coordinated Assessment vulnerability scores are used to assist in identifying appropriate levels of supportive housing. Households with lower levels of vulnerability are connected with rapid rehousing while households with higher levels are connected to permanent supportive housing. If clients that are referred to RRH are identified as needing additional support, the CoC has used RRH as bridge housing, connecting the client to PSH once there is an opening to ensure the client does not return to homelessness.

(3) The CoC Leadership committee, which includes persons with lived experience, is responsible for reviewing progress and the Bergen Division of Community development is responsible for oversight and implementation.

| | | |
|--------------|--|--|
| 2C-5. | Increasing Employment Cash Income–CoC’s Strategy. | |
| | NOFO Section V.B.5.f. | |
| | In the field below: | |
| 1. | describe your CoC’s strategy to access employment cash sources; | |
| 2. | describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and | |
| 3. | provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment. | |

(limit 2,500 characters)

(1) All providers have an employment focus in their programs. This includes in-house job placement or vocational specialist to assist clients with resume writing, mock interviews and job readiness. Programs provide budget evaluation supports to determine the level of employment needed as well as educational and trade options to ensure households are not limited to minimum wage job prospects that won't support their household's costs. Many providers in the region host job fairs & open houses at their facilities. The CoC supports this work by sharing information about upcoming job fairs. The CoC partners with workforce development through an MOU to help connect persons utilizing the Housing Health and Human Service Center (BCHHH) to employment services. Staff from workforce provide services out of BCHHH on a weekly basis and assist clients with completing employment assessments, resume writing, job search and additional resources to secure employment. PH programs complete assessments of clients at program entry to determine if employment should be part of their service plan and connect them with mainstream employment services to help them access employment.

(2) The CoC has begun conversations with the Workforce Investment Board to identify strategies to successfully help households engage in and maintain employment. Through the BCHHH and PH providers, the CoC will develop specialized training and employment search services to assist homeless and formerly homeless households.

(3) The CoC Leadership committee, which includes persons with lived experience, is responsible for reviewing progress and the Bergen Division of Community development is responsible for oversight and implementation.

| | | |
|--------|--|--|
| 2C-5a. | Increasing Non-employment Cash Income—CoC's Strategy | |
| | NOFO Section V.B.5.f. | |
| | In the field below: | |
| 1. | describe your CoC's strategy to access non-employment cash income; and | |
| 2. | provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income. | |

(limit 2,500 characters)

(1) New Jersey had updated regulations impacting access to cash benefits and emergency assistance benefits. The CoC has worked to ensure all providers are aware of the program changes by including discussion of the program in bimonthly CoC meetings and encouraging all programs to reconnect clients not currently enrolled in cash assistance to the Board of Social Services (BSS) for a re-evaluation of eligibility. CoC protocols require all agencies to refer clients to BSS at intake to determine eligibility for cash and non-cash benefits. Program case managers are listed as alternate contacts on new applications for assistance so agencies can assist clients with navigating the process. Agencies provide supports such as accompanying clients to appointments, assisting with securing documentation and following up on applications to ensure benefits are secured. BSS staff are co-located at the Bergen Housing Health and Human Services Center (BCHHH), the CoCs one-stop facility for homeless services once a week and facilitate client enrollment in benefits on site as well as schedule follow-up appointments as necessary. Legal Services is an active partner with on-site hours scheduled at BCHHH on a regular basis. Legal Services participates in monthly case conferencing meetings and assist clients in filing appeals when they have been denied benefits. When veterans are identified at BCHHH, upon signing of release forms, their info is sent to the Bergen County Division of Veterans Services where staff check eligibility and enrollment in VA services. For eligible clients not fully connected, Vet Services coordinates with BCHHH to schedule appointments and collect required documents to complete the enrollment process.

(2) The CoC Leadership committee, which includes persons with lived experience, is responsible for reviewing progress and the Bergen Division of Community development is responsible for oversight and implementation.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|---|--|
| 3A-1. | New PH-PSH/PH-RRH Project–Leveraging Housing Resources. | |
| | NOFO Section V.B.6.a. | |
| | You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|-----|
| | Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness? | Yes |
|--|--|-----|

| | | |
|--------------|--|--|
| 3A-2. | New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources. | |
| | NOFO Section V.B.6.b. | |
| | You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|-----|
| | Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness? | Yes |
|--|--|-----|

| | | |
|--------------|--|--|
| 3A-3. | Leveraging Housing/Healthcare Resources–List of Projects. | |
| | NOFO Sections V.B.6.a. and V.B.6.b. | |

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

| Project Name | Project Type | Rank Number | Leverage Type |
|-----------------------------|--------------|-------------|---------------|
| This list contains no items | | | |

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|--|--|
| 3B-1. | Rehabilitation/New Construction Costs–New Projects. | |
| | NOFO Section V.B.1.s. | |

| | |
|--|----|
| Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction? | No |
|--|----|

| | | |
|--------------|--|--|
| 3B-2. | Rehabilitation/New Construction Costs–New Projects. | |
| | NOFO Section V.B.1.s. | |

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

| | |
|----|---|
| 1. | Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and |
| 2. | HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons. |

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|--|--|
| 3C-1. | Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. | |
| | NOFO Section V.F. | |

| | | |
|--|--|----|
| | Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes? | No |
|--|--|----|

| | | |
|-------|---|--|
| 3C-2. | Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. | |
| | NOFO Section V.F. | |

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

| | |
|----|---|
| 1. | how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and |
| 2. | how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act. |

(limit 2,500 characters)

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|------------------------------------|--|
| 4A-1. | New DV Bonus Project Applications. | |
| | NOFO Section I.B.3.I. | |

| | | |
|-----------------------------|--|----|
| | Did your CoC submit one or more new project applications for DV Bonus Funding? | No |
| Applicant Name | | |
| This list contains no items | | |

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

| Document Type | Required? | Document Description | Date Attached |
|--|-----------|----------------------|---------------|
| 1C-7. PHA Homeless Preference | No | 1C-7. PHA Homeles... | 09/21/2023 |
| 1C-7. PHA Moving On Preference | No | 1C-7. PHA Moving ... | 09/21/2023 |
| 1D-11a. Letter Signed by Working Group | Yes | | |
| 1D-2a. Housing First Evaluation | Yes | 1D-2a. Housing Fi... | 09/21/2023 |
| 1E-1. Web Posting of Local Competition Deadline | Yes | 1E-1. Web Posting... | 09/21/2023 |
| 1E-2. Local Competition Scoring Tool | Yes | 1E-2. Local Compe... | 09/21/2023 |
| 1E-2a. Scored Forms for One Project | Yes | 1E-2a. Scored For... | 09/21/2023 |
| 1E-5. Notification of Projects Rejected-Reduced | Yes | 1E-5. Notificatio... | 09/21/2023 |
| 1E-5a. Notification of Projects Accepted | Yes | 1E-5a. Notificati... | 09/21/2023 |
| 1E-5b. Local Competition Selection Results | Yes | 1E-5b. Final Proj... | 09/21/2023 |
| 1E-5c. Web Posting—CoC-Approved Consolidated Application | Yes | | |

| | | | |
|--|-----|----------------------|------------|
| 1E-5d. Notification of CoC-Approved Consolidated Application | Yes | | |
| 2A-6. HUD's Homeless Data Exchange (HDX) Competition Report | Yes | 2A-6. HUD's Homel... | 09/21/2023 |
| 3A-1a. Housing Leveraging Commitments | No | 3A-1a. Housing Le... | 09/21/2023 |
| 3A-2a. Healthcare Formal Agreements | No | 3A-2a. Healthcare... | 09/21/2023 |
| 3C-2. Project List for Other Federal Statutes | No | | |
| Other | No | | |

Attachment Details

Document Description: 1C-7. PHA Homeless Preference

Attachment Details

Document Description: 1C-7. PHA Moving On Preference

Attachment Details

Document Description:

Attachment Details

Document Description: 1D-2a. Housing First Evaluation

Attachment Details

Document Description: 1E-1. Web Posting of Local Competition
Deadline

Attachment Details

Document Description: 1E-2. Local Competition Scoring Tool

Attachment Details

Document Description: 1E-2a. Scored Forms for One Project

Attachment Details

Document Description: 1E-5. Notification of Projects Rejected-Reduced

Attachment Details

Document Description: 1E-5a. Notification of Projects Accepted

Attachment Details

Document Description: 1E-5b. Final Project Scores for All Projects

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: 2A-6. HUD's Homeless Data Exchange (HDX)
Competition Report

Attachment Details

Document Description: 3A-1a. Housing Leveraging Commitments

Attachment Details

Document Description: 3A-2a. Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

| Page | Last Updated |
|---|-----------------|
| 1A. CoC Identification | 08/02/2023 |
| 1B. Inclusive Structure | 09/18/2023 |
| 1C. Coordination and Engagement | 09/18/2023 |
| 1D. Coordination and Engagement Cont'd | 09/19/2023 |
| 1E. Project Review/Ranking | Please Complete |
| 2A. HMIS Implementation | 09/19/2023 |
| 2B. Point-in-Time (PIT) Count | 09/19/2023 |
| 2C. System Performance | 09/19/2023 |
| 3A. Coordination with Housing and Healthcare | 09/13/2023 |
| 3B. Rehabilitation/New Construction Costs | 09/13/2023 |
| 3C. Serving Homeless Under Other Federal Statutes | 09/13/2023 |

| | |
|--|-------------------|
| 4A. DV Bonus Project Applicants | 09/13/2023 |
| 4B. Attachments Screen | Please Complete |
| Submission Summary | No Input Required |

1C-7. PHA Homeless Preference

- a. Bergen County Housing Authority
- b. Englewood Housing Authority
- c. Fort Lee Housing Authority
- d. Garfield Housing Authority
- e. Lodi Housing Authority

a. Bergen County Housing Authority Preference Documentation



**ADMINISTRATIVE PLAN FOR
THE HOUSING AUTHORITY OF BERGEN
COUNTY HOUSING CHOICE VOUCHER
PROGRAM**

Presented to the HABC Board of Commissioners:
Approved by the HA Board of Commissioners:
Approved by HUD:

Ch. 4 Section 3: SELECTION FOR HCV ASSISTANCE

4.3.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families receive assistance from the waiting list depends on the selection method chosen by the HABC and is impacted in part by any selection preferences that the family qualifies for. The source of HCV funding also may affect the order in which families are selected from the waiting list.

The HABC must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the HABC's selection policies [24 CFR 982.204(b) and 982.207(e)].

4.3.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the HABC may admit families that are not on the waiting list, or without considering the family's position on the waiting list. The HABC must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD awards HABC funding for a specified category of families on the waiting list. The HABC must use this funding only to assist the families within the specified category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Chapter 4.3.C.

The HABC administers the following types of targeted funding:

- Home Investment Partnerships Program (HOME) Tenant Based Rental Assistance
- Continuum of Care (CoC)
- Non-Elderly Disabled (NED)
- Family Self Sufficiency (FSS)
- Housing Opportunities for Persons With AIDS/HIV (HOPWA)
- Choice mobility under Project Based Vouchers (PBV) including those converted under RAD
- Mainstream (MS5)

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Chapter 4.3.C.

4.3.C. SELECTION METHOD

HABC uses the following methods for selecting applicant families from the waiting list, and the following system of admission preferences [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207]

HABC is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the HABC to establish other local preferences, at its discretion. Any local preferences established must be consistent with the HABC plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

The HABC will offer the following preferences, in the following order:

- Insufficient Funding Termination: for families that have been terminated from the HABC HCV program due to insufficient program funding
- Involuntary Displacement Preference: for families that have been involuntarily displaced and are not living in standard, permanent replacement housing as a result of a federal, state or locally declared disaster; regardless of whether the waiting list is open or not
- Targeted Funding Transfers: for families currently receiving rental assistance from a targeted program and transferring to HCV. RAD conversions receive top priority in voucher issuance under HCV transfers.
- Homeless Preference: for families that are homeless, a guest of a Bergen County emergency shelter or receiving services from a Bergen County emergency shelter and referred through the Coordinated Assessment System for Bergen County; regardless of whether the waiting list is open or not. The HUD definition of homeless will be enforced in determining eligibility of homeless families.

In addition to the homeless eligibility requirements specified, the following additional factors will be considered when determining a household's level of need for receiving homeless preference for receiving assistance.

- No other subsequent housing options have been identified
- The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
- The household lacks appropriate support networks needed to obtain immediate housing, remain in its existing housing or maintain permanent housing.

These additional criteria require the provision of information to determine the household has no other available housing options, support networks and other financial resources to obtain immediate housing, remain in current housing or maintain permanent housing. Additional criteria will aid in determining that homeless preference and HCV assistance is the most appropriate program for the household.

- Targeted Fund Preferences: for families that meet the qualifying factor of the specific fund. (limited number of participants based on funding award).
- Residency Preference: All Bergen County communities. For families who live, work, have been hired to work, or are participating in a job training and/or vocation program in Bergen County.
- Working / Senior/ Disabled Preference: for families where the head, cohead or spouse is employed, have been hired to work or are participating in a job training and/or vocation program; or to families whose head, co-head, spouse or sole member is elderly or disabled.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the HABC's fiscal year. ELI families are defined as families whose income does not exceed the higher of 30 percent of the area median income or the federal poverty level. To ensure this requirement is met, the HABC may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

The HABC will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The HABC system of preferences for selecting families is by date and time of application [24 CFR 982.207(c)]. When selecting families from the wait list HABC is required to use targeted funding to assist only those families who meet the specified criteria, and HABC is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)]. Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the HABC's hierarchy of preferences.

Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the HABC. Except that, families returned to the wait list for having been terminated due to insufficient funding will be assisted in the same chronologic manner, with the first household terminated being the first to be re-instated, except that NED, Mainstream, HUD-VASH and FUP families must be issued vouchers first until the PHA is assisting its required number of special purpose vouchers.

b. Englewood Housing Authority Preference Documentation

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA does not administer targeted funding:

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA will offer a preference to the following applicants in the following order:

1. The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.
2. The PHA will offer a preference to combat veterans who are residents of Englewood.
3. The PHA will offer a preference to homeless applicants referred by the Bergen County Housing, Health and Human Services Center. The homeless applicant must have been a resident of Englewood immediately prior to being homeless.
4. The PHA will offer a preference to others who are living or working or who have been notified that they will be living or working in Englewood.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the selection preference(s), if any, for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA.

**ADMISSIONS AND CONTINUED OCCUPANCY POLICY
FOR THE ENGLEWOOD HOUSING AUTHORITY
PUBLIC HOUSING PROGRAM
AND THE WESTMOOR GARDENS SECTION 8 NEW CONSTRUCTION PROGRAM**

D. ORDER OF SELECTION FOR GENERAL OCCUPANCY (FAMILY)

The PHA has established the following local admissions preferences for general occupancy (Family) developments.

- The PHA has established the following system to apply local preferences:

Each preference is assigned points as listed below. The more preference points an applicant has, the higher the applicant's place on the waiting list.

| | |
|---|-----------|
| Local Resident (lives or works in the jurisdiction) | 40 points |
| U. S. Veteran | 30 points |
| Senior or disabled homeless | 30 points |

Section 8 Administrative Plan

Chapter 4

Section C Local Preferences [24 CFR 982.207]

The PHA uses the following local preference system:

- Date and time of receipt of a completed application.
- Residency Preference for families who live, work, or have been hired to work in the jurisdiction.
- U.S. Veterans

Chapter 4

Section I Order of Selection [24 CFR 982.207(e)]

The PHA's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the administrative plan.

Local Preferences

- Local preferences will be used to select families from the waiting list.
- The PHA has selected the following system to apply local preferences:

| | |
|---|-----------|
| Local Resident (lives or works in the jurisdiction) | 40 points |
| Veteran | 30 points |
| Senior or disabled homeless | 30 points |

Chapter 7

Section J Verification of Waiting List Preferences [24 CFR 982.207]

Residency Preference: For families who live, work or have been hired to work in the jurisdiction of the PHA.

- In order to verify that an applicant is a resident, the PHA will require a minimum of one of more of the following documents: rent receipts, leases, utility bills, employer or agency records, drivers licenses, voter registration records, credit reports, statements from household with whom the family is residing.

For families who have been hired to work in the jurisdiction of the PHA, a statement from the employer will be required.

Working Preference: This preference is available for families with at least one member who is employed. The PHA will require a statement from the employer.

Disability Preference: This preference is available for families with a member who has a disability as defined in the Administrative Plan or is a senior.

- The PHA will require appropriate documentation from a knowledgeable professional. The PHA will not inquire as to the nature of the disability except as to verify necessity for accessible unit. Said unit will be considered when available under the appropriate program in order of the applicants' date of application. It will be noted that program waiting lists and programs are not co-mingled.
- Award letter or other proof of eligibility for Social Security Disability or Supplemental Security Income will be acceptable.

Veteran Preference: This preference is available to families with at least one member who is a veteran of a branch of the U.S. military service.

c. Fort Lee Housing Authority Preference Documentation

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA will offer preference points to each applicant based upon the following categories. Each preference will receive an allocation of points. The more preference points an applicant has, the higher the applicant's place on the waiting list.

| Category | Points |
|--|---------------|
| A "residency" preference to a family who resides in Fort Lee or includes a family member who works or has been notified that they are hired to work in Fort Lee. | 5 |
| A "working" family preference where the head, spouse or sole member is employed at least 25 hours per week. However, an applicant where the head and spouse or sole member is a person age 62 or older, or is a person with disabilities will also be given this preference. | 1 |
| A preference for a family that includes a family member who is a person with disabilities (as determined by state of federal government). | 2 |
| A preference for a family that includes a family member who is a victim of Domestic Violence. To qualify for this preference: | 1 |
| Actual or threatened physical violence directed against the applicant or the applicant's family by a spouse or other household member who lives in the unit with the family must have occurred within the past sixty (60) days or be of a continuing nature. | |
| The family must have been displaced as a result of fleeing violence in the home or they are currently living in a situation where they are being subjected to or victimized by violence in the home. | |

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

A preference where the head, spouse or sole member is a veteran or the surviving spouse of a veteran. 1

A preference for families paying more than 50% of their income for rent and utilities. This preference applies to families paying more than 50% of their income for rent and utilities for at least 90 days commencing before they were selected from the Waiting List/and continuing through the verification of preference. For purposes of this preference, "family income" is gross monthly income as defined in the regulations. 1

"Rent" is defined as the actual amount due under a lease or occupancy agreement calculated on a monthly basis without regard to the amount actually paid, plus the monthly amount of tenant-supplied utilities which can be either:

The PHA's reasonable estimate of the cost of such utilities, using the Section 8 Utility Allowance Schedule; or

The average monthly payments the family actually made for these utilities in the most recent 12-month period, or if information is not obtainable for the entire period, the average of at least the past ninety days.

An applicant family may choose which method to use to calculate utilities expense. Any amounts paid to or on behalf of a family under any energy assistance program must be subtracted from the total rent burden if included in family income. The applicant must show that they actually paid the utility bills, regardless of whose name the service is under.

To qualify for the rent burden preference, the applicant must pay rent directly to the landlord or agent.

If the applicant pays their share of rent to a cohabitant and is not named on the lease, the PHA will require both verification from the landlord that the applicant resides in the unit, and verification from the cohabitant of the amount of rent paid by the applicant.

If the applicant is subletting, the lessor must have the legal right to sublet.

If an applicant owns a mobile home, but rents the space upon which it is located, then "rent" must include the monthly payment made to amortize the purchase price of the home.

Members of a cooperative are "renters" for the purposes of qualifying for the preference. In this case, "rent" would mean the charges under the occupancy agreement.

A preference for families who are homeless or living in substandard housing. Applicants who live in substandard housing are families whose dwelling meets one or more of the following criteria provided that the family did not cause the condition:

Is dilapidated, as cited by officials of local code enforcement office and does not provide safe, adequate shelter; has one or more critical defects or a combination of defects requiring considerable repair; endangers the health, safety, and well-being of family.

Does not have operable indoor plumbing.

Does not have usable flush toilet in the unit for the exclusive use of the family.

Does not have usable bathtub or shower in unit for exclusive family use.

Does not have adequate, safe electrical service.

Does not have an adequate, safe source of heat.

Should, but does not, have a kitchen. (Single Room Occupancy (SRO) Housing is not substandard solely because it does not contain sanitary and/or food preparation facilities in the unit).

Has been declared unfit for habitation by a government agency.

Is overcrowded according to HQS/local/state/BOCA code.

Persons who reside as part of a family unit shall not be considered a separate family unit for substandard housing definition preference purposes.

Applicants living in public housing or publicly assisted housing shall not be denied this preference if unit meets the criteria for the substandard preference.

An applicant who is a "homeless family" is considered to be living in substandard housing. "Homeless Families":

Lack a fixed, regular and adequate nighttime residence; and

Have a primary nighttime residence that is a supervised public or private shelter providing temporary accommodations (including welfare hotels, congregate shelters and transitional housing), or an institution providing temporary residence for individuals intended to be institutionalized, or a public or private place not ordinarily used as a sleeping accommodation for human beings.

Homeless families may maintain their place on the waiting list while completing a transitional housing program.

Families who are residing with friends or relatives on a temporary basis will be included in the homeless definition.

Persons who reside as part of a family unit shall not be considered a separate household.

Verification of Waiting List Preferences

- **Residency Preference:** For families who live, work or have been hired to work in the jurisdiction of the PHA.

In order to verify that an applicant is a resident, the PHA will require a minimum of three of the following documents: rent receipts, leases, utility bills, employer or agency records, school records, drivers licenses, voters registration records, credit reports, statement from household with whom the family is residing.

For families who have been hired to work in the jurisdiction of the PHA, a statement from the employer will be required.

Veterans Preference: This preference is available to current members of the U.S. Armed Forces, veterans, or surviving spouses of veterans.

The PHA will require U.S. government documents which indicate that the applicant qualifies under the above definition.

Disability Preference: This preference is extended to disabled persons or families with a disabled member as defined in this plan.

The PHA will require appropriate documentation from a knowledgeable professional. The PHA will not inquire as to the nature or extent of the disability.

An award letter or other proof of eligibility for Social Security Disability or Supplemental Security Income will be acceptable.

Working Preference: This preference is available for families with at least one member who is employed or to families whose head and spouse, or sole member is elderly or disabled.

The PHA will require a statement from the employer, or verification of the age or disability status of the head and spouse, or sole member.

Victims of Domestic Violence: The PHA will offer a local preference to families that include victims of domestic violence.

The PHA will require written verification from the police, a social service agency, the court, a clergyperson, a physician, and/or a public or private facility giving shelter and/or counseling to victims. The documentation must verify that the family has been displaced as a result of fleeing violence in the home or they are currently living in a situation where they are being subjected to or victimized by violence in the home, and identify when the actual or threatened physical violence against the applicant last occurred.

The family must certify that the abuser will not return to the household without the advance written approval of the PHA.

Substandard Housing:

Families who claim to be living in a substandard housing unit:

- Written or oral verification by a government agency
- PHA inspection
- Landlord's statement of unit condition
- Inspection form completed and certified by family head of household

"Homeless" Families:

Written certification by a public or private facility providing shelter, the police, or a social services agency.

The PHA designates agencies for this purpose. Any suitable agency may verify.

Prior to processing the application, the PHA requires a second certification from the same source that the applicant is not yet permanently housed and has been continuously homeless or temporarily housed since claiming the preference.

A PHA inspector may verify that the applicant is living in a place not normally used for human habitation.

If a family is in transitional housing and wishes the PHA to hold the family's place on the waiting list, a statement is required from the agency providing the transitional housing.

Rent Burden: Paying more than 50% of income for rent:

Families will be required to verify their income, the amount of rent and utilities they are obligated to pay, and the period of time they have been residing in the unit.

Families must furnish copies of rental receipts/the lease/canceled checks/money orders.

The PHA may contact the landlord directly by mail or telephone.

The PHA compares the address with address(es) used on other documents in the file.

In cases where the family pays rent to a co-renter or sublets the unit, the PHA requires a certification from the person who receives the money from the applicant, and verification from the owner that the family resides in the unit.

If there is no rental agreement, and no other landlord verification, the PHA will require documentation for six months.

If there is no lease or occupancy agreement and the family is receiving public assistance, the PHA may verify the amount of rent and address of the unit with the appropriate social service agency.

If there is no lease or occupancy agreement, and the family is not receiving public assistance, the PHA will require receipts and other forms of identification which indicate the residence. Such documents include receipts, telephone bills, utility bills, driver's license, and school records.

To verify the amount due to amortize the purchase price of a manufactured home, copies of the most recent payment receipts, canceled checks or money order receipts, or a copy of the current purchase agreement.

At the family's option, the PHA can use either the actual cost of utilities or the PHA's Section 8 Existing utility allowance schedule. To verify the amount the family actually paid for utilities not included in the rent (if the Section 8 Utility Allowance Schedule is not used):

- Copies of receipts, canceled checks, bills showing previous utility payments

- Written verification of consumption costs directly from the utility or service supplier

Verification must be provided for a minimum period of six months

Documentation of the amount of rent due must be provided for a period of twelve months.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 1927

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AUTHORIZING AN AMENDMENT TO THE ADMINISTRATION PLAN AND THE ADMISSIONS AND OCCUPANCY POLICY REGARDING THE PREFERENCE RATING SYSTEM.

WHEREAS, the Housing Authority's waiting list indicates the rank of each applicant based on the preference categories as follows:

| | |
|--|----------|
| Reside or Work in Fort Lee | 5 points |
| Working Family; Elderly (62 yrs.) and Disabled | 1 point |
| Rent Burden (50% of income used for rent) | 1 point |
| Veteran | 1 point |
| Domestic Violence | 1 point |
| Substandard Living Conditions (including homelessness and foreclosure) | 1 point |

WHEREAS, there is a great need to provide housing to families and single persons who are disabled and collecting SSI.

WHEREAS, the Administrative Plan and the Admissions and Occupancy Policy shall be amended to add the following:

| | |
|--|----------|
| Disabled – classified by State and Federal Government | 2 points |
|--|----------|

WHEREAS, the above amendments shall address the concerns and the needs regarding the Section 8 Voucher subsidy distribution in a fair and proper method.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE IN THE COUNTY OF BERGEN that they hereby approve the following:

1. Authorization to make Amendments to the existing Administrative Plan and Admissions and Occupancy Policy of the Fort Lee Housing Authority in order to address the greatest needs of the very low income population.

2. That the Amendment shall be incorporated in the Annual Plan for Fiscal Year 2003, which was submitted to HUD.
3. That this Resolution shall take effect immediately.

INTRODUCED BY: Eric E. O'Neal

SECONDED BY: John Power

DATED: March 7, 2012

PREFERENCE POINT SYSTEM:

Applicants will be ranked according to the following:

- 1) Highest points accumulated**
- 2) Time and date of application**

PREFERENCES:

Residents of Fort Lee
(or working in Fort Lee)

_____ (5 Points)

Veteran

_____ (1 Point)

Working family
(or age 62 or older, disabled,
or single working Fort Lee resident)

_____ (1 Point)

Rent Burden
(paying more than 50% of income for rent)

_____ (1 Point)

Substandard Housing

_____ (1 Point)

Domestic Violence (Court Mandated)

_____ (1 Point)

Disabled – Classified by State and
Federal Government

_____ (2 Points)

TOTAL POINTS

d. Garfield Housing Authority Preference Documentation

Garfield Housing Authority

Garfield, New Jersey

Admissions and Continued Occupancy Policy

| | |
|--|------------------|
| Adopted by PHA Board of Commissioners | |
| Resolution No.: | <u>2018-07</u> |
| Date of Adoption: | <u>1/22/2018</u> |
| Effective Date of Implementation: | <u>1/23/2018</u> |

Authorized Use by Garfield Housing Authority

C. Local Preferences and Ranking

The Housing Quality and Work Responsibility Act of 1998 permanently eliminated the Federal preference requirement; however, PHAs may adopt the Federal preference language and criteria as their local and/or ranking preferences.

The PHA will select and house applicants in accordance with the following preferences and priorities, in the order listed:

1. Limitations on Admission
 - a) Types of developments and units available;
 - b) Occupancy Standards (limitation on the minimum and maximum number of household members permitted to live in dwelling units of specified sizes).
2. Selection Preferences, as follows, in the order listed.

| | Preference | Ranking or Point Value |
|---|--|------------------------|
| 1 | Single persons who are elderly, displaced, homeless, or persons with disabilities over other single persons | 3 |
| 2 | Veterans and veterans' families | 2 |
| 3 | <p>Local residency preference for those living in the jurisdiction of the PHA at the time of application, subject to the following:</p> <p>The preferences may not be based upon the length of time the applicant has resided in the jurisdiction;</p> <p>Applicants who are working or who have been notified that they are hired to work in the jurisdiction will be treated as residents of the jurisdiction;</p> <p>A residency preference may not have the "purpose or effect" of delaying or otherwise denying admission to a development or unit based on the race, color, ethnic origin, gender, religion, disability or age of any applicant family member;</p> <p>The "residency preference" refers to admission of persons who reside in a specified geographic area that may not be an area smaller than a county or municipality.</p> | 1 |

3. Date and Time of Application (in each of the above circumstances)

Applicants who meet all the eligibility requirements and who qualify for a preference will be assisted first according to the date and time of application. After all applicants with verified preferences are assisted, the PHA will then contact applicant families who are on the waiting list, according to date and time of application, and bedroom size needed.

4. Eligibility for Multiple Preferences

In the event that a family qualifies for multiple preferences, the PHA will award the points for the highest ranked single preference for which the family qualifies. Selection will not be based on the points from multiple preferences.

5. Denial of Local Preference(s) claim

Applicants must provide appropriate documentation to substantiate their claim for a local preference. Families who cannot provide the appropriate documentation to the agency will be notified in writing that they do not qualify for a local preference.

The PHA will provide a written notice if an applicant does not qualify for a preference. This notice will contain: a brief statement of the reasons for the determination, and a statement that the applicant has the right to meet with the PHA's designee to review the determination. This request must be received by the PHA no later than ten (10) calendar days from the postmarked date of the notice.

If the applicant requests the meeting, the PHA shall designate someone to conduct the meeting who is not the person who made the initial determination or reviewed the determination, a subordinate, or any other person designated by the PHA. A written summary of this meeting would be retained in the applicant's file. A letter informing the applicant of the final determination as to their local preferences status will be mailed within ten (10) days from the conference/hearing.

e. Lodi Housing Authority Admin Plan

**HOUSING AUTHORITY OF THE
BOROUGH OF LODI**

**ADMINISTRATIVE PLAN
FOR THE
HOUSING CHOICE VOUCHER PROGRAM**

Adopted By Board Resolution #01-37 on June 18, 2002

The LHA will use Local Preferences in its selection procedures. The following Preference System will be applied in the Selection of Applicants from the waiting list:

Preferences for admission are of equal rank and shall be granted to applicant families whose verified circumstances at the time of the unit offer (prior to execution of a Lease).

The LHA uses the following Local Preference System:

- Date and Time
- Residency preferences for families who live, work, or have been hired to work [or who are attending school] in the jurisdiction.
- Veteran preference: [state law definition] (veterans or surviving spouses of veterans).
- Disability Preference: This preference is extended to disabled persons or families with a disabled member as defined in this Plan. Proof of disability will be required at time of selection. [HUD regulations prohibit admission preferences for specific types of disabilities]
- Families with at least one adult who is employed [and has been employed for 90 calendar days]. This preference is extended equally to elderly families or a family whose head or spouse is receiving income based on their inability to work.
- Families who are graduates of or active participants in educational and training programs designed to prepare the individual for the job market.
- Moderate Rehabilitation families who are currently residing in a unit which is overcrowded or under-occupied and there is no applicable unit available in the Moderate Rehabilitation development [or other Moderate Rehabilitation developments within the LHA's jurisdiction].
- Graduates of transitional housing programs for [homeless/substance abusers/victims of domestic abuse].

Victims of Domestic Violence: The LHA will offer a local preference to families that have been subjected to or victimized by a member of the family or household within the past year. The LHA will require evidence that the family has been displaced as a result of a fleeing violence in the home. Families are also eligible for this preference if there is proof that the family is currently living in a situation where they are being subjected to or victimized by violence in the home (LHA discretionary policy). The following criteria are used to establish a family's eligibility for this preference:

Actual or threaten physical violence directed against the applicant or the applicant's family by a spouse or other household member who lives in the unit with the family.

The actual or threatened violence must have occurred within the past 30 days or be of a continuing nature.

An applicant who lives in a violent neighborhood or is fearful of other violence outside the household is not considered involuntarily displaced.

To qualify for this preference, the abuser must still reside in the unit from which the victim was displaced. The applicant must certify that the abuser will not reside with the applicant unless the LHA gives prior written approval.

The LHA will consider approving the return of the abuser to the household under the following conditions:

- The abuser and victim can certify and verify [to the satisfaction of the LHA] that the abuser has received therapy or counseling that appears to minimize the likelihood of recurrence of violent behavior.
- A counselor, therapist or other appropriate professional recommends in writing that the individual be allowed to reside with the family.

If the abuser returns to the family without approval of the LHA, the LHA will deny or terminate assistance for breach of the certification.

- At the family's request, the LHA will take precautions to ensure that the new location of the family is concealed in cases of domestic abuse.

LHA has adopted the former Federal Preferences as LHA Preferences System for selection of applicants.

- Involuntarily Displaced
- Living in Substandard Housing
- Paying more than 50% of family income for rent

NOTE: The definitions of the Preferences are found in Section IV of these policies and include requirements for qualification. Review the definitions for specific verification requirements.

The LHA Preferences will not be combined or aggregated in any way. Applicants will be considered for admission based on any one of the LHA Preferences for which they qualify.

The LHA will apply the following local preference (employment). The local preferences are ranked equally.

A local preference for a family that can verify (working preference)

- While the family is on the waiting list- employment by a previously unemployed family member, age 16 or older, that lasts at least 90 calendar days. The employment must provide a minimum of 20 hours of work per week for the family member claiming the preference.
- Employment at the time of the offer- to receive the local employment preference the applicant family must have at least one family member, age 16 or older, employed at the time of LHA's offer of housing. Housing Authority employment at the time of the offer of housing and provide a minimum of 20 hours of work per week for the family member claiming the preference.

- Employment periods may be interrupted but to claim the preference a family must have an employed family member prior to the actual offer of housing as described above.
- A family member that leaves a job after receiving benefit of the preference will be asked to document the reasons for the termination. Someone who quits work (as opposed to layoff, or taking a new job) will be considered to have misrepresented the facts to LHA and will have their assistance terminated.
- The amount earned shall not be a factor in granting this local preference. This local preference shall also be available to a family if the head, spouse, or sole member is 62 or older, or is receiving social security disability, or SSI disability benefits, or any other payments based on the individual's inability to work.

A local preference for a family that can verify, at the time of initial application, participation in a job training program or graduation from such a program; OR can verify participation in a job training program or graduation from such a program while on the waiting list. The family must notify LHA if it enters such a program while on the waiting list and provide documentation of participation to LHA. LHA will not grant this preference if the family fails to provide notice. Notice and verification of the preference claim must be received prior to the offer of housing. To claim this preference applicant must be in good standing with respect to attendance and program rules.

LHA will not give a Preference to an applicant if any member of the applicant family is a person evicted during the past three (3) years because of drug-related criminal activity from housing assisted program under the 1937 Housing Act is required by 24 CFR 960.211 (b)(3). LHA may give an admission's preference in any of the following cases:

- If the LHA determines that the evicted person has successfully completed a rehabilitation program approved by the Authority; and has been drug free for one (1) year after completion of program (discretionary policy)
- If the LHA determines that the evicted person clearly did not participate in or know about the drug-related criminal activity; or
- If the LHA determines that the evicted person no longer participates in any drug-related criminal activity.

I. Administration of the Preferences

1. LHA requires that applicants Certify to their qualifications for a Preference at the time of initial application.
2. At the time of initial application Preferences will be verified
3. At the time of initial application, the LHA will use a preference checklist to obtain the family's certification that it qualifies for a Preference. If a local preference is claimed, the housing authority will advise the family of the need to verify the claim. At the initial application interview the family will be advised to notify LHA of any change that may affect their ability to qualify for a preference.

4. Applicants that are otherwise eligible and are certified or verified as qualifying for a Preference will be placed on the waiting list in the LHA Preference System (formerly Federal Preferences) or local preference.

5. Families that do not qualify for a preference at the time of application will not be notified in writing and advised of their right to an informal meeting as described below. If otherwise qualified, the family's application will then be placed on the waiting list in the appropriate non-preference category.

6. Applicants that certify/verify to a preference at the time of initial application **must** be able to verify their preference status prior to the offer of unit. Applicants that cannot verify current preference status will lose their preference qualification and their standing on the waiting list.

7. Families that lose their LHA preference will be placed on the waiting list in accordance with their current preference status. Families that cannot qualify for any of the preferences will be moved into a non-preference category, in a lower position on the waiting list based on date and time of application.

J. Qualifying for Preferences

The definitions of Involuntary Displacement, Substandard Housing, Paying more than 50% of Income for Rent, and Standard, Permanent Replacement Housing can be found in Section XIII of these policies. An applicant qualifies for a LHA Preference by meeting one these definitions. In addition the following preference criteria apply:

Involuntarily Displaced- The applicant has been involuntarily displaced and are not living in standard, permanent replacement housing; or the applicant will be involuntarily displaced within no more than six months from the date of any preference status certification by the family or verification of the family's status by the LHA

Families are considered to be involuntarily displaced if they are required to vacate housing as a result of the following:

1. A disaster (fire, flood, earthquake, etc.) that has caused the unit to be uninhabitable.
2. Federal, state or local government action.
3. Action by a housing owner which is beyond an applicant's ability to control, and which occurs despite the applicant's having met all previous conditions of occupancy, and is other than a rent increase.

NOTE: Applicants may not qualify for this preference if they were a resident family and refused to comply with applicable program policies or procedures with respect to the occupancy of under occupied and overcrowded units; or failed to accept a transfer to another housing unit in accordance with a court decree or in accordance with the policies and procedures of a HUD-approved desegregation plan.

If the owner is an immediate family relative and there has been no previous rental agreement and the applicant has been part of the owner's family immediately prior to application, the applicant will not be considered involuntarily displaced (discretionary policy).

4. To avoid retribution because the family provided information on criminal activities to a law enforcement agency (family must be part of a Witness Protection Program, or the HUD Office or law enforcement agency must have notified the LHA that the family is part of a similar program).
5. If the family have been the victim(s) of one or more Hate Crimes.

Families that receive involuntary displacement preference because they will be involuntarily displaced within no more than six months of the date of preference status certification will lose the preference if they are not, in fact displaced within six months.

Living in Substandard Housing- Applicants must be homeless or living in substandard housing at the time of the preference verification required by LHA

Paying more than 50% of Income for Rent- a family must be paying more than 50% of income for rent for at least 90 calendar days at the time of the preference verification required by LHA

NOTE: An applicant may not qualify for the preference if he/she is paying more than 50% of income for rent because the applicant's housing assistance under any one of the following programs is terminated as a result of the applicant's failure to comply with program policies and procedures on the occupancy of under-occupied and overcrowded units. Programs covered under this provision are: Section 8 programs or public and Indian housing programs under the United States Housing Act of 1937; Section 101 of the Housing and Urban Development Act of 1965; or rental assistance payments under Section 236(f)(2) of the National Housing Act.

Local preferences require verification as described earlier in these policies.

Required Verifications for the LHA Preference System (formerly Federal Preferences)- Applicants will qualify for the LHA Preferences to the extent that their status is verified in accordance with LHA's procedure on verification.

K. Notice and Opportunity for a Meeting:

LHA will provide a written notice of determination in accordance with HUD rules and regulations in those cases where an applicant does not meet the criteria for receiving a LHA Preference. Said Notice shall contain: a brief statement of the reasons for the determination and a statement that the applicant has the right to meet with LHA's designee to review the determination.

If the applicant requests the meeting, LHA shall designate an officer or employee to conduct the meeting. This person(s) can be the person who made the initial determination or reviewed the determination of his or her subordinate. A written summary of this meeting shall be made and retained in the applicant's file.

This applicant will be advised that he/she may exercise other rights if the applicant believes that illegal discrimination, based on race, color, religion, national origin, age, disability, familial status, child born out of wedlock, sex, welfare recipients, marital status has contributed to the LHA's decision to deny the preference.

L. Changes in Eligibility Prior to Effective Date of the Contract

Changes that occur during the period between placement on the waiting list and issuance of a voucher may affect the family's eligibility or Total Tenant Payment. For example, if a family goes over the income limit prior to lease up, the applicant will not continue to be eligible for the program. They will be notified in writing of their ineligible status and their right to an informal review.

M. Ineligible Families

Families who are determined to be ineligible will be notified in writing of the reason for denial and given an opportunity to request an informal review, or an informal hearing if they were denied due to non-citizen status.

LHA will complete a criminal background check on all applicants including other adult members in the household or any member for which criminal records are available, including juveniles. Information on juveniles will be provided only to the extent that State or local laws authorize the release of such information.

NOTE: This information is also required of participant(s) with portability from the initial PHA. Initial PHA must conform to the requirements of the receiving PHA (LHA's discretionary policy).

N. Implementation of System Devised:

All applicants who qualify for a LHA Preference will be selected ahead of applicants who do not qualify, without regard to the other applicant's qualification for one or more preferences or priorities that are not provided LHA, place on the waiting list, or the time and date of application. Non-LHA Preferences will be used to differentiate between LHA Preference holders. Non-LHA Preferences are subordinate to the LHA Preferences.

Priority 1: Applicants, who have certified that they qualify for any of the three (3) LHA Preferences listed below:

- a) Involuntarily Displaced;
 - b) Living in Substandard Housing;
 - c) Paying more than 50% of family income for rent; and
- Who are local residents and/or qualify for any of the following local preferences;
- a) Veterans/Family of Veteran
 - b) Elderly
 - c) Disabled
 - d) Victim of Domestic Abuse

Priority 2: Applicants, who have certified that they qualify for any of the local preferences and are local residents.

Priority 3: Applicants, who do not certify that they qualify for any of the three LHA Preferences, and; who do not qualify for any of the local preferences and are local residents.

Priority 4: Applicants, who do not certify that they qualify for any of the three LHA Preferences, and: who qualify for any of the local preferences and are not local residents.

Priority 5: Applicants, who certify that they qualify for anyone of the three LHA Preferences, and; who do not qualify for any local preference.

Priority 6: Applicants who do not certify that they qualify for any of the three LHA Preferences, and; who do not qualify for any local preference.

In all cases, date of application will be a determining factor. The three preferences will not be combined or aggregated in any manner.

Applicants are considered based on one of the definitions listed. All LHA Preferences (formerly Federal Preferences) will be given equal weight. No additional consideration will be given to applicants who qualify for more than one LHA Preferences.

O. Evaluating Final Eligibility

Applicant Interviews

The L.H.A will provide the family with a written description of:

1. (a) Family obligations while receiving assistance, explanation of the program to applicants
- (b) Grounds on which the authority may deny or terminate assistance because of family action or failure thereof.
- (c) Assist applicant in completing the required forms, and obtain the applicant's authorization to verify the information provided.
- (d) Determine on a preliminary basis whether the applicant is eligible.
- (e) Collect the documentation the applicant brings to the interview and give clear instructions and deadlines for additional information needed to complete the application process.
- (f) Inform the applicant that a final eligibility determination will be made when the information provided is verified.
The LHA will provide the participant family information on how to request an informal hearing; if applicable.

- The verification and selection process may take up to 90 calendar days to complete; therefore LHA will schedule applicant interviews well in advance of when a voucher will be available.
- LHA will provide applicants with sufficient notice in order for them to gather any preliminary documentation requested and to arrange their schedule to attend the interview.
- Materials will be provide (when applicable) for sight-impaired and hearing-impaired persons in accordance with 24 CFR 8.6

2. Denial of assistance for an applicant may include:

- Denying listing on waiting list
- Denying or withdrawing a Voucher
- Refusing to enter into a HAP contract or to approve a lease

- Refusing to process or provide portability.
3. LHA may deny assistance to a family for reasons including:
 - If family violates any family obligation
 - If any member of the family has ever been evicted from public housing.
 - If the LHA has ever terminated assistance under the Voucher program for any member of the family.
 - If any family member commits fraud, bribery, or another corrupt or criminal act regarding any federal housing program.
 - If the family currently owes rent or other amounts to the LHA or to another Housing Authority in connection with Section 8 or public Housing Programs.
 - Note: the LHA may offer a family the opportunity for a repayment agreement. The LHA may prescribe the terms of agreement.
 - If the family breaches an agreement with the LHA to pay amounts owed to the LHA, or amounts paid to an owner by a Housing Authority.
 4. When deciding to deny, the LHA has discretion of considering circumstances regarding the family's action or failure to act, including the seriousness of the case and the effects on family members who were not involved in the action or failure to act.
 5. The LHA may permit assistance for the family if the family member(s) who were involved in the action or failure to act will not reside in the unit.

P. Mandatory Denials

- The family must submit evidence of citizenship or eligible immigration status, and the LHA must deny assistance based on non-citizen rule regulations and applicable informal hearing procedures.
- The L.H.A must deny assistance to a family if any member of the family fails to sign and submit consent forms for obtaining continuing eligibility factor verifications.
- The LHA must deny admission to a family prior to the verification of U.S. citizenship or the eligible immigration status of at least one member of the family.

Denial for Previous Eviction From Assisted Housing

1. In accordance with Notice PH 96-27 and 97-29, individuals evicted from Public Housing, Indian Housing, Section 23, or any Section 8 program resulting from drug-related criminal activity are ineligible for admission to Section 8 Program for a three-year period beginning on the date of such evictions.

1C-7. PHA Administration Plan –
Move-on Multifamily Assistance Housing
Owner's Preference

STATE OF NEW JERSEY 2018 Annual Action Plan



**State of New Jersey
Phil Murphy, Governor**

**Department of Community Affairs
Lt. Governor Sheila Oliver, Commissioner**

500 households who are involved with the child welfare system.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

New Jersey will continue its continuum of care approach to address and identify the needs of the homeless. This includes programs and services addressing each stage of the homeless continuum: homeless prevention, rapid re-housing, emergency shelter, temporary housing assistance and permanent supportive housing programs.

Homelessness Prevention: The State of New Jersey will continue to provide temporary financial assistance to low- and moderate-income homeless households in imminent risk of homelessness due to a rental eviction through the Homelessness Prevention Program (HPP). The HPP can provide the following types of assistance:

1. Rental Arrears—a maximum of 3 months' back rent plus any court fees, legal fees and other late fees included as rent in a written lease.
2. Relocation: security deposit of up to 1 ½ months' rent and 2 months' rent.

ESG: The State of New Jersey will continue to provide rapid re-housing assistance through the Homelessness Prevention and Rapid Re-Housing Program to homeless households at or below 30% of Area Median Income (AMI). Rapid re-housing assistance includes financial assistance, case management, housing search and placement, credit repair, money management and budgeting.

Addressing the emergency shelter and transitional housing needs of homeless persons

The State will continue to provide funds to maintain shelter facilities through the ESG Program. The program provides funding to do the following:

1. Address life and safety issues in emergency shelters and transitional housing facilities.
2. Purchase equipment and furnishings that will provide direct benefits to the shelter's residents.
3. Create new emergency shelter beds when needed.

DCA and the State Parole Board will also continue the Another Chance program. The program expands housing resources available to inmates released from prison without a stable living arrangement. The program provides temporary housing assistance (up to six months) to offenders being released from designated Department of Corrections' facilities that do not have an approved residence of record. The program is currently operating in Camden, Newark, New Brunswick and Trenton.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The State will continue to apply for HUD Continuum of Care funding (CoC) provide rental assistance to homeless persons with disabilities, in collaboration with local social service providers. Funds for this program have been granted in Atlantic, Burlington, Cape May, Essex, Gloucester, Middlesex, Morris, Passaic and Warren Counties. In addition, the State through the Homelessness Prevention and Rapid Re-Housing Program will continue to provide rapid re-housing assistance to households up to 30% of Area Median Income.

The State's Housing First Initiative awarded 500 tenant-based State Rental Assistance Program (SRAP) vouchers and \$250,000 in supportive service funding to 12 agencies across the state. 425 vouchers will provide housing for chronically homeless people who are frequent users of public systems, and 75 vouchers will provide housing for homeless veterans. To date, 468 applicants were approved and 392 were leased up.

The State's Moving On Initiative provides SRAP vouchers to people in permanent housing programs who no longer need a high level of services. As people move on to the SRAP vouchers, currently homeless individuals and families will backfill the vacancies in the existing permanent supportive housing programs.

Rental assistance will continue to be provided to people who are homeless and working towards self-sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

DCA also administers 832 Veterans Administration Supportive Housing (VASH) vouchers and 273 project-based Housing Choice Vouchers for homeless and at-risk veterans. In addition, DCA has "graduated" 32 formerly homeless veterans from VASH to Housing Choice Vouchers.

DCA has also committed rental assistance to the Keeping Families Together Initiative with the Department of Children and Families (DCF). This program targets rental assistance and supportive services to extremely vulnerable families who are homeless or live in unstable housing, and who are involved with the child welfare system. The goal is to ensure that children are not removed from their families, or that families can reunify, with stable housing and services designed to support their tenancy. DCA committed 50 project-based Housing Choice Vouchers to this program in 2015 and 2016, and will commit an additional 100 vouchers in 2017. In addition, DCA has committed 100 vouchers for homeless and at-risk youths.

Rental assistance will continue to be provided to people who are homeless and working towards self-

sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The State will continue to use a portion of its Emergency Solutions Grant funds along with State Homelessness Prevention funds to provide financial assistance and services to either prevent households from becoming homeless or rapidly re-house those who are homeless. In addition, the State will utilize Section 811 Supportive Housing for Persons with Disabilities program vouchers, recently awarded, along with State Rental Assistance Program and Division of Developmental Disabilities vouchers to provide rental assistance to low-income individuals being discharged from institutions.

Discussion

1D-2a. Housing First Evaluation

Bergen CoC
2023 Desk Monitoring Review

| | |
|--------------------------|-----------------|
| Agency Name: | HABC |
| Project Name: | Housing Works 4 |
| Date Monitored: | 6/30/23 |
| Monitoring Completed By: | NA |

| Area of Consideration | Total Possible Score | Score | Notes |
|---|----------------------|-------------|---|
| Client Feedback Score | | | |
| 1. Consumer Surveys | 3 | 3 | Collected once per year. |
| 2. Communication of rules and regulations | 3 | 2 | Not Housing First response. |
| 3. Termination (if applicable) | 3 | 1.5 | No explanation on why 16 clients were terminated |
| 4. Agency process to resolve complaint | 3 | 3 | |
| 5. Incorporation of consumer feedback | 3 | 1 | In looking at the Tenant/Participant Coffee Breaks (if this is what the response is referring to) it does not clearly state that input can be provided. |
| Total | 15 | 10.5 | |
| Program Coordination Score | | | |
| 1. Coordination with CE | 3 | 3 | |
| 2. Formerly homeless person on board | 6 | 2 | In looking at the Tenant/Participant Coffee Breaks (if this is what the response is referring to) it does not clearly state that input can be provided. |
| 3. Subrecipients (if applicable) | 3 | 3 | |
| Total | 12 | 8 | |
| Agency Staff and Cultural Competency Score | | | |
| 1. Staff Training | 6 | 6 | |
| 2. Staff Diversity | 6 | 6 | |
| 3. Culturally appropriate service delivery | 6 | 6 | |
| Total | 18 | 18 | |
| Housing First Principles Score | | | |

| | | | |
|--|-----------|------|--|
| 1.1 Project Access | 5 | 2 | Response does not adequately define "necessary documentation;" this should be different than HCV documentation because CoC vouchers do not have as many stipulations (the eligibility packet confirms this). |
| 1.2 Project Input | 5 | 0 | In looking at the Tenant/Participant Coffee Breaks (if this is what the response is referring to) it does not clearly state that input can be provided. |
| 1.3 Lease Agreements (if applicable) | 3 | 3 | |
| 1.4 Services | 5 | 5 | |
| 1.5 Housing Provision | 5 | 5 | |
| 2/3. Rapid Returns/Placement in PH | 0 | 0 | Not scored in 2023 competition. |
| Total | 23 | 15 | |
| Project Administration Score | | | |
| 1. HUD Audit | 2 | 2 | |
| 2. Budget Narrative | 3 | 3 | |
| 3. Drawdown frequency | 3 | 3 | |
| 4. Unexpended Funds | 3 | 1.5 | 18% unexpended. |
| 5/6. Match | 2 | 2 | |
| 7. Program Goals | 3 | 3 | |
| 8. Intake Process/Eligibility | 0 | 0 | Not scored in 2023 competition. |
| Total | 16 | 14.5 | |
| Diversity, Equity & Inclusion Score | | | |
| 1. Equity Analysis | 5 | 4 | |
| 2. Steps to improve Racial Equity | 3 | 3 | |
| 3. Engagement with People with Lived Experience | 3 | 1 | |
| Total | 11 | 8 | |
| Timeliness | | | |
| Did the project submit all local monitoring documents by the deadline? | 3 | 3 | |
| Total | 3 | 3 | |

| | Total Pos | Score | % |
|------------------|-----------|-------|-------|
| Monitoring Score | 98 | 77 | 78.6% |

Year Performance was based on: 05/01/2022 to 04/30/2023

| Permanent Housing Program Performance | | | | |
|---|--|------------|-----------------------|----------------|
| Goals | Required Performance Standards | | % | Points Awarded |
| Project maintains an appropriate utilization rate for the year | At least an 85% utilization average for the year | ≥85%=5 | 100% | 5 |
| | | 70%-84%= 3 | | |
| | | 50%-69%= 1 | | |
| Households receive some form of earned or unearned income | 54% of households have some form of income | ≥54%= 5 | 99% | 5 |
| | | 40%-53%= 3 | | |
| | | 25%-39%= 1 | | |
| Adults that are not enrolled in SSDI/SSI process will have some level of earned income | 20% of adults not enrolled will have earned income | ≥20%= 5 | 53% | 5 |
| | | 15%-19%= 3 | | |
| | | 10%-14%= 1 | | |
| Households have increased their level of income from project entry to exit (or update) | 54% of households have increased their income | ≥54%= 3 | 5% | 0 |
| | | 40%-53%= 2 | | |
| | | 25%-39%= 1 | | |
| Households are connected to mainstream non-cash benefits | 56% of households are connected to noncash benefits | ≥56%= 5 | 97% | 5 |
| | | 45%-55%= 3 | | |
| | | 35%-44%= 1 | | |
| Households obtained mainstream non-cash benefits from project entry to exit (or update) | 56% of households obtained noncash benefits | ≥56%= 3 | 71% | 3 |
| | | 45%-55%= 2 | | |
| | | 35%-44%= 1 | | |
| Households remain in or are being discharged to a permanent destination | 80% of households remain/discharged to permanent housing | ≥80%= 5 | 87% | 5 |
| | | 75%-79%= 3 | | |
| | | 70%-74%= 1 | | |
| Households being discharged from projects due to noncompliance or a disagreement with the project rules or persons | Less than 10% of households are discharged due to negative causes | <10%= 4 | 0% | 4 |
| | | 10%-15%= 2 | | |
| Households being discharged are not discharged to another transitional housing project, emergency shelter or place not meant for habitation | Less than 10% of households are discharged to identified locations | <10%= 5 | 90% | 0 |
| | | 10%-15%= 3 | | |
| | | 15%-20%= 1 | | |
| | | | Total Score | 32 |
| | | | Total Possible | 40 |

Application: CoC Housing Works 4

Housing Authority of Bergen County
Bergen Continuum of Care Funding

Concept Paper Review Step for: Sonja Alston

Completed - Aug 10 2023

Score: 0% (0/0)

Concept Paper Review Form

Bergen CoC

Project Evaluation Criteria

Agency:

Housing Authority of Bergen County

Project Name:

CoC Housing Works 4

Participation in Local Priorities (2 Points) - Question 2

HUD has continued to put an emphasis on collaboration and participation in local priorities, such as ending veterans and chronic homelessness, as well as the requirement of participating in the coordinated assessment system of the community and the inclusion and meaningful involvement of persons with lived experience. Please explain how your agency participates in and operationalizes these local priorities.

2

Agency Capacity (5 points) - Question 3

A maximum of 5 points will be awarded if the project demonstrates:

1. The agency demonstrates a key understanding of the needs and gaps of the priority population
2. The agency has experience working with the priority population, OR provides a description of steps the agency will take to fill gaps in knowledge
3. The agency has been effectively implementing the project under review or has implemented similar projects in a timely fashion
4. The agency has attended at least 6 of the Continuum of Care meetings held in the last year
5. The agency incorporates training for staff of all levels, including the board of directors and executive leadership on priority populations and service delivery

4.5

Project Implementation (5 points) - Questions 4 & 5

A maximum of 5 points will be awarded if the project demonstrates:

1. How it provides a valuable service/housing opportunity to the homeless in Bergen County
2. Objectives and outcomes that include all elements of a SMART (specific, measurable, attainable/achievable, realistic, time-focused/timebound) goal and are relevant to the target population
3. Effectiveness with assisting participants to obtain and maintain permanent housing, including supports provided to obtain necessary documentation for program entry
4. That it has adequate project staff, or a plan to secure adequate project staff to carry out project activities
5. Successful assessment and connection with, employment services, mainstream benefits, healthcare services and insurance

5

Monitoring and Evaluation Plan (4 points) - Question 6

A maximum of 4 points will be awarded if the project demonstrates:

1. A plan for monitoring program objective and outcomes that includes frequency of review and staff roles and responsibilities
2. Utilization of data to determine program effectiveness and quality
3. Utilization of consumer focus groups, questionnaires and/or surveys that measure consumer satisfaction of the progress on ISP goals and activities
4. A data-driven quality improvement plan

2.5

Housing First Model (3 points)

The CoC has been successful in utilizing best practices to work towards ending homelessness. One of the most effective best practices and HUD policy priorities has been for projects to utilize a housing first approach to housing. To receive the 3 points associated with being a housing first project, the project must meet the following:

- Demonstrate how they operationalize a Housing First philosophy in program implementation, documented policies and procedures, and training.
- Demonstrate that participants are not screened out of their program due to the reasons stated in question 2.
- Demonstrate that clients are not terminated from the program for the reasons outlined in question 3.
- If applicable, provide a detailed overview of any barriers to implementing the Housing First philosophy and strategies project staff have identified to address these barriers and demonstrate that if any clients were terminated, the agency set forth plans to prevent the client from becoming homeless.

3

Racial Equity (6 points)

A maximum of 6 points will be awarded if the project:

- Has an equitable representation of persons served, persons in direct service staff roles and persons in leadership roles
- Demonstrates at least 3 meaningful strategies the agency is using to address racial disparities
- Demonstrates how the agency incorporates the voices of persons with lived experience into program design and policies

6

Budget Appropriateness (2 points)

Due to recent budget constraints and reductions in funding, it is essential for the local Continuum process to ensure all projects are requesting appropriate funds for projects as well as utilizing any funding they are currently receiving. For these reasons maximum points will be awarded to projects in which:

- The budget is reasonable and appropriate for the number of households/persons that are expected to serve
- Administration funds requested do not exceed 7% of the total of the budget line items
- Project budget demonstrates match funding available of 25% of the total budget requested (this includes admin and excludes any leasing dollars).

2

Project Evaluation Notes:

6 not clearly answered for me. 2.5 out of 4

3 training answered in Housing First question can it be applied to # 3?

Concept Paper Review Step for: Massiel Sanabria

Completed - Aug 11 2023

Score: 0% (0/0)

Concept Paper Review Form

1E-1. Web Posting of Local Competition Deadline

Subject: Local Selection Process - Bergen CoC

Date: Wednesday, July 19, 2023 at 4:07:54 PM Eastern Daylight Time

From: Azari, Nadine

To: 'diader@bergen.org', 'JSimon@communityhope-NJ.org', 'rejan@bergen.org', Mazza, Rocco, Nottingham, Susan, Orlando, Julia, 'verylefty@aol.com', 'arizzo@ccannj.org', cccdcied@gmail.com, 'mwelsh@lsnj.org', Zellars, John, 'dbrown@njhcc.org', 'harchontou@ywcabergencounty.org', L Knaub Christ Church CDC, 'sopkristine@gmail.com', 'mschaber@ccannj.org', 'Camisha.Burchett@DHS.State.nj.us', 'agoldenkranz@ccannj.org', 'mwingo@ccannj.org', 'Gema Diaz (GDiaz@communityhope-nj.org)', 'The Waterfront Project', 'Kate Duggan (kduggan@bergenfamilypromise.org)', 'Julye Myner (julye@hopeandsafetynj.org)', 'Christian, Anita', 'Marisa Tugultschinow (marisat@hopeandsafetynj.org)', 'Judy Baner (jbanes@cspnj.org)', 'Cynthia.Edmond@dhs.state.nj.us', 'mwingo@ccannj.org', 'agoldenkranz@ccannj.org', 'lhernandez@nhcac.org', 'Kate Duggan (kduggan@bergenfamilypromise.org)', 'Carl Phipps (cphipp_hope@yahoo.com) (cphipp_hope@yahoo.com)', 'rmcknight@bergen.edu', 'lcorcoran@womensrights.org', 'Domingo Senande (DSenande@ehahousing.org)', 'kkezengwa@wesoldieron.org', 'terri.quinn@va.gov', 'Gineen Brady (brady@habcnj.org)', 'cjaime@advancehousing.org', 'Kate Duggan (kduggan@bergenfamilypromise.org)', 'James Nono (JamesN@careplusnj.org)', 'cjaime@advancehousing.org', 'Alison.DuBois@greaterbergen.org', 'debbie@njbuddies.org', Olivares, Eva, 'elawrence@njleg.org', tmcMahon, 'SiobhanO@careplusnj.org', 'Bmclaughlin821@gmail.com', 'cbaluja@stclaresservices.org', 'Meaghan Orlando', 'ayacoub', maberasturi, 'staylor@ccannj.org', 'Iris Fernandez', 'Lisa Roland', 'jaclynn@211.org', 'Alberto Deleon', 'Christina Baluja', 'Grazyna Gawryluk', 'ricardo_pasos@horizonblue.com', Mira Vanjari, 'dbrown@njhcc.org', 'linda.brodie@dhs.nj.gov', 'Owen, Joni L.', twlsl, 'McBride, Janelle', 'Rolidel Hormazabal', Susan Milan, 'Larobardier, Allan', 'Shahin Rahvar', 'saufero@bcbs.com', 'cphipp@bcbs.com', 'Kayla.Williams@greaterbergen.org', 'Yaniris Gomez', 'cesquilin@thewaterfrontproject.org', 'agiglio@thewaterfrontproject.org', Heluk, Marisa, 'Davis, Jeannie [DCA]', paul nickels, 'Jaleesa McEachin', 'Cynthia Bruno', 'Kennedy, Gina', 'William Hancock', 'Goffredo, Jodi E.', pbaker@cspnj.org, Jordan, Yvonne, Kim Figueroa, Daniel Harp, Sandy Brady, Kim Figueroa

CC: Angela Drakes

[FY2023 Continuum of Care Funding for New and Renewal Projects](#)

The Bergen County Continuum of Care is now accepting Concept Papers through the [SM Apply system](#) for agencies seeking new and renewal Continuum of Care funding for any of the following program types: permanent housing, transitional housing, and support service only programs. While concept papers will be accepted for all program types, funding decisions will be based on the project evaluation criteria, performance standards, local monitoring findings, as well as any restrictions placed on funding by HUD in the FY2023 NOFO. To assist agencies looking to submit an application, the CoC will host a technical assistance session on Tuesday, July 25th, 2023 at 10:30am. Please use the link below to register for the session:

<https://us02web.zoom.us/meeting/register/tZYof-2przkoG9A6s0D5WThRos-ypB6Bf7j6>

Specifications for eligible project types, the scoring criteria and the HUD NOFO can be found here:

- Concept Paper Announcement
- Scoring Criteria
- HUD NOFO

Any agency seeking to apply for either new or renewal funding MUST complete an application for each project in [SM Apply](#) by 5 PM on Friday, August 4th, 2023 at 5pm. If you have any questions, please reach out to Angela Drakes at ADrakes@co.bergen.nj.us and Nadine Azari at nazari@monarchhousing.org.

[Registration now open for Monarch's Housing as a Human Right Conference!](#)

Best,

Nadine Azari | Associate
Monarch Housing Associates
226 North Avenue West | Cranford, NJ 07016
mobile (908) 337-0237

Building Homes, Transforming Lives

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BERGEN COUNTY

NEW JERSEY

A County of Vision • A Region of History

What are you looking for .



ABOUT BERGEN COUNTY COUNTY OFFICIALS DEPARTMENTS AND SERVICES WORK WITH BERGEN COUNTY

HOW DO I...

- Public Notices**

- Bergen County Division of Community Development Public Notices

- Bergen County Executive Public Notices

- BCIA Public Notices

- Board of Commissioners Public Notices

- Division of Land Management Public Notices

- Bergen County Board of Social Services Public Notices

- Bergen County Department of Parks Public Notices

Public Notices

| Category | Description | Date |
|--|---|--|
| Bergen County Community Development - Bergen County Continuum of Care - FY2023 Continuum of Care Concept Paper | Bergen County Continuum of Care FY2023 Continuum of Care Concept Paper | Until Friday, August 4 th , 2023 - 5:00 P.M. |
| Bergen County Community Development - 2023 Action Plan - Public Hearing Notice | BERGEN COUNTY COMMUNITY DEVELOPMENT - FY 2023 ACTION PLAN - PUBLIC HEARING NOTICE | Wednesday, May 3, 2023 - 5:30 P.M. |
| Bergen County Community Development - 2023 Action Plan - Public Notice for County Wide | BERGEN COUNTY COMMUNITY DEVELOPMENT - FY 2023 ACTION PLAN PUBLIC HEARINGS - COUNTY WIDE | Wednesday, April 19, 2023 - 5:30 P.M. |
| Bergen County Community Development - 2023 Action Plan - Public Notice for Regional Meetings | BERGEN COUNTY COMMUNITY DEVELOPMENT - FY 2023 ACTION PLAN PUBLIC HEARINGS - REGIONAL MEETINGS | Monday, April 3, 2023, Monday, April 10, 2023, Tuesday, April 11, 2023, Monday, April 17, 2023 and Tuesday, April 18, 2023 |
| Bergen County Community Development - 2023 Action Plan - Public Notice for Northern Valley | BERGEN COUNTY COMMUNITY DEVELOPMENT - FY 2023 ACTION PLAN PUBLIC HEARINGS FOR NORTHERN VALLEY | Thursday, March 30, 2023 |
| County of Bergen | IMPORTANT PUBLIC NOTICE COUNTY OF BERGEN, NEW JERSEY THE BOROUGHS OF BOGOTA, HILLSDALE, MAYWOOD AND | Tuesday, March 14, 2023 |



Administration & Finance

Budget & Capital Planning +

Central Municipal Court +

Community Development -

- About
- Community Development Block Grant (CDBG)
- Home Investment Partnership Grant (HOME)
- HOME – American Rescue Plan (ARP)
- Emergency Solutions Grant (ESG)
- Continuum of Care Grant (COC)
- American Dream Program
- Home Improvement Program (HIP)
- Events

Economic Development

Information Technology +

Personnel +

Public Information +

Purchasing +

Risk Management

Treasury +

Continuum of Care

The Continuum of Care (CoC) system is an array of homeless and homeless prevention programs that serves people from their immediate needs for services (food, clothing, shelter, financial assistance and supportive services) through permanent affordable housing.

The Bergen County Division of Community Development is the Lead in the Continuum of Care system within the jurisdiction and is also responsible for the coordination of the CoC annual application on behalf of the Bergen County COC Committee. Prior to June 2014, the COC Planning Committee and the Housing & Emergency Assistance Committee (H&EAC) a sub-committee of the HSAC, met monthly as joint committees. This process began in 1994, when HUD developed the Homeless Continuum of Care section of the Bergen County Five Year Consolidated Plan and the Division was charged with the responsibility for the development of a plan, for the delivery of shelter and support services for the County’s homeless population.

This coordinated effort has enabled the County to maximize benefits from collective problem solving and coordinated activities. The Division is also responsible for coordinating the COC committee meetings, which are held alternating months of the year, with the COC Leadership and General committees. All recommendations and strategies for the annual Continuum of Care and Emergency Solutions Grant applications are derived from the work of these committees. The Continuum of Care system includes the entire spectrum of support services and housing options for the at risk of homelessness, homeless and chronically homeless populations.

Bergen County Continuum of Care FY2023

FY2023 Continuum of Care Funding for New and Renewal Projects

The Bergen County Continuum of Care is accepting Concept Papers through the [SM Apply system](#) for agencies seeking new and renewal Continuum of Care funding for any of the following program types: Permanent housing, Transitional housing and Support services only programs. While concept papers will be accepted for all program types, funding decisions will be based on the project evaluation criteria, performance standards, local monitoring findings, as well as any restrictions placed on funding by HUD in the FY2023 NOFO. To assist agencies looking to submit an application, the CoC will host a **technical assistance session on Tuesday, July 25th, 2023, at 10:30am. Please use the link below to register for the session:**

<https://us02web.zoom.us/meeting/register/tZYof-2przkoG9A6s0D5WThRos-ypB6Bf7j6>

Specifications for eligible project types, the scoring criteria and the HUD NOFO can be found here:

- [Concept Paper Announcement](#)
- [Scoring Criteria](#)
- [HUD NOFO](#)

DEADLINE: Any agency seeking to apply for either new or renewal funding MUST complete an application in SM by 5 PM on Friday, August 4th, 2023.

Monarch Housing Associates

Bergen Continuum of Care Funding

**Bergen County Continuum of Care
FY2023 Continuum of Care Concept Paper****FY2023 Concept Paper General Specifications:**

The Bergen County Continuum of Care is accepting Concept Papers for agencies seeking new and renewal Continuum of Care funding. New project applications can be for any of the following program types: permanent housing, transitional housing, HMIS and support service only programs. While concept papers will be accepted for all program types, funding decisions will be based on the project evaluation criteria, performance standards, local monitoring findings, as well as any restrictions placed on funding by HUD in the FY2023 NOFO.

All applications must be submitted through SM Apply by August 4th, 2023 at 5pm. Late submissions will receive an automatic deduction of 5 points from the total application score.

To assist agencies looking to submit an application, the CoC will host a **technical assistance session on Tuesday, July 25th, 2023 at 10:30am**. Please use the link below to register for the session:

<https://us02web.zoom.us/meeting/register/tZYof-2przkoG9A6s0D5WThRos-ypB6Bf7j6>

The Review Committee, which will be made up of entities not applying for FY2023 funding, will determine the ranking of the projects based on the factors mentioned above.

All agencies that submit a concept paper should be prepared to provide additional information or make a brief presentation to the Review Committee if the Committee feels there is not enough information to make a ranking determination.

All agencies interested in serving people experiencing homelessness are encouraged to apply. No prior experience in operating CoC funded programs required. All agencies, those not previously funded as well as those previously funded are encouraged to apply.

FY2023 New Funding Concept Paper specifications:

The Bergen County Continuum of Care will consider applications for new projects. The Review Committee will determine funding levels for new projects awarded funding based on Reallocation from renewal projects and/or Bonus funding available through the FY2023 NOFO.

Requests for this funding can be for the following project types:

APPLY

Opens

Jul 19 2023 08:00 AM (EST)

Deadline

Aug 4 2023 05:00 PM (EST)

1E-2. Local Competition Scoring Tool

- Funding Specifications
- New and Renewal Local Application
- Local Application Scorecard
- Renewal Monitoring Tool and Scorecard
- Renewal Data Quality Scorecard
- Renewal Performance Measures Scorecard
- Overall Scores for CoC

**Bergen County Continuum of Care
FY2023 Continuum of Care Concept Paper**

FY2023 Concept Paper general specifications:

- The Bergen County Continuum of Care is accepting Concept Papers for agencies seeking new Continuum of Care funding for any of the following program types: permanent housing, transitional housing, HMIS and support service only programs. While concept papers will be accepted for all program types, funding decisions will be based on the project evaluation criteria, performance standards, local monitoring findings, as well as any restrictions placed on funding by HUD in the FY2023 NOFO.
- **Late submissions will receive an automatic deduction of 5 points from the total application score**
- The Review Committee, which will be made up of entities not applying for FY2023 funding, will determine the ranking of the projects based on the factors mentioned above.
- All agencies that submit a concept paper should be prepared to provide additional information or make a brief presentation to the Review Committee if the Committee feels there is not enough information to make a ranking determination.
- All agencies interested in serving people experiencing homelessness are encouraged to apply. No prior experience in operating CoC funded programs required. All agencies, those not previously funded as well as those previously funded are encouraged to apply.

FY2023 New Funding Concept Paper specifications:

- The Bergen County Continuum of Care will consider applications for new projects. The Review Committee will determine funding levels for new projects awarded funding based on Reallocation from renewal projects and/or Bonus funding available through the FY2023 NOFO.
- Requests for this funding can be for the following project types:
 - Permanent supportive housing projects that will primarily serve chronically homeless individuals and families, including unaccompanied youth;
 - Rapid rehousing projects for homeless individuals and families, including unaccompanied youth;
 - Joint Transitional Housing (TH) and Permanent Housing-Rapid Rehousing (PH-RRH) component projects, that will combine TH and PH-RRH into a single project to serve individuals and families experiencing homelessness;
 - Dedicated Homeless Management Information System (HMIS) projects; or

- Supportive Services Only (SSO) projects for centralized or coordinated assessment
- Agencies should refer to the FY2023 NOFO for further details on project types that can be applied for. A copy of the NOFO can be found here under the “Related Documents” tab: <https://www.grants.gov/web/grants/search-grants.html?keywords=NOFO>

FY2023 CoC Concept Paper should include:

I. Concept Paper Narrative

II. Project Budget Worksheet

Concept Paper Instructions:

I. Concept Paper Narrative:

1. Please provide the name, email, and telephone number of the contact person who would be able to answer questions about this project
2. Please select the project type. (list out all project types)
3. Please specify the project’s target population including specifics on the number of households/persons and the number of chronically homeless the project expects to serve. (If this is a renewal project this should match the numbers in the subpopulations section of your 2022 CoC Project Application submission).
4. Please identify how the project has been coordinating with the efforts to end veteran and chronic homelessness. In addition, please identify how your agency participates in the coordinated assessment system for the CoC, using the Housing Prioritization List, and meaningful involvement of persons with lived experience.
5. Describe the agency’s capacity to continue or begin the implementation of the project
6. Provide a description of the project (including project type) and its SMART objectives and outcomes including: the number of households to be served, priority populations and demographics to be served, linkages to training, employment and benefits, specific system performance metrics that are relevant to the project, and services provided after discontinuation of services (post-program graduation, etc.). Please describe the services that be provided to assist clients with obtaining and maintaining permanent housing, the staffing capacity (or staffing plan) to carry out the project activities, how participants will be assessed and connected with employment services, mainstream benefits, healthcare services and insurance and the impact the project will have/has on the homeless population in Bergen County.
7. Please describe the project’s monitoring and evaluation plan, including:
 - How the project will measure and document participant satisfaction to inform implementation
 - Staff involved in monitoring and evaluation
 - Methods used to evaluate program performance and determine quality improvement projects
 - Frequency of program evaluation and improvement plan monitoring

- How accurate data is collected and utilized to inform and improve the project implementation

8. Please describe how the project operationalizes a Housing First philosophy in program implementation including admission and termination criteria, documented policies and procedures, training, processes, and implementation plans

Does the project ensure that participants are **not** screened out based on the following items? Put an X next to all that apply.

| | |
|---|--|
| Having too little or no income | |
| Active or history of substance abuse | |
| Having a criminal record with exceptions for state-mandated restrictions | |
| History of domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement) | |
| None of the above | |

Does the project ensure that participants are not terminated from the program for the following reasons? Put an X next to all that apply.

| | | |
|--|--|--|
| Failure to participate in supportive services | | |
| Failure to make progress on a service plan | | |
| Loss of income or failure to improve income | | |
| Being a victim of domestic violence | | |
| Any other activity not covered in a lease agreement typically found in the project's geographic area | | |
| None of the above | | |

As a note, a project that checks all of the boxes in questions 6 and 7, except "None of the above", will be considered as following a "Housing First" approach. If project screens, terminates, or has terminated clients based on any of the above criteria, please provide detailed explanation of the reasons for these program requirements and plans for implementing a Housing First philosophy prior to the next funding cycle.

9. Please Complete the chart below AND provide a description of (1) what strategies your agency using to address racial disparities and (2) your agency’s process for incorporating persons with lived experience into program design and policies.

| | % of people served by agency | % of direct service staff | % of executive leadership and administration |
|--|-------------------------------------|----------------------------------|---|
| American Indian/ Alaska Native | | | |
| Asian | | | |
| Black/African American | | | |
| Native Hawaiian/ Pacific Islander | | | |
| White | | | |
| Hispanic/Latino | | | |
| Persons with Lived Experience | N/A | | |
| Total | | | |

II. Project Budget Worksheet:

Applicants should use the Budget Worksheet that was provided to complete the budget, match and leveraging information for the project. For purposes of completing the project budget it is important to remember that:

- If you are a renewal project, the budget requested should not exceed the previous funding amount awarded, (unless you have a first-time rental assistance renewal in which there is an allowed 7% admin cost or if the FMR has increased since the original award).
- Match should equal 25% of the total budget requested. A 25% match is required. This includes admin but does not include any leasing funds. The match can be cash, in-kind, or a combination of the two.
- Leveraging is any funds available for the program above the 25% match. Again, leveraging funds can be cash, in-kind, or a combination and can be provided by the agency applying for the grant or an agency they are collaborating with.
- If an agency is using another agency for match or leveraging, that agency must have an MOU with the collaborating agency detailing the services and the amount they will make available for this project. As a note, this MOU does not need to be executed by the time the concept paper is submitted but it must be executed by the time the grant agreement is provided by HUD.
- Any budget that is requesting service funding for a new project must ensure that the service funding request does not exceed 30% of the subtotal of funding requested and that administrative costs do not exceed 7% of the subtotal of funding requested.

Continuum of Care FY2023

Project Evaluation Criteria Concept Paper Scoring Criteria

Maximum points available – 35 points

Section 1 - Project Type (5 points)

Because of the focus and priority of both HUD and the local Continuum on providing the homeless with permanent housing the following points will be awarded based on program type:

- 5 points will be awarded to permanent housing projects
- 5 points will be awarded to rapid rehousing projects
- 3 points will be awarded for HMIS projects
- 1 points will be awarded for transitional housing projects
- 0 points will be awarded for Supportive Service Only projects

Section 2 - HUD Priority (Permanent Housing Providers Only) – Chronic Homelessness (3 points)

As seen in the past few Continuum of Care funding cycles, HUD is placing a large emphasis on the ability to house the chronically homeless to keep in line with the Opening Doors Plan. For this reason, the following points will be awarded based on the percentage of chronically homeless being specifically served by the project:

- 3 points will be awarded to any project that has dedicated 100% of their beds to the chronically homeless
- 2 points will be awarded to any project that has dedicated or prioritized at least 75% of their beds to the chronically homeless
- 1 point will be awarded to any project that has dedicated or prioritized at least 50% of their beds to the chronically homeless

Section 3 - Participation in Local Priorities (2 points)

HUD has continued to put an emphasis on collaboration and participation in local priorities, such as ending veterans and chronic homelessness, as well as the requirement of participating in the coordinated assessment system of the community and the inclusion and meaningful involvement of persons with lived experience. Please explain how your agency participates in and operationalizes these local priorities.

Section 4 - Agency Capacity (5 points)

A maximum of 5 points will be awarded if the project demonstrates:

1. The agency demonstrates a key understanding of the needs and gaps of the priority population
2. The agency has experience working with the priority population, OR provides a description of steps the agency will take to fill gaps in knowledge
3. The agency has been effectively implementing the project under review or has implemented similar projects in a timely fashion
4. The agency has attended at least 6 of the Continuum of Care meetings held in the last year
5. The agency incorporates training for staff of all levels, including the board of directors and executive leadership on priority populations and service delivery

Section 5 - Project Implementation (5 points)

A maximum of 5 points will be awarded if the project demonstrates:

1. How it provides a valuable service/housing opportunity to the homeless in Bergen County
2. Objectives and outcomes that include all elements of a SMART (specific, measurable, attainable/achievable, realistic, time-focused/timebound) goal and are relevant to the target population
3. Effectiveness with assisting participants to obtain and maintain permanent housing, including supports provided to obtain necessary documentation for program entry
4. That it has adequate project staff, or a plan to secure adequate project staff to carry out project activities
5. Successful assessment and connection with, employment services, mainstream benefits, healthcare services and insurance

Section 6 - Monitoring & Evaluation Plan (4 points)

A maximum of 4 points will be awarded if the project demonstrates:

1. A plan for monitoring program objective and outcomes that includes frequency of review and staff roles and responsibilities
2. Utilization of data to determine program effectiveness and quality
3. Utilization of consumer focus groups, questionnaires and/or surveys that measure consumer satisfaction of the progress on ISP goals and activities
4. A data-driven quality improvement plan

Section 7 - Housing First Model (3 points)

The CoC has been successful in utilizing best practices to work towards ending homelessness. One of the most effective best practices and HUD policy priorities has been for projects to utilize a housing first approach to housing. To receive the 3 points associated with being a housing first project, the project must meet the following:

- Demonstrate how they operationalize a Housing First philosophy in program implementation, documented policies and procedures, and training
- Demonstrate that participants are not screened out of their program due to the reasons stated in question 6 of the concept paper narrative
- Demonstrate that clients are not terminated from the program for the reasons outlined in question 7 of the concept paper
- If applicable, provide a detailed overview of any barriers to implementing the Housing First philosophy and strategies project staff have identified to address these barriers.
- Demonstrate that referrals from Coordinated Entry have not been rejected for reasons outlined in question 7 of the concept paper.
- Demonstrate that if any clients were terminated, demonstrate that the agency set forth plans to prevent the client from becoming homeless

Section 8 - Diversity, Equity, and Inclusion (6 points)

A maximum of 6 points will be awarded if the project demonstrates:

- At least 3 meaningful strategies your agency is using to address racial disparities, as outlined in the Concept Paper Addendum Tool
- How the agency incorporates the voices persons with lived experience into program design and policies

Section 9 - Budget Appropriateness (2 points)

Due to recent budget constraints and reductions in funding, it is essential for the local Continuum process to ensure all projects are requesting appropriate funds for projects as well as utilizing any funding they are currently receiving. For these reasons maximum points will be awarded to projects in which:

- The budget is reasonable and appropriate for the number of households/persons that are expected to serve
- Administration funds requested do not exceed 7% of the total of the budget line items
- Project budget demonstrates match funding available of 25% of the total budget requested (this includes admin and excludes any leasing dollars).

Bergen CoC
2023 Desk Monitoring Review

| | |
|--------------------------|--|
| Agency Name: | |
| Project Name: | |
| Date Monitored: | |
| Monitoring Completed By: | |

| Area of Consideration | Total Possible Score | Score | Notes |
|---|----------------------|----------|---------------------------------|
| Client Feedback Score | | | |
| 1. Consumer Surveys | 3 | | |
| 2. Communication of rules and regulations | 3 | | |
| 3. Termination (if applicable) | 3 | | |
| 4. Agency process to resolve complaint | 3 | | |
| 5. Incorporation of consumer feedback | 3 | | |
| Total | 15 | 0 | |
| Program Coordination Score | | | |
| 1. Coordination with CE | 3 | | |
| 2. Formerly homeless person on board | 6 | | |
| 3. Subrecipients (if applicable) | 3 | | |
| Total | 12 | 0 | |
| Agency Staff and Cultural Competency Score | | | |
| 1. Staff Training | 6 | | |
| 2. Staff Diversity | 6 | | |
| 3. Culturally appropriate service delivery | 6 | | |
| Total | 18 | 0 | |
| Housing First Principles Score | | | |
| 1.1 Project Access | 5 | | |
| 1.2 Project Input | 5 | | |
| 1.3 Lease Agreements (if applicable) | 3 | | |
| 1.4 Services | 5 | | |
| 1.5 Housing Provision | 5 | | |
| 2/3. Rapid Returns/Placement in PH | 0 | 0 | Not scored in 2023 competition. |
| Total | 23 | 0 | |
| Project Administration Score | | | |
| 1. HUD Audit | 2 | | |
| 2. Budget Narrative | 3 | | |
| 3. Drawdown frequency | 3 | | |
| 4. Unexpended Funds | 3 | | |
| 5/6. Match | 2 | | |
| 7. Program Goals | 3 | | |

| | | | |
|--|-----------|----------|---------------------------------|
| 8. Intake Process/Eligibility | 0 | 0 | Not scored in 2023 competition. |
| Total | 16 | 0 | |
| Diversity, Equity & Inclusion Score | | | |
| 1. Equity Analysis | 5 | | |
| 2. Steps to improve Racial Equity | 3 | | |
| 3. Engagement with People with Lived Experience | 3 | | |
| Total | 11 | 0 | |
| Timeliness | | | |
| Did the project submit all local monitoring documents by the deadline? | 3 | | |
| Total | 3 | 0 | |

| | Total Pos | Score | % |
|------------------|-----------|-------|------|
| Monitoring Score | 98 | 0 | 0.0% |

Bergen County CoC 2023 Data Quality Report

Goal #1: Universal Data Elements are Complete

No more than 2% incomplete data for data elements. Total possible points: 14

| Total People Served in Program: | Total Adults Served in Program: | | Total Adults Discharged: | | | | |
|--|--|----------|-----------------------------------|----------|-------------------------|------------------|--------------------|
| Universal Data Element | Null/Missing | % | Unknown/Don't know/Refused | % | Total incomplete | Max Score | Final Score |
| 1. Full Name | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 2. SSN | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 3. Date of Birth | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 4. Race | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 5. Ethnicity | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 6. Gender | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 7. Veteran Status | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 8. Disabling Condition | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 9. Residence Prior to Entry | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |
| 10. Relationship to Head of Household | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 2 | |
| 11. Destination | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 2 | |
| 12. Client Location for project entry | 0 | #DIV/0! | 0 | #DIV/0! | #DIV/0! | 1 | |

Total: 14 0

Goal #2: HMIS Data Compliance

Total Possible Points: 11

| | | |
|---|---------------|----------|
| Data is entered in HMIS within 48 hours (2 pt max) | Score: | |
| Permanent Housing Move In Date does not equal admission date (4 pt max) | Score: | |
| All annual updates have been entered for clients when applicable (5 pt max) | Score: | |
| | Total: | 0 |

Total HMIS Data Quality Score

Total Possible Points: 25

| | |
|--|----------|
| Goal #1: Universal Data Elements are Complete | 0 |
| Goal #2: HMIS Data Compliance | 0 |

0.00

Agency:

Project:

Year Performance was based on:

| Transitional Housing Program Performance | | | | |
|---|---|------------|--------------------|----------------|
| Goals | Required Performance Standards | | % | Points Awarded |
| Project maintains an appropriate utilization rate for the year | At least an 85% utilization average for the year | ≥85%=5 | #DIV/0! | #DIV/0! |
| | | 70%-84%= 3 | | |
| | | 50%-69%= 1 | | |
| Project has successfully reduced the average length of project stay | Average length of stay has been reduced by 10% from the previous year | ≥10%= 5 | #DIV/0! | #DIV/0! |
| | | 7%-9%= 4 | | |
| | | 4%-6%= 3 | | |
| | | 1%-3%= 1 | | |
| Households receive some form of earned or unearned income | 54% of households have some form of income | ≥54%= 5 | #DIV/0! | #DIV/0! |
| | | 40%-53%= 3 | | |
| | | 25%-39%= 1 | | |
| Adults that are not enrolled in SSDI/SSI process will have some level of earned income | 20% of adults not enrolled will have earned income | ≥20%= 3 | #DIV/0! | #DIV/0! |
| | | 15%-19%= 2 | | |
| | | 10%-14%= 1 | | |
| Households have increased their level of income from project entry to exit (or update) | 54% of households have increased their income | ≥54%= 3 | #DIV/0! | #DIV/0! |
| | | 40%-53%= 2 | | |
| | | 25%-39%= 1 | | |
| Households are connected to mainstream non-cash benefits | 56% of households are connected to noncash benefits | ≥56%= 5 | #DIV/0! | #DIV/0! |
| | | 45%-55%= 3 | | |
| | | 35%-44%= 1 | | |
| Households obtained mainstream non-cash benefits from project entry to exit (or update) | 56% of households obtained noncash benefits | ≥56%= 2 | #DIV/0! | #DIV/0! |
| | | 40%-55%= 1 | | |
| Households being discharged move on to a permanent destination | 65% of households are discharged to permanent housing | ≥65%= 5 | #DIV/0! | #DIV/0! |
| | | 55%-64%= 3 | | |
| | | 50%-54%= 1 | | |
| Households being discharged from projects due to noncompliance or a disagreement with the project rules or persons | Less than 10% of households are discharged due to negative causes | <10%= 2 | #DIV/0! | #DIV/0! |
| | | 10%-15%= 1 | | |
| Households being discharged are not discharged to another transitional housing project, emergency shelter or place not meant for habitation | Less than 10% of households are discharged to identified locations | <10%= 5 | #DIV/0! | #DIV/0! |
| | | 10%-15%= 3 | | |
| | | 15%-20%= 1 | | |
| | | | Total Score | #DIV/0! |

Total Possible

40

Agency:

Project:

Year Performance was based on: 05/01/2022 to 04/30/2023

| Permanent Housing Program Performance | | | | |
|---|--|------------|-----------------------|----------------|
| Goals | Required Performance Standards | | % | Points Awarded |
| Project maintains an appropriate utilization rate for the year | At least an 85% utilization average for the year | ≥85%=5 | #DIV/0! | #DIV/0! |
| | | 70%-84%= 3 | | |
| | | 50%-69%= 1 | | |
| Households receive some form of earned or unearned income | 54% of households have some form of income | ≥54%= 5 | #DIV/0! | #DIV/0! |
| | | 40%-53%= 3 | | |
| | | 25%-39%= 1 | | |
| Adults that are not enrolled in SSDI/SSI process will have some level of earned income | 20% of adults not enrolled will have earned income | ≥20%= 5 | #DIV/0! | #DIV/0! |
| | | 15%-19%= 3 | | |
| | | 10%-14%= 1 | | |
| Households have increased or maintained their level of income from project entry to exit (or update) | 54% of households have increased their income | ≥54%= 3 | #DIV/0! | #DIV/0! |
| | | 40%-53%= 2 | | |
| | | 25%-39%= 1 | | |
| Households are connected to mainstream non-cash benefits | 56% of households are connected to noncash benefits | ≥56%= 5 | #DIV/0! | #DIV/0! |
| | | 45%-55%= 3 | | |
| | | 35%-44%= 1 | | |
| Households obtained mainstream non-cash benefits from project entry to exit (or update) | 56% of households obtained noncash benefits | ≥56%= 3 | #DIV/0! | #DIV/0! |
| | | 45%-55%= 2 | | |
| | | 35%-44%= 1 | | |
| Households remain in or are being discharged to a permanent destination | 80% of households remain/discharged to permanent housing | ≥80%= 5 | #DIV/0! | #DIV/0! |
| | | 75%-79%= 3 | | |
| | | 70%-74%= 1 | | |
| Households being discharged from projects due to noncompliance or a disagreement with the project rules or persons | Less than 10% of households are discharged due to negative causes | <10%= 4 | #DIV/0! | #DIV/0! |
| | | 10%-15%= 2 | | |
| Households being discharged are not discharged to another transitional housing project, emergency shelter or place not meant for habitation | Less than 10% of households are discharged to identified locations | <10%= 5 | #DIV/0! | #DIV/0! |
| | | 10%-15%= 3 | | |
| | | 15%-20%= 1 | | |
| | | | Total Score | #DIV/0! |
| | | | Total Possible | 40 |

Bergen CoC Final Scores

| Agency | Project | Concept Paper | | Monitoring | | Performance | | Data Quality | | Final Score | Final Possible | Percentage |
|----------------------------|--|---------------|----------|------------|----------|-------------|----------|--------------|----------|---------------|----------------|---------------|
| | | Scored | Possible | Scored | Possible | Scored | Possible | Scored | Possible | | | |
| Advance Housing | AAH Supportive Housing | 30 | 35 | 85.5 | 98 | 30 | 37 | 21 | 25 | 166.50 | 195 | 85.38% |
| Advance Housing | Advance Supportive Living (HoST) | 33 | 35 | 85 | 98 | 34 | 37 | 24 | 25 | 176.00 | 195 | 90.26% |
| Advance Housing | Fairview McKinney | 30 | 35 | 87 | 98 | 27 | 35 | 23 | 25 | 167.00 | 193 | 86.53% |
| HABC | Family Guidance | 30.7 | 35 | 77 | 98 | 27 | 31 | 14.5 | 23 | 149.17 | 187 | 79.77% |
| HABC | Links 2 | 31 | 35 | 77 | 98 | 29 | 32 | 14 | 25 | 151.00 | 190 | 79.47% |
| HABC | Housing Works II | 32 | 35 | 77 | 98 | 25 | 28 | 13 | 23 | 147.00 | 184 | 79.89% |
| HABC | Housing Works IV Consolidation | 32.5 | 35 | 77 | 98 | 32 | 40 | 19.5 | 25 | 161.00 | 198 | 81.31% |
| HABC | Van Sciver | 34 | 35 | 77 | 98 | 29 | 32 | 14 | 21 | 154.00 | 186 | 82.80% |
| BC Human Services | Alfred J Home for Vets | 25 | 32 | 91 | 95 | 28 | 38 | 19 | 21 | 163.00 | 186 | 87.63% |
| BC Human Services | Bergen HMIS | 20.5 | 23 | 30 | 30 | | | | | 50.50 | 53 | 95.28% |
| Care Plus NJ | Care Plus Housing Search & Placement | 22.3 | 32 | 59 | 79 | | | 14 | 15 | 95.33 | 126 | 75.66% |
| Care Plus NJ | Care Plus RRH for Individuals & Families | 31 | 35 | 77 | 87 | 37 | 40 | 24 | 25 | 169.00 | 187 | 90.37% |
| Center for Hope and Safety | B2 Transitional | 25.8 | 32 | 92 | 95 | 60 | 60 | 15 | 16 | 192.75 | 203 | 94.95% |
| Center for Hope and Safety | E1 Transitional | 25.7 | 32 | 92 | 95 | 60 | 60 | 15 | 16 | 192.67 | 203 | 94.91% |
| Center for Hope and Safety | Transitional Housing RRH | 31.5 | 32 | 92 | 95 | | | | | 123.50 | 127 | 97.24% |
| GBCA | Ladder | 25.5 | 32 | 54.5 | 78 | 26 | 38 | 19 | 21 | 125.00 | 169 | 73.96% |
| Vantage | Knickerbocker | 31 | 35 | 72 | 85 | 23 | 37 | 15.5 | 25 | 141.50 | 182 | 77.75% |
| Vantage | Links | 31.5 | 35 | 66 | 81 | 18 | 32 | 14 | 25 | 129.50 | 173 | 74.86% |
| Vantage | Opening Doors | 31.7 | 35 | 69 | 85 | 30 | 37 | 20 | 25 | 150.67 | 182 | 82.78% |
| CSPNJ | Bergen PSH 2023 Reallocation - NEW | 32.9 | 35 | | | | | | | 32.92 | 35 | 94.05% |
| CSPNJ | Bergen PSH 2023 PH Bonus - NEW | 32.9 | 35 | | | | | | | 32.92 | 35 | 94.05% |

1E-2a. Scored Forms for One Project

- Monitoring Score
- Performance and Data Quality Score
- Application Score (average from reviewers is taken as final)
- Funding Letter showing Overall Score

Bergen CoC
2023 Desk Monitoring Review

| | |
|--------------------------|-----------------|
| Agency Name: | HABC |
| Project Name: | Housing Works 4 |
| Date Monitored: | 6/30/23 |
| Monitoring Completed By: | NA |

| Area of Consideration | Total Possible Score | Score | Notes |
|---|----------------------|-------------|---|
| Client Feedback Score | | | |
| 1. Consumer Surveys | 3 | 3 | Collected once per year. |
| 2. Communication of rules and regulations | 3 | 2 | Not Housing First response. |
| 3. Termination (if applicable) | 3 | 1.5 | No explanation on why 16 clients were terminated |
| 4. Agency process to resolve complaint | 3 | 3 | |
| 5. Incorporation of consumer feedback | 3 | 1 | In looking at the Tenant/Participant Coffee Breaks (if this is what the response is referring to) it does not clearly state that input can be provided. |
| Total | 15 | 10.5 | |
| Program Coordination Score | | | |
| 1. Coordination with CE | 3 | 3 | |
| 2. Formerly homeless person on board | 6 | 2 | In looking at the Tenant/Participant Coffee Breaks (if this is what the response is referring to) it does not clearly state that input can be provided. |
| 3. Subrecipients (if applicable) | 3 | 3 | |
| Total | 12 | 8 | |
| Agency Staff and Cultural Competency Score | | | |
| 1. Staff Training | 6 | 6 | |
| 2. Staff Diversity | 6 | 6 | |
| 3. Culturally appropriate service delivery | 6 | 6 | |
| Total | 18 | 18 | |
| Housing First Principles Score | | | |

| | | | |
|--|-----------|-------------|--|
| 1.1 Project Access | 5 | 2 | Response does not adequately define "necessary documentation;" this should be different than HCV documentation because CoC vouchers do not have as many stipulations (the eligibility packet confirms this). |
| 1.2 Project Input | 5 | 0 | In looking at the Tenant/Participant Coffee Breaks (if this is what the response is referring to) it does not clearly state that input can be provided. |
| 1.3 Lease Agreements (if applicable) | 3 | 3 | |
| 1.4 Services | 5 | 5 | |
| 1.5 Housing Provision | 5 | 5 | |
| 2/3. Rapid Returns/Placement in PH | 0 | 0 | Not scored in 2023 competition. |
| Total | 23 | 15 | |
| Project Administration Score | | | |
| 1. HUD Audit | 2 | 2 | |
| 2. Budget Narrative | 3 | 3 | |
| 3. Drawdown frequency | 3 | 3 | |
| 4. Unexpended Funds | 3 | 1.5 | 18% unexpended. |
| 5/6. Match | 2 | 2 | |
| 7. Program Goals | 3 | 3 | |
| 8. Intake Process/Eligibility | 0 | 0 | Not scored in 2023 competition. |
| Total | 16 | 14.5 | |
| Diversity, Equity & Inclusion Score | | | |
| 1. Equity Analysis | 5 | 4 | |
| 2. Steps to improve Racial Equity | 3 | 3 | |
| 3. Engagement with People with Lived Experience | 3 | 1 | |
| Total | 11 | 8 | |
| Timeliness | | | |
| Did the project submit all local monitoring documents by the deadline? | 3 | 3 | |
| Total | 3 | 3 | |

| | Total Pos | Score | % |
|------------------|-----------|-------|-------|
| Monitoring Score | 98 | 77 | 78.6% |

Year Performance was based on: 05/01/2022 to 04/30/2023

| Permanent Housing Program Performance | | | | |
|---|--|------------|-----------------------|----------------|
| Goals | Required Performance Standards | | % | Points Awarded |
| Project maintains an appropriate utilization rate for the year | At least an 85% utilization average for the year | ≥85%=5 | 100% | 5 |
| | | 70%-84%= 3 | | |
| | | 50%-69%= 1 | | |
| Households receive some form of earned or unearned income | 54% of households have some form of income | ≥54%= 5 | 99% | 5 |
| | | 40%-53%= 3 | | |
| | | 25%-39%= 1 | | |
| Adults that are not enrolled in SSDI/SSI process will have some level of earned income | 20% of adults not enrolled will have earned income | ≥20%= 5 | 53% | 5 |
| | | 15%-19%= 3 | | |
| | | 10%-14%= 1 | | |
| Households have increased their level of income from project entry to exit (or update) | 54% of households have increased their income | ≥54%= 3 | 5% | 0 |
| | | 40%-53%= 2 | | |
| | | 25%-39%= 1 | | |
| Households are connected to mainstream non-cash benefits | 56% of households are connected to noncash benefits | ≥56%= 5 | 97% | 5 |
| | | 45%-55%= 3 | | |
| | | 35%-44%= 1 | | |
| Households obtained mainstream non-cash benefits from project entry to exit (or update) | 56% of households obtained noncash benefits | ≥56%= 3 | 71% | 3 |
| | | 45%-55%= 2 | | |
| | | 35%-44%= 1 | | |
| Households remain in or are being discharged to a permanent destination | 80% of households remain/discharged to permanent housing | ≥80%= 5 | 87% | 5 |
| | | 75%-79%= 3 | | |
| | | 70%-74%= 1 | | |
| Households being discharged from projects due to noncompliance or a disagreement with the project rules or persons | Less than 10% of households are discharged due to negative causes | <10%= 4 | 0% | 4 |
| | | 10%-15%= 2 | | |
| Households being discharged are not discharged to another transitional housing project, emergency shelter or place not meant for habitation | Less than 10% of households are discharged to identified locations | <10%= 5 | 90% | 0 |
| | | 10%-15%= 3 | | |
| | | 15%-20%= 1 | | |
| | | | Total Score | 32 |
| | | | Total Possible | 40 |

Bergen County CoC 2023 Data Quality Report

HABC - Housing Works 4

Goal #1: Universal Data Elements are Complete

No more than 2% incomplete data for data elements. Total possible points: 14

| Total People Served in Program: | 102 | Total Adults Served in Program: | | 85 | Total Adults Discharged: | 9 | |
|--|---------------------|--|-----------------------------------|-----------|---------------------------------|------------------|--------------------|
| Universal Data Element | Null/Missing | % | Unknown/Don't know/Refused | % | Total incomplete | Max Score | Final Score |
| 1. Full Name | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 2. SSN | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 3. Date of Birth | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 4. Race | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 5. Ethnicity | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 6. Gender | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 7. Veteran Status | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 8. Disabling Condition | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 9. Residence Prior to Entry | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |
| 10. Relationship to Head of Household | 0 | 0.0% | 0 | 0.0% | 0.0% | 2 | 2 |
| 11. Destination | 0 | 0.0% | 0 | 0.0% | 0.0% | 2 | 2 |
| 12. Client Location for project entry | 0 | 0.0% | 0 | 0.0% | 0.0% | 1 | 1 |

Total: 14 14

Goal #2: HMIS Data Compliance

Total Possible Points: 11

| | | |
|---|---------------|-----|
| Data is entered in HMIS within 48 hours (2 pt max) | Score: | 0 |
| Permanent Housing Move In Date does not equal admission date (4 pt max) | Score: | 1 |
| All annual updates have been entered for clients when applicable (5 pt max) | Score: | 4.5 |
| | Total: | 5.5 |

Total HMIS Data Quality Score

Total Possible Points: 25

| | |
|--|------------|
| Goal #1: Universal Data Elements are Complete | 14 |
| Goal #2: HMIS Data Compliance | 5.5 |

19.50

Application: CoC Housing Works 4

Housing Authority of Bergen County
Bergen Continuum of Care Funding

Concept Paper Review Step for: Sonja Alston

Completed - Aug 10 2023

Score: 0% (0/0)

Concept Paper Review Form

Bergen CoC

Project Evaluation Criteria

Agency:

Housing Authority of Bergen County

Project Name:

CoC Housing Works 4

Participation in Local Priorities (2 Points) - Question 2

HUD has continued to put an emphasis on collaboration and participation in local priorities, such as ending veterans and chronic homelessness, as well as the requirement of participating in the coordinated assessment system of the community and the inclusion and meaningful involvement of persons with lived experience. Please explain how your agency participates in and operationalizes these local priorities.

2

Agency Capacity (5 points) - Question 3

A maximum of 5 points will be awarded if the project demonstrates:

1. The agency demonstrates a key understanding of the needs and gaps of the priority population
2. The agency has experience working with the priority population, OR provides a description of steps the agency will take to fill gaps in knowledge
3. The agency has been effectively implementing the project under review or has implemented similar projects in a timely fashion
4. The agency has attended at least 6 of the Continuum of Care meetings held in the last year
5. The agency incorporates training for staff of all levels, including the board of directors and executive leadership on priority populations and service delivery

4.5

Project Implementation (5 points) - Questions 4 & 5

A maximum of 5 points will be awarded if the project demonstrates:

1. How it provides a valuable service/housing opportunity to the homeless in Bergen County
2. Objectives and outcomes that include all elements of a SMART (specific, measurable, attainable/achievable, realistic, time-focused/timebound) goal and are relevant to the target population
3. Effectiveness with assisting participants to obtain and maintain permanent housing, including supports provided to obtain necessary documentation for program entry
4. That it has adequate project staff, or a plan to secure adequate project staff to carry out project activities
5. Successful assessment and connection with, employment services, mainstream benefits, healthcare services and insurance

5

Monitoring and Evaluation Plan (4 points) - Question 6

A maximum of 4 points will be awarded if the project demonstrates:

1. A plan for monitoring program objective and outcomes that includes frequency of review and staff roles and responsibilities
2. Utilization of data to determine program effectiveness and quality
3. Utilization of consumer focus groups, questionnaires and/or surveys that measure consumer satisfaction of the progress on ISP goals and activities
4. A data-driven quality improvement plan

2.5

Housing First Model (3 points)

The CoC has been successful in utilizing best practices to work towards ending homelessness. One of the most effective best practices and HUD policy priorities has been for projects to utilize a housing first approach to housing. To receive the 3 points associated with being a housing first project, the project must meet the following:

- Demonstrate how they operationalize a Housing First philosophy in program implementation, documented policies and procedures, and training.
- Demonstrate that participants are not screened out of their program due to the reasons stated in question 2.
- Demonstrate that clients are not terminated from the program for the reasons outlined in question 3.
- If applicable, provide a detailed overview of any barriers to implementing the Housing First philosophy and strategies project staff have identified to address these barriers and demonstrate that if any clients were terminated, the agency set forth plans to prevent the client from becoming homeless.

3

Racial Equity (6 points)

A maximum of 6 points will be awarded if the project:

- Has an equitable representation of persons served, persons in direct service staff roles and persons in leadership roles
- Demonstrates at least 3 meaningful strategies the agency is using to address racial disparities
- Demonstrates how the agency incorporates the voices of persons with lived experience into program design and policies

6

Budget Appropriateness (2 points)

Due to recent budget constraints and reductions in funding, it is essential for the local Continuum process to ensure all projects are requesting appropriate funds for projects as well as utilizing any funding they are currently receiving. For these reasons maximum points will be awarded to projects in which:

- The budget is reasonable and appropriate for the number of households/persons that are expected to serve
- Administration funds requested do not exceed 7% of the total of the budget line items
- Project budget demonstrates match funding available of 25% of the total budget requested (this includes admin and excludes any leasing dollars).

2

Project Evaluation Notes:

6 not clearly answered for me. 2.5 out of 4

3 training answered in Housing First question can it be applied to # 3?

Concept Paper Review Step for: Massiel Sanabria

Completed - Aug 11 2023

Score: 0% (0/0)

Concept Paper Review Form

Bergen CoC
Project Evaluation Criteria

Agency:

Housing Authority of Bergen County

Project Name:

CoC Housing Works 4

Participation in Local Priorities (2 Points) - Question 2

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- Administration funds requested do not exceed 7% of the total of the budget line items
- Project budget demonstrates match funding available of 25% of the total budget requested (this includes admin and excludes any leasing dollars).

2

Project Evaluation Notes:

(No response)

Concept Paper Review Step for: Nadine Azari

Incomplete
Score:

Concept Paper Review Form



**COUNTY OF BERGEN
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4th Floor ■ Hackensack, NJ 07601-7076
(201) 336-7200 ■ Fax (201) 336-7247

James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Mr. Shahin Rahvar,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|--------|--------------------|-----------------|-----------------|---|
| 1 | 82.80% | HABC | Vantage Van Sciver | \$ 139,497.60 | \$ 127,677.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 81.31% | HABC | Housing Works 4 | \$ 1,436,767.20 | \$ 1,260,272.00 | Project awarded less than requested to match 2023 GIW, additionally \$100,000 was reallocated due to year over year pattern of unexpended funds |
| 1 | 79.89% | HABC | Housing Works 2 | \$ 166,742.40 | \$ 142,631.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 79.77% | HABC | Family Guidance | \$ 145,899.60 | \$ 131,198.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 79.47% | HABC | Links 2 | \$ 83,371.20 | \$ 71,268.00 | Project awarded less than requested to match 2023 GIW |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This

submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2023 CoC Competition page:

<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

E-snaps project applicant instructions:

<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', with a long horizontal flourish extending to the right.

Angela Drakes
Bergen County Continuum of Care Lead

Bergen CoC Final Scores

| Agency | Project | Concept Paper | | Monitoring | | Performance | | Data Quality | | Final Score | Final Possible | Percentage |
|----------------------------|--|---------------|----------|------------|----------|-------------|----------|--------------|----------|---------------|----------------|---------------|
| | | Scored | Possible | Scored | Possible | Scored | Possible | Scored | Possible | | | |
| Advance Housing | AAH Supportive Housing | 30 | 35 | 85.5 | 98 | 30 | 37 | 21 | 25 | 166.50 | 195 | 85.38% |
| Advance Housing | Advance Supportive Living (HoST) | 33 | 35 | 85 | 98 | 34 | 37 | 24 | 25 | 176.00 | 195 | 90.26% |
| Advance Housing | Fairview McKinney | 30 | 35 | 87 | 98 | 27 | 35 | 23 | 25 | 167.00 | 193 | 86.53% |
| HABC | Family Guidance | 30.7 | 35 | 77 | 98 | 27 | 31 | 14.5 | 23 | 149.17 | 187 | 79.77% |
| HABC | Links 2 | 31 | 35 | 77 | 98 | 29 | 32 | 14 | 25 | 151.00 | 190 | 79.47% |
| HABC | Housing Works II | 32 | 35 | 77 | 98 | 25 | 28 | 13 | 23 | 147.00 | 184 | 79.89% |
| HABC | Housing Works IV Consolidation | 32.5 | 35 | 77 | 98 | 32 | 40 | 19.5 | 25 | 161.00 | 198 | 81.31% |
| HABC | Van Sciver | 34 | 35 | 77 | 98 | 29 | 32 | 14 | 21 | 154.00 | 186 | 82.80% |
| BC Human Services | Alfred J Home for Vets | 25 | 32 | 91 | 95 | 28 | 38 | 19 | 21 | 163.00 | 186 | 87.63% |
| BC Human Services | Bergen HMIS | 20.5 | 23 | 30 | 30 | | | | | 50.50 | 53 | 95.28% |
| Care Plus NJ | Care Plus Housing Search & Placement | 22.3 | 32 | 59 | 79 | | | 14 | 15 | 95.33 | 126 | 75.66% |
| Care Plus NJ | Care Plus RRH for Individuals & Families | 31 | 35 | 77 | 87 | 37 | 40 | 24 | 25 | 169.00 | 187 | 90.37% |
| Center for Hope and Safety | B2 Transitional | 25.8 | 32 | 92 | 95 | 60 | 60 | 15 | 16 | 192.75 | 203 | 94.95% |
| Center for Hope and Safety | E1 Transitional | 25.7 | 32 | 92 | 95 | 60 | 60 | 15 | 16 | 192.67 | 203 | 94.91% |
| Center for Hope and Safety | Transitional Housing RRH | 31.5 | 32 | 92 | 95 | | | | | 123.50 | 127 | 97.24% |
| GBCA | Ladder | 25.5 | 32 | 54.5 | 78 | 26 | 38 | 19 | 21 | 125.00 | 169 | 73.96% |
| Vantage | Knickerbocker | 31 | 35 | 72 | 85 | 23 | 37 | 15.5 | 25 | 141.50 | 182 | 77.75% |
| Vantage | Links | 31.5 | 35 | 66 | 81 | 18 | 32 | 14 | 25 | 129.50 | 173 | 74.86% |
| Vantage | Opening Doors | 31.7 | 35 | 69 | 85 | 30 | 37 | 20 | 25 | 150.67 | 182 | 82.78% |
| CSPNJ | Bergen PSH 2023 Reallocation - NEW | 32.9 | 35 | | | | | | | 32.92 | 35 | 94.05% |
| CSPNJ | Bergen PSH 2023 PH Bonus - NEW | 32.9 | 35 | | | | | | | 32.92 | 35 | 94.05% |

1E-5. Notification of Projects Rejected-Reduced

- CarePlus – Housing Search and Placement and Rapid Re-housing for Families & Individuals
- Housing Authority of Bergen County – Housing Works 4
- Vantage – Opening Doors
- Appeals Process

Subject: Care Plus Inc. 2023 Monitoring Response
Date: Thursday, August 24, 2023 at 4:02:59 PM Eastern Daylight Time
From: Drakes, Angela
To: 'SIOBHANO@careplusnj.org', 'James Nono'
CC: Nadine Azari, Drakes, Angela
Attachments: Care Plus Inc 2023 Monitoring response.pdf, Local Application Policies - Appeals.pdf, FY 2023 Bergen CoC Budget Final v3.pdf

Dear Siobhan:

Please find attached Care Plus Inc. 2023 monitoring response.

If you should have any questions please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



COUNTY OF BERGEN
COMMUNITY DEVELOPMENT

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(201) 336-7200 ■ Fax (201) 336-7247

James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Ms. Siobhan O’Neil,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|--------------------|---|---------------|---------------|---|
| 1 | 90.37% | Care Plus NJ, Inc. | Rapid Re-Housing for Families & Individuals | \$ 647,148.84 | \$ 549,807.00 | Project awarded less than requested to match 2023 GIW, additionally \$40,000 was reallocated due to year over year pattern of unexpended funds |
| 2 | 75.66% | Care Plus NJ, Inc. | Housing Search and Placement | \$ 321,000.00 | \$ 200,000.00 | Project awarded less than requested to match 2023 GIW, additionally \$100,000 was reallocated due to year over year pattern of unexpended funds |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

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E-snaps project applicant instructions:

<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

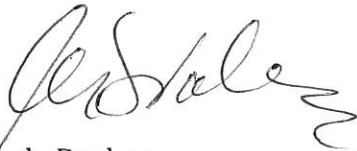
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', with a stylized flourish at the end.

Angela Drakes
Bergen County Continuum of Care Lead

Subject: HABC 2023 COC Monitoring Response
Date: Thursday, August 24, 2023 at 4:28:51 PM Eastern Daylight Time
From: Drakes, Angela
To: Lynn Bartlett, Shahin Rahvar
CC: Nadine Azari, Drakes, Angela
Attachments: HABC 2023 COC Monitoring Response.pdf, FY 2023 Bergen CoC Budget Final v3.pdf, Local Application Policies - Appeals.pdf

Dear Mr. Rahvar:

Please find attached HABC 2023 COC monitoring response.

If you should have any questions please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
[***adrakes@co.bergen.nj.us***](mailto:adrakes@co.bergen.nj.us)



COUNTY OF BERGEN
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James J. Tedesco III
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Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Mr. Shahin Rahvar,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|--------|--------------------|-----------------|-----------------|---|
| 1 | 82.80% | HABC | Vantage Van Sciver | \$ 139,497.60 | \$ 127,677.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 81.31% | HABC | Housing Works 4 | \$ 1,436,767.20 | \$ 1,260,272.00 | Project awarded less than requested to match 2023 GIW, additionally \$100,000 was reallocated due to year over year pattern of unexpended funds |
| 1 | 79.89% | HABC | Housing Works 2 | \$ 166,742.40 | \$ 142,631.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 79.77% | HABC | Family Guidance | \$ 145,899.60 | \$ 131,198.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 79.47% | HABC | Links 2 | \$ 83,371.20 | \$ 71,268.00 | Project awarded less than requested to match 2023 GIW |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This

submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2023 CoC Competition page:

<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

E-snaps project applicant instructions:

<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', with a long horizontal flourish extending to the right.

Angela Drakes
Bergen County Continuum of Care Lead

Subject: Vantage 2023 COC Monitoring Response
Date: Friday, August 25, 2023 at 9:42:51 AM Eastern Daylight Time
From: Drakes, Angela
To: tmcmahon
CC: Nadine Azari, Drakes, Angela
Attachments: Vantage 2023 COC Monitoring Response.pdf, Local Application Policies - Appeals.pdf, FY 2023 Bergen CoC Budget Final v3.pdf

Dear Teresa;

Please find attached Vantage Systems 2023 COC monitoring response.

If you should have any questions, please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



**COUNTY OF BERGEN
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4th Floor ■ Hackensack, NJ 07601-7076
(201) 336-7200 ■ Fax (201) 336-7247

James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Mr. David Griffith,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|---------|---------------|-----------------|-----------------|---|
| 1 | 82.78% | Vantage | Opening Doors | \$ 1,347,977.00 | \$ 1,147,997.00 | \$200,000 was reallocated due to year over year pattern of unexpended funds |
| 1 | 77.75% | Vantage | Knickerbocker | \$ 239,907.00 | \$ 239,907.00 | |
| 1,2 | 74.86% | Vantage | LINKS | \$ 55,811.00 | \$ 55,811.00 | |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

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E-snaps project applicant instructions:

<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

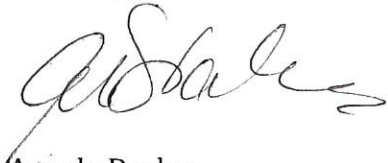
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angela Drakes', written in a cursive style.

Angela Drakes

Bergen County Continuum of Care Lead

Appeals Process

Any agency that has been denied funding or received reduced funding through the local selection process may appeal the decision to the review committee. To submit an appeal, the agency must submit an appeals letter to the CoC Lead within 5 business days from receipt of the funding notification letter. The appeals letter must include the name of the project and the amount of funding originally requested, as well as a description of the grounds for appeal.

Upon receiving the appeal letter, the review committee will have 10 business days to review the information provided by the agency and provide the agency with the final appeal decision. The decision provided to the agency will include the discussion that occurred among the review committee members as well as detailed reasons for the appeal decision. The CoC Lead will keep detailed information on all review committee decisions, including those that are appealed.

1E-5a. Notification of Projects Accepted

Subject: 2023 COC Monitoring Response
Date: Thursday, August 24, 2023 at 3:53:23 PM Eastern Daylight Time
From: Drakes, Angela
To: 'cjaime@advancehousing.org', Grace Gawryluk MSW
(ggawryluk@advancehousing.org)
CC: Drakes, Angela, Nadine Azari
Attachments: Vantage 2023 COC Monitoring Response.pdf, FY 2023 Bergen
CoC Budget Final v3.pdf, Local Application Policies - Appeals.pdf

Dear Carolyn:

Please find attached Advance Housing Inc. 2023 monitoring response.

If you should have any questions please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



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James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Ms. Carolyn Jaime,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award |
|------|--------|-----------------------|--|---------------|---------------|
| 1 | 90.26% | Advance Housing, Inc. | Advance Supportive Living Program (HoST) | \$ 426,549.00 | \$ 426,549.00 |
| 1 | 86.53% | Advance Housing, Inc. | Fairview McKinney | \$ 190,489.00 | \$ 190,489.00 |
| 1 | 85.38% | Advance Housing, Inc. | AAH Bergen Supportive Housing | \$ 273,882.00 | \$ 273,882.00 |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

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<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

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<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', with a stylized flourish at the end.

Angela Drakes

Bergen County Continuum of Care Lead

Subject: Care Plus Inc. 2023 Monitoring Response
Date: Thursday, August 24, 2023 at 4:02:59 PM Eastern Daylight Time
From: Drakes, Angela
To: 'SIOBHANO@careplusnj.org', 'James Nono'
CC: Nadine Azari, Drakes, Angela
Attachments: Care Plus Inc 2023 Monitoring response.pdf, Local Application Policies - Appeals.pdf, FY 2023 Bergen CoC Budget Final v3.pdf

Dear Siobhan:

Please find attached Care Plus Inc. 2023 monitoring response.

If you should have any questions please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



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James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Ms. Siobhan O'Neil,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|--------------------|---|---------------|---------------|---|
| 1 | 90.37% | Care Plus NJ, Inc. | Rapid Re-Housing for Families & Individuals | \$ 647,148.84 | \$ 549,807.00 | Project awarded less than requested to match 2023 GIW, additionally \$40,000 was reallocated due to year over year pattern of unexpended funds |
| 2 | 75.66% | Care Plus NJ, Inc. | Housing Search and Placement | \$ 321,000.00 | \$ 200,000.00 | Project awarded less than requested to match 2023 GIW, additionally \$100,000 was reallocated due to year over year pattern of unexpended funds |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

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<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

E-snaps project applicant instructions:

<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

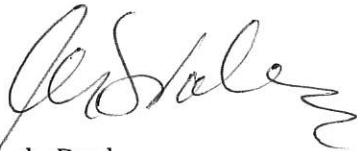
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', with a stylized flourish at the end.

Angela Drakes
Bergen County Continuum of Care Lead

Subject: CHS 2023 COC Monitoring Response
Date: Thursday, August 24, 2023 at 4:12:32 PM Eastern Daylight Time
From: Drakes, Angela
To: Julye Myner (julye@hopeandsafetynj.org), CJ Miller (cj@hopeandsafetynj.org)
CC: Nadine Azari, Drakes, Angela
Attachments: 2023 CHS 2023 COC Monitoring Response.pdf, Local Application Policies - Appeals.pdf, FY 2023 Bergen CoC Budget Final v3.pdf

Dear Juyle:

Please find attached CFS 2023 COC monitoring response.

If you should have any questions please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



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James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Ms. Julye Myner,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|----------------------------|-------------|---------------|---------------|---|
| 1 | 97.24% | Center For Hope And Safety | TH/RRH | \$ 679,493.00 | \$ 677,225.00 | Project awarded less than requested to match 2023 GIW |
| 2 | 94.95% | Center For Hope And Safety | B2T Renewal | \$ 23,020.00 | \$ 23,020.00 | |
| 2 | 94.91% | Center For Hope And Safety | E1 Renewal | \$ 15,801.00 | \$ 15,801.00 | |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

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E-snaps project applicant instructions:

<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,



Angela Drakes
Bergen County Continuum of Care Lead

Subject: FW: 2023 COC Ranking Notice
Date: Thursday, August 24, 2023 at 3:57:21 PM Eastern Daylight Time
From: Drakes, Angela
To: Nottingham, Susan
CC: Nadine Azari, Drakes, Angela
Attachments: Local Application Policies - Appeals.pdf, FY 2023 Bergen CoC Budget Final v3.pdf, BCDHS COC 2023 Ranking Letter.pdf

Sorry here's the letter.

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us

From: Drakes, Angela
Sent: Thursday, August 24, 2023 3:55 PM
To: Nottingham, Susan <SNottingham@co.bergen.nj.us>
Cc: Nadine Azari <nazari@monarchhousing.org>; Drakes, Angela <ADrakes@co.bergen.nj.us>
Subject: 2023 COC Ranking Notice

Dear Sue:

Please find attached the ranking for the Bergen HMIS COC project.

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



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James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Ms. Su Nottingham,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award |
|------|--------|------------------|-----------------------------------|---------------|---------------|
| 1 | 95.28% | County of Bergen | Bergen HMIS Project | \$ 100,693.00 | \$ 100,693.00 |
| 2 | 87.63% | County of Bergen | Alfred J Thomas Home For Veterans | \$ 88,415.00 | \$ 88,415.00 |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

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New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', with a stylized flourish at the end.

Angela Drakes

Bergen County Continuum of Care Lead

Subject: CSP NJ New COC Project ranking letter
Date: Thursday, August 24, 2023 at 4:16:49 PM Eastern Daylight Time
From: Drakes, Angela
To: Corinne Dexter, Pam McCrory-Gmail
CC: Nadine Azari, Drakes, Angela
Attachments: 2023 CSP NJ COC Ranking NEW project.pdf, FY 2023 Bergen CoC Budget Final v3.pdf, Local Application Policies - Appeals.pdf

Dear Ms. Dexter:

Please find attached CSP NJ COC ranking for the new 2023 project.

If you should have any questions, please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



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James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Ms. Pamela Baker,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|--------|--------------------------|------------------|------------------|--|
| 1 | 94.05% | CSPNJ | Bergen PSH 2023 - NEW | \$ 440,000.00 | \$ 440,000.00 | Project will be funded through Reallocation. |
| 2 | 94.05% | CSPNJ | Bergen PSH 2023 - NEW | \$ 418,138.00 | \$ 418,138.00 | Project will be funded through PH Bonus. |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

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Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angela Drakes', with a long horizontal flourish extending to the right.

Angela Drakes

Bergen County Continuum of Care Lead

Subject: 2023 COC Monitoring Response
Date: Thursday, August 24, 2023 at 4:31:48 PM Eastern Daylight Time
From: Drakes, Angela
To: Alison.DuBois@greaterbergen.org
CC: Nadine Azari, Drakes, Angela
Attachments: Local Application Policies - Appeals.pdf, FY 2023 Bergen CoC Budget Final v3.pdf, GBCA 2023 COC Monitoring Response.pdf

Dear Alison:

Please find attached CFS 2023 COC monitoring response.

If you should have any questions, please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



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James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Ms. Alison DuBois,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award |
|------|--------|---------------------------------------|----------------|--------------|--------------|
| 2 | 73.96% | Greater Bergen Community Action, Inc. | Ladder Project | \$ 88,110.00 | \$ 88,110.00 |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

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Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angela Drakes', with a stylized flourish at the end.

Angela Drakes

Bergen County Continuum of Care Lead

Subject: HABC 2023 COC Monitoring Response
Date: Thursday, August 24, 2023 at 4:28:51 PM Eastern Daylight Time
From: Drakes, Angela
To: Lynn Bartlett, Shahin Rahvar
CC: Nadine Azari, Drakes, Angela
Attachments: HABC 2023 COC Monitoring Response.pdf, FY 2023 Bergen CoC Budget Final v3.pdf, Local Application Policies - Appeals.pdf

Dear Mr. Rahvar:

Please find attached HABC 2023 COC monitoring response.

If you should have any questions please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



**COUNTY OF BERGEN
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4th Floor ■ Hackensack, NJ 07601-7076
(201) 336-7200 ■ Fax (201) 336-7247

James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Mr. Shahin Rahvar,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|--------|--------------------|-----------------|-----------------|---|
| 1 | 82.80% | HABC | Vantage Van Sciver | \$ 139,497.60 | \$ 127,677.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 81.31% | HABC | Housing Works 4 | \$ 1,436,767.20 | \$ 1,260,272.00 | Project awarded less than requested to match 2023 GIW, additionally \$100,000 was reallocated due to year over year pattern of unexpended funds |
| 1 | 79.89% | HABC | Housing Works 2 | \$ 166,742.40 | \$ 142,631.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 79.77% | HABC | Family Guidance | \$ 145,899.60 | \$ 131,198.00 | Project awarded less than requested to match 2023 GIW |
| 1 | 79.47% | HABC | Links 2 | \$ 83,371.20 | \$ 71,268.00 | Project awarded less than requested to match 2023 GIW |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This

submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2023 CoC Competition page:

<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

E-snaps project applicant instructions:

<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Drakes', with a long horizontal flourish extending to the right.

Angela Drakes
Bergen County Continuum of Care Lead

Subject: Vantage 2023 COC Monitoring Response
Date: Friday, August 25, 2023 at 9:42:51 AM Eastern Daylight Time
From: Drakes, Angela
To: tmcmahon
CC: Nadine Azari, Drakes, Angela
Attachments: Vantage 2023 COC Monitoring Response.pdf, Local Application Policies - Appeals.pdf, FY 2023 Bergen CoC Budget Final v3.pdf

Dear Teresa;

Please find attached Vantage Systems 2023 COC monitoring response.

If you should have any questions, please contact Nadine Azari at nazari@monarchhousing.org

Sincerely,

Angela Drakes
Deputy Director, COC Lead
County of Bergen
Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601
Telephone: (201) 336-7225
adrakes@co.bergen.nj.us



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James J. Tedesco III
County Executive

Robert G. Esposito
Director

August 24, 2023

**Bergen County Continuum of Care
Final Scoring/Ranking Notification**

Mr. David Griffith,

This letter is serving as notification that your projects have been approved for inclusion in the FY2023 Continuum of Care Application by the Bergen CoC Performance and Evaluation Committee. Please see below for the funding levels for your approved projects.

| Tier | Score | Agency | Project | Request | Award | Notes |
|------|--------|---------|---------------|-----------------|-----------------|---|
| 1 | 82.78% | Vantage | Opening Doors | \$ 1,347,977.00 | \$ 1,147,997.00 | \$200,000 was reallocated due to year over year pattern of unexpended funds |
| 1 | 77.75% | Vantage | Knickerbocker | \$ 239,907.00 | \$ 239,907.00 | |
| 1,2 | 74.86% | Vantage | LINKS | \$ 55,811.00 | \$ 55,811.00 | |

If you would like to appeal any decisions made, please reference the attached appeals policy to see how to complete the appeals process.

At this point you should begin working on your Project Application in esnaps. As a reminder, all draft Project Applications should be completed and submitted to myself and Nadine Azari at adrakes@co.bergen.nj.us and nazari@monarchhousing.org no later than **Monday, September 11th**. This submission should be a pdf copy of your application from esnaps and it should be sent over **BEFORE** you submit the application in esnaps. Please do not submit your application in esnaps until you have received confirmation from Nadine or me.

You may access the E-snaps website at the following location:

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

Applicants are strongly encouraged to access the resources below in completing their application:
HUD FY2023 CoC Competition page:

<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

E-snaps project applicant instructions:

<https://www.hudexchange.info/resource/6171/esnaps-201-toolkit/>

New Projects:

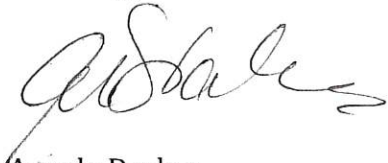
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Renewal Projects:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

Thank you for your continued work serving the homeless of Bergen County.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angela Drakes', with a stylized flourish at the end.

Angela Drakes

Bergen County Continuum of Care Lead

Appeals Process

Any agency that has been denied funding or received reduced funding through the local selection process may appeal the decision to the review committee. To submit an appeal, the agency must submit an appeals letter to the CoC Lead within 5 business days from receipt of the funding notification letter. The appeals letter must include the name of the project and the amount of funding originally requested, as well as a description of the grounds for appeal.

Upon receiving the appeal letter, the review committee will have 10 business days to review the information provided by the agency and provide the agency with the final appeal decision. The decision provided to the agency will include the discussion that occurred among the review committee members as well as detailed reasons for the appeal decision. The CoC Lead will keep detailed information on all review committee decisions, including those that are appealed.

1E-5b. Local Competition Selection Results

Bergen CoC Final Scores

| Agency | Project | Concept Paper | | Monitoring | | Performance | | Data Quality | | Final Score | Final Possible | Percentage |
|----------------------------|--|---------------|----------|------------|----------|-------------|----------|--------------|----------|---------------|----------------|---------------|
| | | Scored | Possible | Scored | Possible | Scored | Possible | Scored | Possible | | | |
| Advance Housing | AAH Supportive Housing | 30 | 35 | 85.5 | 98 | 30 | 37 | 21 | 25 | 166.50 | 195 | 85.38% |
| Advance Housing | Advance Supportive Living (HoST) | 33 | 35 | 85 | 98 | 34 | 37 | 24 | 25 | 176.00 | 195 | 90.26% |
| Advance Housing | Fairview McKinney | 30 | 35 | 87 | 98 | 27 | 35 | 23 | 25 | 167.00 | 193 | 86.53% |
| HABC | Family Guidance | 30.7 | 35 | 77 | 98 | 27 | 31 | 14.5 | 23 | 149.17 | 187 | 79.77% |
| HABC | Links 2 | 31 | 35 | 77 | 98 | 29 | 32 | 14 | 25 | 151.00 | 190 | 79.47% |
| HABC | Housing Works II | 32 | 35 | 77 | 98 | 25 | 28 | 13 | 23 | 147.00 | 184 | 79.89% |
| HABC | Housing Works IV Consolidation | 32.5 | 35 | 77 | 98 | 32 | 40 | 19.5 | 25 | 161.00 | 198 | 81.31% |
| HABC | Van Sciver | 34 | 35 | 77 | 98 | 29 | 32 | 14 | 21 | 154.00 | 186 | 82.80% |
| BC Human Services | Alfred J Home for Vets | 25 | 32 | 91 | 95 | 28 | 38 | 19 | 21 | 163.00 | 186 | 87.63% |
| BC Human Services | Bergen HMIS | 20.5 | 23 | 30 | 30 | | | | | 50.50 | 53 | 95.28% |
| Care Plus NJ | Care Plus Housing Search & Placement | 22.3 | 32 | 59 | 79 | | | 14 | 15 | 95.33 | 126 | 75.66% |
| Care Plus NJ | Care Plus RRH for Individuals & Families | 31 | 35 | 77 | 87 | 37 | 40 | 24 | 25 | 169.00 | 187 | 90.37% |
| Center for Hope and Safety | B2 Transitional | 25.8 | 32 | 92 | 95 | 60 | 60 | 15 | 16 | 192.75 | 203 | 94.95% |
| Center for Hope and Safety | E1 Transitional | 25.7 | 32 | 92 | 95 | 60 | 60 | 15 | 16 | 192.67 | 203 | 94.91% |
| Center for Hope and Safety | Transitional Housing RRH | 31.5 | 32 | 92 | 95 | | | | | 123.50 | 127 | 97.24% |
| GBCA | Ladder | 25.5 | 32 | 54.5 | 78 | 26 | 38 | 19 | 21 | 125.00 | 169 | 73.96% |
| Vantage | Knickerbocker | 31 | 35 | 72 | 85 | 23 | 37 | 15.5 | 25 | 141.50 | 182 | 77.75% |
| Vantage | Links | 31.5 | 35 | 66 | 81 | 18 | 32 | 14 | 25 | 129.50 | 173 | 74.86% |
| Vantage | Opening Doors | 31.7 | 35 | 69 | 85 | 30 | 37 | 20 | 25 | 150.67 | 182 | 82.78% |
| CSPNJ | Bergen PSH 2023 Reallocation - NEW | 32.9 | 35 | | | | | | | 32.92 | 35 | 94.05% |
| CSPNJ | Bergen PSH 2023 PH Bonus - NEW | 32.9 | 35 | | | | | | | 32.92 | 35 | 94.05% |

Bergen CoC FY2023 Budget

| Tier | Rank | Score | Agency | Project | Program Type | Leasing | Rental Assistance | Supportive Services | Operating Costs | HMIS | Admin | Total Requested | Total Awarded |
|------|------|--------|---|---|-------------------|-------------|-------------------|---------------------|-----------------|-----------|-----------|-----------------|-----------------|
| 1 | 1 | 95.28% | County of Bergen | Bergen HMIS Project | HMIS | \$0 | \$0 | \$0 | \$0 | \$100,693 | \$0 | \$ 100,693.00 | \$ 100,693.00 |
| 1 | 2 | 97.24% | Center For Hope And Safety (formerly Shelter Our Sisters) | TH/RRH 2021 for FY2022 | Joint TH & PH-RRH | \$44,424 | \$320,028 | \$230,660 | \$25,610 | \$1,249 | \$55,254 | \$ 679,493.00 | \$ 677,225.00 |
| 1 | 3 | 94.05% | CSPNJ | Bergen PSH 2023 - NEW | PH | \$0 | \$322,116 | \$77,884 | \$0 | \$0 | \$40,000 | \$ 440,000.00 | \$ 440,000.00 |
| 1 | 4 | 90.37% | Care Plus NJ, Inc. | Rapid Re-Housing for Families & Individuals | PH | \$0 | \$428,676 | \$127,840 | \$0 | \$0 | \$33,291 | \$ 647,148.84 | \$ 549,807.00 |
| 1 | 5 | 90.26% | Advance Housing, Inc. | Advance Supportive Living Program (HoST) | PH | \$278,412 | \$0 | \$131,460 | \$0 | \$0 | \$16,677 | \$ 426,549.00 | \$ 426,549.00 |
| 1 | 6 | 86.53% | Advance Housing, Inc. | Fairview McKinney | PH | \$0 | \$0 | \$84,347 | \$98,155 | \$0 | \$7,987 | \$ 190,489.00 | \$ 190,489.00 |
| 1 | 7 | 85.38% | Advance Housing, Inc. | AAH Bergen Supportive Housing | PH | \$0 | \$0 | \$169,076 | \$99,545 | \$0 | \$5,261 | \$ 273,882.00 | \$ 273,882.00 |
| 1 | 8 | 82.80% | Housing Authority of Bergen County | Vantage Van Sciver 2021-22 Renewal | PH | \$0 | \$116,640 | \$0 | \$0 | \$0 | \$11,037 | \$ 139,497.60 | \$ 127,677.00 |
| 1 | 9 | 82.78% | Vantage Health System, Inc. | Opening Doors | PH | \$1,020,015 | \$0 | \$229,256 | \$27,133 | \$0 | \$71,593 | \$ 1,347,977.00 | \$ 1,147,997.00 |
| 1 | 10 | 81.31% | Housing Authority of Bergen County | Housing Works 4 Grant Consolidation 2021-22 Renewal | PH | \$0 | \$1,236,804 | \$0 | \$0 | \$0 | \$123,468 | \$ 1,436,767.20 | \$ 1,260,272.00 |
| 1 | 11 | 79.89% | Housing Authority of Bergen County | Housing Works 2 2021-22 Renewal | PH | \$0 | \$129,792 | \$0 | \$0 | \$0 | \$12,839 | \$ 166,742.40 | \$ 142,631.00 |
| 1 | 12 | 79.77% | Housing Authority of Bergen County | Family Guidance 2021-22 Renewal | PH | \$0 | \$121,968 | \$0 | \$0 | \$0 | \$9,230 | \$ 145,899.60 | \$ 131,198.00 |
| 1 | 13 | 79.47% | Housing Authority of Bergen County | Links 2 2021-22 Renewal | PH | \$0 | \$64,848 | \$0 | \$0 | \$0 | \$6,420 | \$ 83,371.20 | \$ 71,268.00 |
| 1 | 14 | 77.75% | Vantage Health System, Inc. | Knickerbocker | PH | \$0 | \$0 | \$123,315 | \$102,823 | \$0 | \$13,769 | \$ 239,907.00 | \$ 239,907.00 |
| 1.2 | 15 | 74.86% | Vantage Health System, Inc. | LINKS | PH | \$0 | \$0 | \$0 | \$55,162 | \$0 | \$649 | \$ 55,811.00 | \$ 55,811.00 |
| 2 | 16 | 75.66% | Care Plus NJ, Inc. | Housing Search and Placement | SSO | \$0 | \$0 | \$273,000 | \$0 | \$0 | \$27,000 | \$ 321,000.00 | \$ 200,000.00 |
| 2 | 17 | 94.95% | Center For Hope And Safety (formerly Shelter Our Sisters) | B2T Renewal 2021 for FY2022 | TH | \$16,140 | \$0 | \$4,148 | \$1,226 | \$0 | \$1,506 | \$ 23,020.00 | \$ 23,020.00 |
| 2 | 18 | 94.91% | Center For Hope And Safety (formerly Shelter Our Sisters) | E1 Renewal 2021 for FY2022 | TH | \$0 | \$0 | \$8,955 | \$5,812 | \$0 | \$1,034 | \$ 15,801.00 | \$ 15,801.00 |
| 2 | 19 | 87.63% | County of Bergen | Alfred J Thomas Home For Veterans | TH | \$0 | \$0 | \$73,835 | \$14,580 | \$0 | \$0 | \$ 88,415.00 | \$ 88,415.00 |
| 2 | 20 | 73.96% | Greater Bergen Community Action, Inc. | Ladder Project | TH | \$0 | \$0 | \$83,915 | \$0 | \$0 | \$4,195 | \$ 88,110.00 | \$ 88,110.00 |
| 2 | 21 | 94.05% | CSPNJ | Bergen PSH 2023 - NEW | PH | \$0 | \$227,376 | \$152,750 | \$0 | \$0 | \$38,012 | \$ 418,138.00 | \$ 418,138.00 |
| n/a | n/a | n/a | Bergen County Community Development | FY 2023 Planning Grant | | | | | | | \$461,229 | \$ 461,229.00 | \$ 461,229.00 |
| | | | | | | | | | | | | \$ 7,789,940.84 | \$ 7,130,119.00 |

New Projects

| | | | | | | | | | | | | | |
|---|----|--------|-------|--------------------------------------|----|-----|-----------|-----------|-----|-----|----------|---------------|---------------|
| 1 | 3 | 94.05% | CSPNJ | Bergen PSH 2023 - NEW (Reallocation) | PH | \$0 | \$322,116 | \$77,884 | \$0 | \$0 | \$40,000 | \$ 440,000.00 | \$ 440,000.00 |
| 2 | 21 | 94.05% | CSPNJ | Bergen PSH 2023 - NEW (PH Bonus) | PH | \$0 | \$227,376 | \$152,750 | \$0 | \$0 | \$38,012 | \$ 418,138.00 | \$ 418,138.00 |

Reduced Projects

| | | | | | | | | | | | | | |
|---|----|--------|------------------------------------|---|-----|-------------|-------------|-----------|----------|-----|-----------|--|-----------------|
| 2 | 16 | 75.66% | Care Plus NJ, Inc. | Housing Search and Placement | SSO | \$0 | \$0 | \$273,000 | \$0 | \$0 | \$27,000 | \$ 321,000.00 | \$ 200,000.00 |
| 1 | 10 | 81.31% | Housing Authority of Bergen County | Housing Works 4 Grant Consolidation 2021-22 Renewal | PH | \$0 | \$1,236,804 | \$0 | \$0 | \$0 | \$123,468 | \$ 1,436,767.20 | \$ 1,260,272.00 |
| 1 | 9 | 82.78% | Vantage Health System, Inc. | Opening Doors | PH | \$1,020,015 | \$0 | \$229,256 | \$27,133 | \$0 | \$71,593 | \$ 1,347,977.00 | \$ 1,147,997.00 |
| 1 | 4 | 90.37% | Care Plus NJ, Inc. | Rapid Re-Housing for Families & Individuals | PH | \$0 | \$428,676 | \$127,840 | \$0 | \$0 | \$33,291 | \$ 647,148.84 | \$ 549,807.00 |
| | | | | | | | | | | | | Total Available for Reallocation: | \$ 440,000.00 |

| | |
|--|----------------|
| Annual Renewal Demand | \$6,250,752.00 |
| Bergen CoC PPRN | \$9,224,586.00 |
| Allowable Planning Grant | \$461,229.00 |
| Anticipated Tier 1 | \$5,813,199.36 |
| Total PH Bonus Allowable | \$645,721.00 |
| Total DV Bonus Allowable | \$922,459.00 |
| Anticipated Tier 2 | \$2,005,732.64 |
| Total Amount of Project Funding | \$7,818,932.00 |
| Total Amount of Funding | \$8,280,161.00 |

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report

2023 HDX Competition Report

PIT Count Data for NJ-501 - Bergen County CoC

Total Population PIT Count Data

| | 2020 PIT | 2021 PIT * | 2022 PIT | 2023 PIT |
|---------------------------------------|----------|------------|----------|----------|
| Total Sheltered and Unsheltered Count | 352 | 279 | 306 | 390 |
| Emergency Shelter Total | 159 | 142 | 160 | 271 |
| Safe Haven Total | 0 | 0 | 0 | 0 |
| Transitional Housing Total | 187 | 132 | 131 | 106 |
| Total Sheltered Count | 346 | 274 | 291 | 377 |
| Total Unsheltered Count | 6 | 5 | 15 | 13 |

Chronically Homeless PIT Counts

| | 2020 PIT | 2021 PIT * | 2022 PIT | 2023 PIT |
|---|----------|------------|----------|----------|
| Total Sheltered and Unsheltered Count of Chronically Homeless Persons | 9 | 4 | 12 | 4 |
| Sheltered Count of Chronically Homeless Persons | 6 | 2 | 3 | 1 |
| Unsheltered Count of Chronically Homeless Persons | 3 | 2 | 9 | 3 |

2023 HDX Competition Report

PIT Count Data for NJ-501 - Bergen County CoC

Homeless Households with Children PIT Counts

| | 2020 PIT | 2021 PIT * | 2022 PIT | 2023 PIT |
|--|----------|------------|----------|----------|
| Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children | 39 | 36 | 53 | 74 |
| Sheltered Count of Homeless Households with Children | 39 | 36 | 53 | 74 |
| Unsheltered Count of Homeless Households with Children | 0 | 0 | 0 | 0 |

Homeless Veteran PIT Counts

| | 2011 PIT | 2020 PIT | 2021 PIT * | 2022 PIT | 2023 PIT |
|--|----------|----------|------------|----------|----------|
| Total Sheltered and Unsheltered Count of the Number of Homeless Veterans | 27 | 10 | 12 | 16 | 8 |
| Sheltered Count of Homeless Veterans | 23 | 10 | 12 | 16 | 8 |
| Unsheltered Count of Homeless Veterans | 4 | 0 | 0 | 0 | 0 |

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for NJ-501 - Bergen County CoC

HMIS Bed Coverage Rates

| Project Type | Total Year-Round, Current Beds | Total Current, Year-Round, HMIS Beds | Total Year-Round, Current, Non-VSP Beds* | HMIS Bed Coverage Rate for Year-Round Beds | Total Year-Round, Current VSP Beds in an HMIS Comparable Database | Total Year-Round, Current, VSP Beds** | HMIS Comparable Bed Coverage Rate for VSP Beds | Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database | HMIS and Comparable Database Coverage Rate |
|--------------|--------------------------------|--------------------------------------|--|--|---|---------------------------------------|--|--|--|
| ES Beds | 237 | 166 | 166 | 100.00% | 71 | 71 | 100.00% | 237 | 100.00% |
| SH Beds | 0 | 0 | 0 | NA | 0 | 0 | NA | 0 | NA |
| TH Beds | 202 | 158 | 158 | 100.00% | 44 | 44 | 100.00% | 202 | 100.00% |
| RRH Beds | 84 | 64 | 84 | 76.19% | 0 | 0 | NA | 64 | 76.19% |
| PSH Beds | 488 | 357 | 488 | 73.16% | 0 | 0 | NA | 357 | 73.16% |
| OPH Beds | 483 | 0 | 203 | 0.00% | 0 | 0 | NA | 0 | 0.00% |
| Total Beds | 1,494 | 745 | 1,099 | 67.79% | 115 | 115 | 100.00% | 860 | 57.56% |

2023 HDX Competition Report
HIC Data for NJ-501 - Bergen County CoC

2023 HDX Competition Report

HIC Data for NJ-501 - Bergen County CoC

Notes

*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

| Chronically Homeless Bed Counts | 2020 HIC | 2021 HIC | 2022 HIC | 2023 HIC |
|---|----------|----------|----------|----------|
| Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC | 162 | 153 | 153 | 204 |

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

| Households with Children | 2020 HIC | 2021 HIC | 2022 HIC | 2023 HIC |
|--|----------|----------|----------|----------|
| RRH units available to serve families on the HIC | 10 | 18 | 18 | 29 |

Rapid Rehousing Beds Dedicated to All Persons

| All Household Types | 2020 HIC | 2021 HIC | 2022 HIC | 2023 HIC |
|--|----------|----------|----------|----------|
| RRH beds available to serve all populations on the HIC | 72 | 86 | 64 | 84 |

2023 HDX Competition Report
HIC Data for NJ-501 - Bergen County CoC

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Summary Report for NJ-501 - Bergen County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

| | Universe (Persons) | | Average LOT Homeless (bed nights) | | | Median LOT Homeless (bed nights) | | |
|-------------------------------|--------------------|---------|-----------------------------------|---------|------------|----------------------------------|---------|------------|
| | Submitted FY 2021 | FY 2022 | Submitted FY 2021 | FY 2022 | Difference | Submitted FY 2021 | FY 2022 | Difference |
| 1.1 Persons in ES and SH | 455 | 415 | 108 | 77 | -31 | 61 | 34 | -27 |
| 1.2 Persons in ES, SH, and TH | 619 | 556 | 211 | 190 | -21 | 101 | 66 | -35 |

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

| | Universe (Persons) | | Average LOT Homeless (bed nights) | | | Median LOT Homeless (bed nights) | | |
|--|--------------------|---------|-----------------------------------|---------|------------|----------------------------------|---------|------------|
| | Submitted FY 2021 | FY 2022 | Submitted FY 2021 | FY 2022 | Difference | Submitted FY 2021 | FY 2022 | Difference |
| 1.1 Persons in ES, SH, and PH (prior to "housing move in") | 506 | 497 | 236 | 184 | -52 | 101 | 69 | -32 |
| 1.2 Persons in ES, SH, TH, and PH (prior to "housing move in") | 670 | 638 | 308 | 268 | -40 | 152 | 107 | -45 |

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

| | Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior) | Returns to Homelessness in Less than 6 Months | | Returns to Homelessness from 6 to 12 Months | | Returns to Homelessness from 13 to 24 Months | | Number of Returns in 2 Years | |
|-------------------------------|--|---|--------------|---|--------------|--|--------------|------------------------------|--------------|
| | | FY 2022 | % of Returns | FY 2022 | % of Returns | FY 2022 | % of Returns | FY 2022 | % of Returns |
| Exit was from SO | 5 | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% |
| Exit was from ES | 131 | 7 | 5% | 4 | 3% | 11 | 8% | 22 | 17% |
| Exit was from TH | 65 | 1 | 2% | 1 | 2% | 2 | 3% | 4 | 6% |
| Exit was from SH | 0 | 0 | | 0 | | 0 | | 0 | |
| Exit was from PH | 106 | 0 | 0% | 6 | 6% | 6 | 6% | 12 | 11% |
| TOTAL Returns to Homelessness | 307 | 8 | 3% | 11 | 4% | 19 | 6% | 38 | 12% |

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

| | January 2021 PIT Count | January 2022 PIT Count | Difference |
|--|---------------------------|---------------------------|------------|
| Universe: Total PIT Count of sheltered and unsheltered persons | 279 | 306 | 27 |
| Emergency Shelter Total | 142 | 160 | 18 |
| Safe Haven Total | 0 | 0 | 0 |
| Transitional Housing Total | 132 | 131 | -1 |
| Total Sheltered Count | 274 | 291 | 17 |
| Unsheltered Count | 5 | 15 | 10 |

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Unduplicated Total sheltered homeless persons | 623 | 561 | -62 |
| Emergency Shelter Total | 459 | 418 | -41 |
| Safe Haven Total | 0 | 0 | 0 |
| Transitional Housing Total | 213 | 187 | -26 |

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FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

| | Submitted FY 2021 | FY 2022 | Difference |
|--|-------------------|---------|------------|
| Universe: Number of adults (system stayers) | 77 | 88 | 11 |
| Number of adults with increased earned income | 8 | 13 | 5 |
| Percentage of adults who increased earned income | 10% | 15% | 5% |

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Number of adults (system stayers) | 77 | 88 | 11 |
| Number of adults with increased non-employment cash income | 30 | 28 | -2 |
| Percentage of adults who increased non-employment cash income | 39% | 32% | -7% |

Metric 4.3 – Change in total income for adult system stayers during the reporting period

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Number of adults (system stayers) | 77 | 88 | 11 |
| Number of adults with increased total income | 35 | 40 | 5 |
| Percentage of adults who increased total income | 45% | 45% | 0% |

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FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

| | Submitted FY 2021 | FY 2022 | Difference |
|--|-------------------|---------|------------|
| Universe: Number of adults who exited (system leavers) | 43 | 50 | 7 |
| Number of adults who exited with increased earned income | 19 | 27 | 8 |
| Percentage of adults who increased earned income | 44% | 54% | 10% |

Metric 4.5 – Change in non-employment cash income for adult system leavers

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Number of adults who exited (system leavers) | 43 | 50 | 7 |
| Number of adults who exited with increased non-employment cash income | 11 | 7 | -4 |
| Percentage of adults who increased non-employment cash income | 26% | 14% | -12% |

Metric 4.6 – Change in total income for adult system leavers

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Number of adults who exited (system leavers) | 43 | 50 | 7 |
| Number of adults who exited with increased total income | 29 | 34 | 5 |
| Percentage of adults who increased total income | 67% | 68% | 1% |

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Person with entries into ES, SH or TH during the reporting period. | 437 | 426 | -11 |
| Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year. | 72 | 72 | 0 |
| Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time) | 365 | 354 | -11 |

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

| | Submitted FY 2021 | FY 2022 | Difference |
|--|-------------------|---------|------------|
| Universe: Person with entries into ES, SH, TH or PH during the reporting period. | 499 | 500 | 1 |
| Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year. | 93 | 89 | -4 |
| Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.) | 406 | 411 | 5 |

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Persons who exit Street Outreach | 0 | 1 | 1 |
| Of persons above, those who exited to temporary & some institutional destinations | 0 | 0 | 0 |
| Of the persons above, those who exited to permanent housing destinations | 0 | 1 | 1 |
| % Successful exits | | 100% | |

Metric 7b.1 – Change in exits to permanent housing destinations

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing | 441 | 360 | -81 |
| Of the persons above, those who exited to permanent housing destinations | 186 | 176 | -10 |
| % Successful exits | 42% | 49% | 7% |

Metric 7b.2 – Change in exit to or retention of permanent housing

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Persons in all PH projects except PH-RRH | 340 | 320 | -20 |
| Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations | 332 | 306 | -26 |
| % Successful exits/retention | 98% | 96% | -2% |

2023 HDX Competition Report
FY2022 - SysPM Data Quality
NJ-501 - Bergen County CoC

| | All ES, SH | | | All TH | | | All PSH, OPH | | | All RRH | | | All Street Outreach | | |
|--|------------------|------------------|--------|------------------|------------------|--------|------------------|------------------|--------|------------------|------------------|--------|---------------------|------------------|--------|
| | Submitted FY2020 | Submitted FY2021 | FY2022 | Submitted FY2020 | Submitted FY2021 | FY2022 | Submitted FY2020 | Submitted FY2021 | FY2022 | Submitted FY2020 | Submitted FY2021 | FY2022 | Submitted FY2020 | Submitted FY2021 | FY2022 |
| 1. Number of non-DV Beds on HIC | 120 | 115 | 115 | 178 | 150 | 150 | 464 | 465 | 506 | 72 | 86 | 64 | | | |
| 2. Number of HMIS Beds | 120 | 115 | 115 | 178 | 150 | 150 | 376 | 384 | 384 | 72 | 86 | 61 | | | |
| 3. HMIS Participation Rate from HIC (%) | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 81.03 | 82.58 | 75.89 | 100.00 | 100.00 | 95.31 | | | |
| 4. Unduplicated Persons Served (HMIS) | 498 | 623 | 376 | 294 | 111 | 187 | 505 | 483 | 491 | 222 | 164 | 165 | 79 | 22 | 4 |
| 5. Total Leavers (HMIS) | 406 | 331 | 296 | 176 | 56 | 103 | 39 | 51 | 48 | 137 | 79 | 78 | 0 | 18 | 1 |
| 6. Destination of Don't Know, Refused, or Missing (HMIS) | 123 | 104 | 100 | 4 | 0 | 5 | 0 | 0 | 4 | 0 | 1 | 0 | 0 | 3 | 0 |
| 7. Destination Error Rate (%) | 30.30 | 31.42 | 33.78 | 2.27 | 0.00 | 4.85 | 0.00 | 0.00 | 8.33 | 0.00 | 1.27 | 0.00 | | 16.67 | 0.00 |

2023 HDX Competition Report
FY2022 - SysPM Data Quality

2023 HDX Competition Report

Submission and Count Dates for NJ-501 - Bergen County CoC

Date of PIT Count

| | Date | Received HUD Waiver |
|-----------------------------------|-----------|---------------------|
| Date CoC Conducted 2023 PIT Count | 1/24/2023 | |

Report Submission Date in HDX

| | Submitted On | Met Deadline |
|-------------------------------|--------------|--------------|
| 2023 PIT Count Submittal Date | 4/28/2023 | Yes |
| 2023 HIC Count Submittal Date | 4/28/2023 | Yes |
| 2022 System PM Submittal Date | 10/17/2022 | Yes |

3A-1a. Housing Leveraging Commitment



**COUNTY OF BERGEN
COMMUNITY DEVELOPMENT**

One Bergen County Plaza ■ 4th Floor ■ Hackensack, NJ 07601-7076
(201) 336-7200 ■ Fax (201) 336-7247

James J. Tedesco III
County Executive

Robert G. Esposito
Director

September 18, 2023

Victor Luna
Chief Executive Officer
CSPNJ
11 Spring St.
Freehold, NJ 07728

RE: Project Name: Bergen CSPNJ Permanent Supportive Housing
Number of CoC-funded Units: 17 units
Start Date: 06/01/2024 Expiration Date: 05/31/2025.
Value of HOME Commitment: \$98,700

Dear Mr. Luna,

This letter serves as a commitment of future HOME Investment Partnership Program funds, for Tenant Based Rental Assistance to the Bergen CSPNJ Continuum of Care (CoC) Permanent Supportive Housing project. The project will receive funding for five (5) units of rental assistance for income qualified tenants. Income verification, household information and leases for all tenants must be submitted to the Division of Community Development for reporting in the Integrated Disbursement and Information System (IDIS).

Thank you for your commitment to providing affordable housing opportunities to residents of Bergen County.

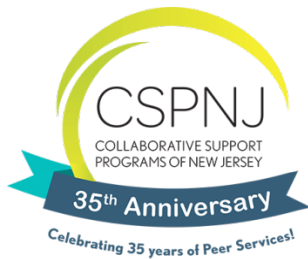
Sincerely,

A handwritten signature in blue ink that reads "R. Esposito".

Robert Esposito
Director

Bergen County Division of Community Development

3A-2a. Healthcare Formal Agreement



ADMINISTRATION
11 SPRING ST. FREEHOLD, NJ 07728

VICTOR LUNA
Chief Executive Officer

September 9, 2023

Angela Drakes
Deputy Director, COC Lead
County of Bergen, Division of Community Development
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601

RE: Project Name: Bergen CSPNJ Permanent Supportive Housing Bonus
Number of Units: 12 units
Value of Medicaid Commitment: \$20,000
Cash match unconditional commitment: \$105,500

Dear Ms. Drakes,

On behalf of Collaborative Support Programs of New Jersey, Inc. (CSPNJ), I am confirming our commitment to provide mental health services for eligible clients by billing Medicaid for a minimum of \$20,000, leveraging healthcare resources to help households that are experiencing homelessness. The healthcare resource will be provided continuously throughout the term of the grant as eligible clients are identified. CSPNJ confirms that eligibility for program participants will be based on CoC program fair housing requirements and not restricted by Medicaid eligibility. In addition to our Medicaid leveraging, we unconditionally commit to providing a cash match for this project totaling \$105,500.

CSPNJ is a not-for-profit statewide Behavioral Health Agency licensed to provide supportive housing and respite home services by the New Jersey Department of Human Services, Division of Mental Health and Addiction Services and is a licensed Medicaid provider for Community Support Services. The average hourly rate for these services is \$110.00 for Medicaid Community Services based on CSPNJ's contract with the NJ Department of Mental Health and Addiction Services (DMHAS). We estimate that \$20,000.00 of the Medicaid leveraging for the Bergen PSH Bonus project will be from Medicaid for Community Support Services and the \$105,500.00 cash match will be provided with New Jersey Department of Mental Health and Addiction Services contract funding.

CSPNJ will maintain and make available for inspection records documenting the service hours provided and any other documentation required.

We look forward to working with the Bergen County Division of Community Development and the Bergen County Continuum of Care to provide supportive housing to the tenants in the Bergen CSPNJ SHP Bonus project. If you have any additional questions, please feel free to contact me at 732-780-1175.

Sincerely,

Victor M. Luna
Chief Executive Officer

Cc: C. Dexter, P. McCrory