2027 Bergen County Teen Arts Festival

Sponsored and Organized by the
Bergen County Division of Cultural & Historic Affairs

Liaison Information Packet
Application and Forms

Friday - May 21, 2027
8:30 a.m. to 3:30 p.m.

Bergen Community College
400 Paramus Road
Paramus, NJ 07652

October 2026

TO: 2026-2027 Teen Arts Festival Liaisons

FROM: Denise Purcell, Director
Division of Cultural & Historic Affairs
Department of Parks
County of Bergen

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The 52nd Annual Bergen County Teen Arts Festival will be held in person on Friday, May 21, 2027. Thank you to all schools and staff for making the 2026 Teen Arts Festival a success. We are looking forward to 2027's festival and making it bigger and better than last year! Preparations are well under-way and the application process is beginning.

This document contains your General Information and the Preliminary Registration Form (which also serves as an invoice for your school business office). The Final Application Forms for each of the six arts areas will be sent by email to all School Liaisons and will be posted at: https://bergencountynj.gov/bergen-county-department-of-parks/teen-arts-program/**. Final Applications will be mailed to any school that is unable to access them.**

The fee to attend Teen Arts is $450 per school. This is for one (1) performance in each adjudication category, attendance to all workshops, and visual art displays.

The Preliminary Registration Form should be emailed to us as soon as you receive approval from your administration to attend the festival. You do not need to wait for your Purchase Order to be issued to send the Preliminary Registration Form. **Please do not forget to order your buses in a timely manner to ensure your transportation arrangements for May 21!**

Please pay close attention to the deadlines listed in this packet. These dates have been established to allow for efficient organization and scheduling of our program. The festival will be a more effective celebration of the arts in Bergen County if all schools adhere to the guidelines listed herein.

Our offices are in the Bergen County Administration Building at:

Bergen County Teen Arts Festival
Division of Cultural & Historic Affairs
One Bergen County Plaza – 4th Floor
Hackensack, NJ 07601-7076
Office Telephone: (201) 336-7251
Email: teenarts@bergencountynj.gov

Please note the following for 2027:

- As School Liaison, you serve as the primary contact for all teachers and students from your school attending the festival. Please ensure that all correspondence with the Teen Arts Team goes through you. Please notify us immediately if there is a change in liaison.

- **The Bergen County Teen Arts Festival frequently coincides with the last day of the Advanced Placement Testing and recently the NJSLA. Our date is controlled by the Bergen Community College calendar. Please plan accordingly.**

- Once the final schedule is published, there will be no switching timeslots unless there is an emergency. APPLICATION SUBMISSION DEADLINES WILL BE ADHERED TO. Late applications may not be honored, and groups may be turned away.

- This year our full program will be available as a PDF and provided to you prior to the festival. It is your responsibility to share the PDF with your students and volunteers to ensure everyone has it accessible on the day of the Festival.

- Volunteers provided by your school play a vital role in the success of the Festival. To ensure things run smoothly, please make sure all volunteer assignments are carried out as planned.

- Workshops are first come, first served. Please let your students know to arrive on time to workshops they are interested in. Popular workshops fill up fast, and there may not be room to accommodate all potential attendees. For popular workshops, a wristband process will be implemented, with wristbands being distributed on a first come, first served basis at the start of each workshop session. These wristbands function as entry to the workshop and cannot be traded or exchanged. Additionally, we reserve the right to create a ticket system, if need be.

FORM	DEADLINE	EXPLANATION
Preliminary Registration Form	**November 20, 2026**	This will advise us that your school intends to participate in the festival and will allow us to determine how many professionals are needed.
Voucher for School Registration	**November 20, 2026**	If you are paying the registration fee by purchase order, please send a voucher as soon as possible for us to sign and return for payment.
Final Application Forms	**January 14, 2027**	These forms tell us what genres your students will be entering, the amount of art you expect to display, and your arrival and departure times on Festival day. Application forms will be emailed to all liaisons and posted on our website.
Certificate of Insurance	**February 5, 2027**	This certificate covers your school/students on the Festival date in the amount of $1,000,000.00. **The Certificate must show the insured as Bergen County Department of Parks, Division of Cultural & Historic Affairs, One Bergen County Plaza, 4th Floor, Hackensack, NJ 07601.**
Registration Fees Due	**February 5, 2027**	
Changes to Final Application Forms	**March 3, 2027**	
Volunteer Information	**April 7, 2027***	2 volunteers per school required.
Creative Writing entries	**April 7, 2027***	Submitting the entries prior to the Festival allows us to schedule critique times for you.
Video entries	**April 14, 2027***	Submitting the entries prior to the Festival allows us to schedule critique times for you.

***If the April dates conflict with your school's Spring Break, it is your responsibility to submit the required materials prior to the deadline date, not afterwards.**

Please note that the earlier you send in your Final Application Forms, the better chance you have of getting a preferred time slot for performances. The Creative Writing and Film & Video Final Application Forms should be sent in with the rest of the Final Application Forms in order to schedule critique times. The actual writing or film entries are not needed until the deadline dates indicated above.

If you have any questions, please call (201) 336-7251, or email teenarts@bergencountynj.gov.

ENTRY LIMITS

10 Creative Writing Entries	Please see the formatting example 4 page maximum
1 Dance Entry – Large Group	Any type of group (minimum of 7 students)
1 Dance Entry – Small Group	Any type of solo/duo/small (maximum 7 students)
2 Film & Video Entries	Any type and length
1 Instrumental Music Entry – Large Group	Concert Band, Orchestra, or Jazz/Rock Band (minimum of 10 students)
1 Instrumental Music Entry – Small Group	Solo/Duo/Small Group (10 student maximum) multiple performances permitted but each entry must not exceed 10-minute limit
1 Piano Entry	Solo piano performance
1 Vocal Music Entry – Large Group Vocal Ensemble	Minimum 10 students
1 Vocal Music Entry – Small Group	Solo/Duo/Small Ensemble (maximum of 10 students) multiple performances permitted but each entry must not exceed 10-minute limit
1 Theater Entry – Large Group	Large Ensembles including musicals (minimum of 5 students)
1 Theater Entry – Small Group	1 Solo/Duo/Small Ensemble (maximum of 5 students)
16 Visual Art Entries 10 – 2-D Entries 6 – 3-D Entries	Must fit on a 6′ x 6′ panel/ 3-D works will be placed on tables

2027 Bergen County Teen Arts Festival

PRELIMINARY REGISTRATION FORM & INVOICE
for Registration Fee of $450.00 per school building.

Note: Checks and/or vouchers should be made out to:
"BERGEN COUNTY TEEN ARTS FESTIVAL"
PLEASE RETURN THIS FORM BY NOVEMBER 20, 2026.

School Name: _____

School Phone & Ext. (__)_____Ext._____

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Liaison Name: _____

Cell Phone: (___)_____

Email address: _____

- -

Principal's Name: _____

Superintendent's Name: _____

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Please return this original form to the Teen Arts office by email or hard copy (addresses below). Also send a voucher for signature for payment in the amount of $450 for each school attending the festival. Middle schools and high schools from the same district should be considered as two separate entries. Please be sure to send a copy of the Insurance Certificate covering your school's attendees on festival day –**Friday, May 21, 2027.**

If your business office needs an invoice, consider this form as such and after completing the above information, make a copy for them, and send the original back to Teen Arts. Mail to:

Bergen County Teen Arts Festival
Bergen County Division of Cultural & Historic Affairs
One Bergen County Plaza – 4th Floor
Hackensack, NJ 07601-7076
Or email to: teenarts@bergencountynj.gov

2027 Bergen County Teen Arts Festival

Sponsored and Organized by the
Bergen County Division of Cultural & Historic Affairs

Liaison Application Forms

Friday – May 21, 2027
8:30 a.m. – 3:30 p.m.

Bergen Community College, Paramus, NJ

2027 Bergen County Teen Arts Festival

APPLICATION FORMS
DEADLINE IS JANUARY 14, 2027

APPLICATION AND INSTRUCTIONS

- To be completed by teachers and returned to School Liaisons.
- The School Liaison must return all final application forms to the Teen Arts office by the deadline.
- Read and follow all guidelines carefully.
- Students will be scheduled to perform between the times you indicate on the application form.
- Names, addresses, and school names must be spelled out in full.
- Be sure to return the Application Form Cover Sheet and Summary Information along with the final individual arts area forms for all categories that the school is entering.
- All performing students are asked to arrive at their performance site at least two time slots prior to their performance time to ensure the performances stay on schedule.

Mail completed applications to:

Teen Arts Festival
Bergen County Division of Cultural & Historic Affairs
One Bergen County Plaza – 4th Floor
Hackensack, NJ 07601-7076

Or email to:
teenarts@bergencountynj.gov

Application Form Cover Sheet

2027 Bergen County Teen Arts Festival
Final Application Forms – Due January 14, 2027

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2027 Teen Arts Festival Application Forms Summary Sheet

PLEASE BE SURE TO SEND THIS FORM BACK WITH YOUR APPLICATION FORMS

School Name: _____

Our students will be performing or submitting work in the following categories:

Art 16 Entries permitted (10 2-D, 6 3-D): Number of 2D___ Number of 3D___ Total Art _____

Creative Writing (10 separate entries permitted) Total Creative Writing _____
(Entries due **April 7, 2027**)

Film & Video (2 separate entries permitted) Total Film & Video _____
(Entries due **April 14, 2027**)

One entry permitted in each of the following categories:

____Small Group Dance, maximum 7 students, 10-minute time limit

____Large Group Dance, minimum 7 students, 10-minute time limit

____Small Group Instrumental Music, maximum 10 students, 15-minute time limit

____Large Group Instrumental Music, minimum 10 students, 30-minute time limit

____Piano Performance, solo, 15-minute time limit

____Small Group Vocal Music, maximum 10 students, 15-minute time limit

____Large Group Vocal Music, minimum 10 students, 20-minute time limit

____Small Group Theater, maximum 5 students, 15-minute time limit

____Large Group Theater, minimum 5 students, 15-minute time limit

2027 Teen Arts Festival Volunteers

Each participating school is required to supply two (2) volunteers, who will be assigned to assist the Teen Arts staff on the Festival day. Each volunteer will work approximately 3 hours and be assigned to a specific workshop, exhibit or critique site. Teachers or parents are acceptable volunteers. If teachers are submitted as volunteers, they will not be able to chaperone students from their home schools during their assignment time(s). If you cannot supply any volunteers, please submit a voucher for payment to the Teen Arts Festival in the amount of $50 for each volunteer not being supplied. If you are sending both middle AND high school students, then your district must supply 4 volunteers. Instructions will be mailed directly to the volunteers at the addresses listed below.

The assistance of volunteers is an important element in the success of our program. Schools are encouraged to send volunteers who are interested in being an active part of the Teen Arts Festival. Volunteers who cannot monitor attendance at workshops or assist with student control or assist workshop or critique artists are of limited help. Please inform your volunteers that we need them to be active participants in the Festival, not observers. Several steps will be taken this year to increase communication and supervision of volunteers to make this process more effective.

This form is due in the Teen Arts Office no later than April 7, 2027.

School Name:_____

Liaison Name:_____Phone & Ext._____

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1. Volunteer Name: _____

   Address: _____

   City, Zip: _____

   Cell phone: _____

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2. Volunteer Name: _____

   Address: _____

   City, Zip: _____

   Cell phone: _____

2027 Bergen County Teen Arts Festival

CREATIVE WRITING
APPLICATION FORMS AND INSTRUCTIONS

- Creative Writing Application Form – To be returned to your School Liaison for return to Teen Arts by **January 14, 2027**.

- All Creative Writing pieces with accompanying Summary Form due by **April 7, 2027**.

- Example critique form included.

CREATIVE WRITING APPLICATION INSTRUCTIONS

The application form is due on **January 14, 2027.**
The actual entries are due to be submitted no later than **April 7, 2027.**
Entries will be submitted online by emailing them to teenarts@bergencountynj.gov.
Your registration fee entitles you to submit 10 entries

1. Each entry should be a maximum of four (4) letter size pages in length. Please use a 12-point font. Margins should be 1" on all four sides.
2. Please identify each work with the student's name and school in the title of the file.
3. Please identify each work with the full name of the student, grade, teacher, school and title at the top of the submission. ***See below for formatting example***
4. Teachers are encouraged to submit examples of imaginative student writing rather than expository essays**.**
5. Students may submit as many selections in any genre as will fit in 4 pages. Indicate the genre on the Critique Form.
6. Original works are accepted in poetry, short story, flash fiction, drama, or novel excerpts.
7. Please complete the Creative Writing Summary Form that is included in this packet and submit it along with the student entries.
8. A Critique Form is included in this packet so that you can show students what elements are used in the critique. **You do not have to complete Critique Forms for each student.**
9. Please email entries to teenarts@bergencountynj.gov . **Include your Summary Form with the entries.**
10. All written critiques will be returned to the students after their scheduled meeting with the critiquer at the Festival. If students do not attend the critique session their critiques will be returned to the School Liaisons.
11. Schools that submit fewer than 10 entries may be scheduled for a shorter critique session to permit all students the most effective critique.

***Formatting should be as follows:**
Student Name
Grade
Teacher
School

Title of Work

Creative Writing Application Form 2027

Be sure to fill out this form completely and legibly. Return it to your School Liaison.

All application forms must be sent by **January 14, 2027** so that we can effectively schedule your school for a critique time slot.

The actual Creative Writing entries, the Summary Form and Individual Critique Forms are due by **April 7, 2027**.

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

Number of Creative Writing entries that will be submitted_____

Time with critiquer on day of the Festival will be adjusted if number of entries varies from the usual 10.

Every effort will be made to avoid scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid when scheduling students participating in the Creative Writing critique. In addition, let us know of any other specific scheduling issues that you might have.

_____

_____

_____

_____

_____

_____

Final Creative Writing Summary Form 2027

Please email entries, Critique Forms with identifying information completed and Summary Form to teenarts@bergencountynj.gov by April 7, 2027.

Please list each title and author for all the creative writing entries you are submitting for critique. The professionals who will be critiquing the entries will be given access to your submissions shortly after the **April 7th** due date. They read and compose a written critique of each student's work. On the day of the Festival, each school that submitted entries will be assigned a time slot to have the authors meet with the professional who has done their critique.

School:_____

Teacher:_____

	Author's Name	Genre (Drama, Short Story, Poetry, Novel Excerpt, etc.)
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____

EXAMPLE Creative Writing Critique Form

	Strong	See Comments Below
FOCUS (Shows; doesn't tell)		
FORM (Demonstrates an awareness of structure. Narrative/Dramatic Arc)		
DICTION (Precisely chooses words. Use compressed language. Rhyme (feels forced?) Uses other auditory effects.)		
TECHNICAL ASPECTS (Spelling, Punctuation, etc.)		
VOICE (Characters speak/act consistent with the established world of the selection. Uses language appropriate to subject, theme, historical period, etc.)		
ORIGINALITY (Shows unusual perspective, vision)		

COMMENTS: (continued on reverse, if needed)

SAMPLE

Critiquer's Name: _____ Date: May 21, 2027

2027 Bergen County Teen Arts Festival

DANCE

APPLICATION FORMS AND INSTRUCTIONS

- Dance Application Instructions
- Small Group Dance Application Form - To be returned to your School Liaison for return to Teen Arts by **January 14, 2027**.
- Large Group Dance Application Form – To be returned to your School Liaison for return to Teen Arts by **January 14, 2027**.

DANCE APPLICATION INSTRUCTIONS

The final application form is due on **January 14, 2027.**
You are permitted one entry in both Small and Large Group Dance.

Small Group Dance is for a maximum of 7 students. Each entry is permitted 10 minutes, including 5 minutes for critique.

Large Group Dance is for a minimum of 7 students. Each entry is permitted for 10 minutes, including 5 minutes for critique.

The Teen Arts Festival is an opportunity for the students to share and perform a finished piece of original faculty or student choreography in a studio or formal theater setting. Please consider the following guidelines when submitting a piece for the critique/review process.

1. The Teen Arts Festival is **NOT** a competition. It is a learning experience to expand and enhance the knowledge of dance and performance. Critiques are offered by professionals in the field of dance to encourage your students in the medium they choose to express themselves.

2. Gymnastics, lip-syncing, baton twirling and cheerleading are NOT eligible. Dance expression, however, takes many forms. Some stylistic elements or aspects of other activities, if incorporated in a dance as an artistic statement, are acceptable.

3. Arrange for a showing of the piece for other students or faculty members and seek input. Often their informal critiques can help assist dance groups and soloists for performances at the Festival. Be prepared to show choreography for audiences who might be middle school students. Dances that are inappropriate in content, choreography, or costuming will be asked to stop.

4. Appropriateness of music/sound should also be considered. Instrumental music is preferred. If the music contains lyrics, please be aware of its content. Please refrain from explicit or disturbing lyrics.

5. Costume/Make Up – If working as a group, please try to show a unified look on the stage. Costuming may be simple, but appropriate. Please refrain from revealing costumes. School officials should monitor student presentations.

6. Please make sure dancers arrive with sufficient time for their critique session.

7. Musical Theater entries can be submitted in either Theater or Dance. The entry must conform to the 10-minute time limit **including set-up and break-down time**. Be sure to mark your Final Application Form accordingly to indicate "Musical Theater."

8. Please be certain that the School Liaison has the correct information for all dances. Please return the Final Application Form to the Teen Arts office and keep a copy for your files.

9. Please have someone from your organization deliver your music media to the booth at the back of the Theater at least one group prior to your performance. Label it appropriately. Although the staff at Bergen Community College is very responsible in providing us with various methods of music playback including CD, mp3 players, and smartphone connections, it is strongly suggested that all performing groups supply a back-up method for the playback of their music.

Small Group Dance Application Form 2027

Submit one form per school. Return it to your School Liaison. All Application Forms need to be returned to the Teen Arts office by **January 14, 2027. Your registration fee entitles you to one performance each in Small and Large Group performance.**

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address:_____

Small Groups (solos/duets/trios) **– 7 maximum**, 10-minute time limit (includes set up/breakdown)

Title of Dance: _____

Choreographer: _____

Music/Composer: _____

Duration (in min.): _____

Number of Dancers:_____

Every effort will be made to avoid scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid when scheduling students participating in Dance. In addition, let us know of any other specific scheduling issues that you might have.

_____

_____

_____

_____

Large Group Dance Application Form 2027

Submit one form per school. Return it to your School Liaison. All Final Application Forms need to be in the Teen Arts office by **January 14, 2027. Your registration fee entitles you to one performance each in small and large group performance.**

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address:_____

Large group dance **– minimum 7**, 10-minute time limit (includes set up/breakdown)

Title of Dance: _____

Choreographer: _____

Music/Composer: _____

Duration (in min.):_____

Number of Dancers:_____

Every effort will be made to avoid scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid when scheduling for students participating in Dance. In addition, let us know of any other specific scheduling issues that you might have.

_____

_____

_____

_____

2027 Bergen County Teen Arts Festival

VIDEO
APPLICATION FORM AND INSTRUCTIONS

- Video Application Form - To be returned by your School Liaison by **January 14, 2027**.
- Video Submissions are to be emailed to teenarts@bergencountynj.gov by **April 14, 2027** and use the platform YouTube.
- Final Video Summary Form – to be completed and returned by **April 14, 2027.**
- Video Critique Form – Identifying information to be completed for each video submitted and returned by **April 14, 2027**.
- **Please include a working link in the submission to the entry and ensure that the video is publicly accessibly with no sign in requirements.**

VIDEO APPLICATION INSTRUCTIONS

Student submissions should be 100% a product of student work. Submissions that have been produced, edited, or assisted by any professional organization are not appropriate for a student arts festival.

All schools that submit Video entries will be scheduled for a 20-minute critique with a working artist in this field. These critique sessions will not necessarily include a full viewing of the entry and should be attended only by serious student filmmakers. Those students who attend the critique session will then have their entries shown in a screening session that is open to all Teen Arts students.

The final application form is due on **January 14, 2027**.
The actual film & video entry is not due to be submitted until **April 14, 2027**.
Your registration fee entitles you to submit two (2) entries.

Entries should be submitted online to teenarts@bergencountynj.gov. Be sure to title all attachments clearly. Also, please include a 5 second slate at the beginning of each video submission with your school's name, the title of the video, student name(s), and the total length of the video.

In addition to the online submission of the actual Video entry, teachers must submit one Final Video Summary Form and a Video Critique Form with identifying information completed for each video. These must be submitted by the **April 14th** deadline.

Video Application Form 2027

Be sure to fill out this form completely and legibly. Return it to your School Liaison. All final application forms must be in the Teen Arts office no later than **January 14, 2027.** The actual Video entries are due by **April 14, 2027.**

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

Number of Video entries that will be submitted: _____

Every effort will be made to avoid scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid when scheduling students participating in Video. In addition, let us know of any other specific scheduling issues that you might have.

_____

_____

_____

_____

It is imperative that you return this form by **January 14, 2027,** so that we can schedule your school for a critique time slot.

Final Video Summary Form, 2027

Please list each title and author for the creative video entries that you submit for critiquing. The professional doing the critique will view the video and create a written critique. On the day of the Festival, each school that submitted entries will be assigned a time slot to have the creators meet with that professional. All written critiques will be returned to the students after their scheduled meeting at the Festival. If students do not attend the critique session, their critiques will be returned to the school liaisons.

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address:_____

Entry #1

Title of Video: _____

Student Name: _____

Genre: ☐ Music Video ☐ Short Film ☐ Documentary ☐News ☐ PSA/Commercial ☐ Other

Entry #2

Title of Video: _____

Student Name: _____

Genre: ☐ Music Video ☐ Short Film ☐ Documentary ☐News ☐ PSA/Commercial ☐ Other

This form must be submitted with your school's video entries by April 14, 2027.

Video Critique Form **2027 Bergen County Teen Arts Festival**

Please complete one for each student submission, due by April 14, 2027.

Title of Video: _____

Student Name: _____

School: _____

Genre: ☐ Music Video ☐ Short Film ☐ Documentary ☐News ☐ PSA/Commercial ☐ Other

Parameters of the Assignment:_____

Plot/Story Line:

Scripts/Screenplay:

Stylization/Aesthetics:

Camera Techniques:

CRITIQUE USE ONLY

Direction/Lighting/Editing:

Overall Pacing:

Sound, Soundtrack:

Graphics:

Additional Comments:

CRITIQUE USE ONLY

Critiquer's Name: _____

Critiquer's Signature: _____

Date: _____

2027 Bergen County Teen Arts Festival

Instrumental and Vocal Music
Application Forms and Instructions

- Small Group Instrumental Music Application Form
- Piano Application Form
- Large Group Instrumental Music Application Form
- Small Group Vocal Music Application Form
- Large Group Vocal Music Application Form

All Forms to be returned to your School Liaison for return to Teen Arts by **January 14, 2027**.

INSTRUMENTAL AND VOCAL MUSIC
APPLICATION INSTRUCTIONS

The final application form is due on **January 14, 2027**. Your registration fee entitles you to a total of five (5) musical entries. One Small and one Large Vocal Group AND one Small and one Large Instrumental Group AND one Piano Performance. Please submit a separate application for each of the entries.

The 5 entries (1 of each category) may be selected from the following:

Vocal – Solo/Duo/Small Group (10 people max)	15 Minute Max
Vocal – Large Group (10 people minimum)	20 Minute Max
Instrumental – Piano Performance	15 Minute Max
Instrumental – Solo/Duo/Small Group (10 people max)	15 Minute Max
Instrumental – Large Group Concert Band	30 Minute Max
Instrumental – Large Group Orchestra	30 Minute Max
Instrumental – Large Group Jazz/Rock Band	30 Minute Max

1. Please indicate on your application form the type of group that you will be bringing to the Festival. **This does not increase the number of Large Instrumental Music Groups that you can bring to the Festival with your base registration fee. It remains one (1) – either Concert Band, Orchestra, or Jazz/Rock Band.**

2. Time limits include set-up, warm-up, performance, critique, and break-down time. Time limits will be enforced. Performers that run over the time allowed will be asked to stop.

3. We ask our critique personnel to follow the time schedule as rigidly as possible. Groups or individuals that perform longer within the time limit allotted will receive less critique. For instance, a Large Group Concert band that takes 19 minutes to set up, warm-up and perform will receive, at most, 1 minute of critique.

4. Please register for the appropriate category. Large groups are minimum 10 students and Small Groups are 10 maximum. Groups that do not conform to the appropriate participant limit will be asked to perform with appropriately populated groups or THEY WILL BE ASKED TO LEAVE WITHOUT PERFORMING.

5. For Piano Performances, each entering school will receive one 15-minute time slot per application. Two pianists per slot are acceptable but will decrease the critique time for each. The time schedule will be strictly adhered to. **PLEASE NOTE – Piano Performance will be on a recently tuned upright piano in a classroom. No other venue or instrument is available.**

6. We strongly prefer live accompaniment. You may bring an accompanist to play with your group. If you must use a recorded accompaniment, it is your responsibility to supply a sound system for playback. A music stand will be provided for the conductor of a Large Group Vocal Music Performance.

7. **Please supply the critiquer with copies of music prior to your performance.**

8. Four timpani, one xylophone, one bass drum, and music stands will be provided for large instrumental performances. A standard drum set, a guitar amp and a bass amp will be provided for jazz group performances. Equipment details will be available in the spring. If you require other instruments for your performance, you must bring them yourselves.

9. All students must be present at least two time slots before your scheduled performance. If your group is not ready to perform when scheduled, the next group will be called and, if necessary, your performance will be placed at the end of the schedule.

Small Group Instrumental Music Application Form 2027

Solo/Duo/Small Groups (10 maximum)

Be sure to fill out this form completely and legibly. Return it to your School Liaison. All Final Application Forms must be in the Teen Arts office by **January 14, 2027**. Your registration fee entitles you to choose one (1) Small Instrumental performance, one (1) Piano performance, and one (1) Large Instrumental performance. Please make sure you are using the correct form.

Multiple performances by different solos or groups are permitted within the 15-minute time limit in Small Group Instrumental Music**.** Please be sure to enter your group in the proper classification - small groups are a maximum of 10 students, large groups are a minimum of 10 students. Groups who have inappropriately registered <u>will not be permitted to perform.</u>

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

- - - -

Piano Performance Music Application Form 2027

Be sure to fill out this form completely and legibly. Return it to your School Liaison. All final application forms must be in the Teen Arts office by **January 14, 2027**. Your registration fee entitles you to choose one (1) Small Instrumental performance, one (1) Piano performance, and one (1) Large Instrumental performance. Please make sure you are using the correct form.

Piano Performance – One or Two performances by different pianists are permitted within the 15-minute time limit in the Piano category but two performances will decrease individual critique time.

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

- - - -

Large Group Instrumental Music Application Form 2027
(10 students minimum)

Be sure to fill out this form completely and legibly. Return it to your School Liaison. All final application forms must be returned to the Teen Arts office by **January 14, 2027**.

Your registration fee entitles you to choose one (1) Small Instrumental performance, (1) Piano performance and one (1) Large Instrumental performance. Please make sure you are using the correct form. Please be sure to enter your group in the proper classification. Small groups are 10 students or less, large groups are more than 10 students. Groups who have inappropriately registered will not be permitted to perform.

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

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Small Group Vocal Music Application Form 2027
Solo/Duo/Small Groups (10 student maximum)

Be sure to fill out this form completely and legibly. Return it to your School Liaison. All final application forms must be returned to the Teen Arts office by **January 14, 2027**. Multiple performances by different solos or groups are permitted within the 15-minute time limit in Small Group Vocal Music. Groups who have inappropriately registered will not be permitted to perform.

Teachers should be careful about the accurate placement of Musical Theater entries in the Small Group Vocal Music and Small Group Theater categories. If the presentation contains singing, then the presentation should be entered in Small Group Vocal Music.

Your registration fee entitles you to choose one 1 Small and one 1 Large Vocal Music performance. Please check to make sure you are using the correct form.

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

- -

Indicate the type of performance and the length of performance:

Student(s) Perf. Medium (i.e. Duet, Solo) Time (20 min. max including set up, and critique)

1. _____

2. _____

3. _____

Every effort will be made to avoid scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid when scheduling students participating in Vocal Music. In addition, let us know of any other specific scheduling issues that you might have.

_____

_____

_____

Large Group Vocal Music Application Form 2027
(10 students minimum)

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be returned to the Teen Arts office by **January 14, 2027.** Groups who have inappropriately registered will not be permitted to perform.

Your registration fee entitles you to choose one (1) Small and one (1) Large Vocal Music performance. Please check to make sure you are using the correct form.

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

- - - -

2027 Bergen County Teen Arts Festival

THEATER
APPLICATION FORMS AND INSTRUCTIONS

- Theater Application Instructions
- Small Group Theater Application Form
- Large Group Theater Application Form

THEATER PERFORMANCE APPLICATION INSTRUCTIONS

The final application form is due on **January 14, 2027.**
You are permitted one (1) entry in both Small and Large Group Theater.

General Directions for both critique sites:

1. All performances must be content appropriate for a high school arts festival. It is suggested that performances be previewed by teachers or administrators at the sponsoring school to judge for appropriateness.
2. Be sure you are in the correct theater two (2) performances before your scheduled time to assure the moderator and critiquer you will be ready to perform on schedule.
3. All entries must conform to the time limit including set-up, break-down, and critique time
4. It is imperative that the audience is quiet when the critiquer is talking to the performers.
5. **Impress upon your students the need to clean up bathrooms or dressing rooms after they remove their makeup, etc. You will be responsible for maintaining these areas.**
6. Please be considerate of your teaching colleagues, students, critiquers, and the time restraints. Unless you are certain that you will have a theater piece to present, please do not apply. If you do have changes to your application, please notify the Teen Arts office as soon as possible.

Small Group Theater (5 students maximum)

1. **Performances should not be musical. Small Group Musical Theater entries should be entered in Small Group Vocal Music. No piano or musical playback system will be provided. Attempting a musical performance at the Small Group Theater site will put your students at a disadvantage.**
2. Provided props are limited to some basic chairs and tables.
3. Time limit is 15 minutes maximum. Please leave adequate time within the 15 minutes for set-up, performance, breakdown, and critique.

Large Group Theater (5 students minimum)

1. A piano is available. Please check placement before performance begins.
2. Provided props are limited to some basic tables and chairs. Storage space is extremely limited and will not be secured. Please do not expect the Teen Arts or theater staff to supply additional props.
3. Time limit is 15 minutes maximum. Please leave adequate time within the 15 minutes for set-up, performance, breakdown, and critique.

Small Group Theater Application Form 2027

Be sure to fill out this form completely and legibly. Return it to your School Liaison. All final application forms must be returned to the Teen Arts office by **January 14, 2027.** Your registration fee entitles you to one (1) performance in Solo/Duo/Small Group, **AND** one (1) performance in Large Group.

PLEASE NOTE: NO MUSICAL PERFORMANCES IN SMALL GROUP THEATER. SMALL GROUP IS DEFINED AS 5 STUDENTS MAXIMUM.

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

- -

Student(s) (5 or less)	Perf. Medium (i.e. Monologue, Scene)	Time (10 min. max) (+5 min. critique)
_____	_____	_____
_____	_____	_____
_____	_____	_____

- -

Every effort will be made to avoid scheduling conflicts for groups and students from the same school. Please list any specific conflicts to avoid when scheduling students participating in Theater. In addition, let us know of any other specific scheduling issues that you might have.

_____

_____

_____

_____

Large Group Theater Application Form 2027
(5 students minimum)

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be in the Teen Arts office by **January 14, 2027.** Your registration fee entitles you to one (1) performance in Solo/Duo/Small Group, **AND** one (1) performance in Large Group.

School: _____

Teacher/Advisor: _____

Teacher/Advisor's email address: _____

- - - -

2027 Bergen County Teen Arts Festival

VISUAL ART
APPLICATION FORMS AND INSTRUCTIONS

- Visual Art Application Instructions

- Visual Art Application Form – To be returned to your School Liaison for return to Teen Arts by **January 14, 2027.**

- Sheet of entries – To be completed and submitted on **Thursday, May 20, 2027,** when the Visual Art entries are put on display.

- Entry labels – To be completed, separated and placed on or near each entry on **Thursday, May 20**, **2027**, when the Visual Art entries are put on display.

- Visual Art Critique Form – To be duplicated (two sided, please), identifying information completed and attached to each Visual Art entry for use by the Visual Art critique personnel on **Thursday May 20, 2027**.

- Release of Liability Form – **Every work submitted must have an accompanying Release of Liability Form.** To be duplicated and completed for all Visual Art entries, not just those moving on to the Special County Exhibit as in the past. Please submit these on **May 20** when the Visual Art entries are put on display.

VISUAL ART APPLICATION INSTRUCTIONS

The final application form is due on **January 14, 2027.**
Limit of 16 pieces per registration fee. 10 2-D pieces and 6 3-D works.

General Directions

1. Art will be hung by school name, not genre. Your panel will be pre-assigned.

2. Each school will be allowed a hanging surface of 6′ by 6′ only. This will be two wire mesh panels. Work should be hung using S hooks or medium-size clips.

3. Work which cannot fit onto the 6′ by 6′ space cannot be displayed. To provide for a safe, orderly exhibit, **it will not be permitted to place work on the floor or in the area around your assigned panel.** Each work must be hung safely on the provided 6′ by 6′ wire mesh panels.

4. The Label Sheet attached must be completely filled out and brought with you when you come to hang the art the day PRIOR to the Festival. Student personal information will not be required on this form – only on the Release of Liability Form. Three-Dimensional works are placed on separate tables. Please bring the filled-out Master Sheet with you on **Thursday May 20, 2027** to present to the Art Advisory Committee.

5. Please duplicate the attached Visual Art Critique – two sided, please. One for each piece of artwork you are exhibiting. Be sure to fill out the identifying information on the critique form completely. Teachers are responsible for attaching the critique form next to each artwork. No form – no critique.

6. Also included are 16 labels for the displayed work. Please complete these, separate them and attach them appropriately to or nearby each work.

7. Work that is not available for further display at the additional exhibition at the Bergen County Administration Building should be indicated appropriately on the label.

8. A Release of Liability Forms is included in this packet. Please duplicate and have each student complete, sign, obtain parents signature and submit with the Master Sheet on **Thursday May 20, 2027**, prior to hanging of the work. All works on display must have a Release of Liability Form or they will not be permitted to be part of the show.

9. **All artwork must be hung/displayed between the hours of 8:00 a.m. and 11:00 a.m. on Thursday May 20, 2027. Critiquing begins promptly at 11:00 a.m.**

10. We are encouraging all schools to keep the art show intact until at least 1:00 PM on **Friday, May 21**. All artwork should be available for all attendees to view throughout the Teen Arts Festival. Our goal is to have your students work get the recognition it deserves and have the show "complete" as long as possible. An art teacher or their representative must sign with the Visual Arts Planning Committee before dismantling their display.

11. Be certain you bring enough appropriate materials to hang your students' work. (Picture hooks and hanging wire are acceptable, string, masking tape, duct tape, and nails are not acceptable)

12. Jewelry and frames with glass will NOT be permitted to be displayed.

13. No backdrops on art panels are permitted.

14. A Critique Form is included in this packet so that you can show students what elements are used in the critique. You do not have to complete critique sheets for each student.

Visual Art Application Form 2027

Be sure to fill out this form completely and legibly. Return it to your school liaison. All final application forms must be returned to the Teen Arts office by **January 14, 2027.**

Your registration fee entitles you to display 16 pieces of art, 10 2-D and 6 3-D art.

School: _____

Teacher: _____

Teacher/Advisor's email address: _____

- -

Number of 2-D pieces: _____ Number of 3-D pieces: _____ Total: _____

Jewelry will NOT be accepted. Do NOT photograph artwork in plastic/glass frames.

Please read and sign below:
In consideration of being permitted by the County of Bergen and the Teen Arts Festival to participate in this exhibit, I agree that I understand and have explained to my students that the County of Bergen and the Teen Arts Festival staff are not responsible for the theft of artwork as a result of being in this exhibit. I have carefully read this release and fully understand its content.

I understand that a Release of Liability Form must be submitted on **Thursday May 20, 2027** for every participating work in the Teen Arts Visual Art display.

_____
(Signature of Art Teacher or School Representative)

2027 BERGEN COUNTY TEEN ARTS FESTIVAL
LABEL SHEET FOR VISUAL ART DISPLAY

School: _____

Visual Art Teacher: _____

Visual Art Teacher's email address: _____

Number of Entries: 2D_____ 3D_____ Total Entries: _____

1. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

2. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

3. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

4. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

4. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

5. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

6. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

7. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

8. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

9. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

10. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

11. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

12. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

13. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

14. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

15. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

16. Student: _____ Category: 2D_____ 3D_____

Title of Work: _____ Available for Exhibit: Yes _____ No _____

School: _____ Teacher: _____

Teacher email: _____

Visual Art Critique Form 2027

<u>One of these forms should be attached to every piece of 2D and 3D art displayed.</u>

Fill in all information legibly.

Artist: _____

Title of Work: _____

School: _____

Visual Art Teacher: _____

The following item will be among those considered for critique:

Use of Principles of Design
Use of Elements of Design
Communication of Theme/Idea
Expressive Content
Technical Skills/Craftsmanship
Originality/Creativity/Aesthetics

_____

_____

_____

_____

_____

_____

_____

_____

_____

Please see other side for additional critique information.

Critiquer:_____ Date: May 21, 2027

2027 Teen Arts Festival
RELEASE OF LIABILITY FORM

ALL WORKS OF ART DISPLAYED AT THE TEEN ARTS FESTIVAL VISUAL ART EXHIBIT MUST HAVE A RELEASE OF LIABILITY FORM ON FILE. This signed form must accompany the art when it is brought to Bergen Community College, on **Thursday May 20, 2027, between 8 a.m. and 11 a.m.** No art will be permitted to be displayed if not accompanied by a signed Release of Liability Form.

Artist: _____

Address: _____

City, Zip: _____

Parent/Guardian Phone: _____

Parent/Guardian Email: _____

Title of Art: _____

Medium: _____

School: _____

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